

FINANCIAL ANALYST POSITION

The Town of Foxborough Finance Department is seeking qualified applicants for a Financial Analyst position reporting to the Finance Director. The primary job responsibilities include: Financial Report Development and Financial Analysis; Financial Policy Development and Documentation; and Project Management/Leader for Implementation of Financial Software Modules.

Applicants must have a minimum of 3 to 5 years of solid financial analysis experience. A B.S. in either Finance, Accounting, Economics or a related financial discipline is required. An M.B.A. is not required but will be given preference. Experience with financial applications required. The successful candidate will be a self starter who can work successfully independently, across departments, and has a proven track record of results. The individual should be highly organized, detail oriented, possess solid communication and presentation skills, and able to multi-task in a fast paced environment. Strong proficiency with Microsoft Office required.

This is a 40+ hour per week salaried position starting at \$51,250, or higher depending on qualifications, plus benefits. Applications are available at www.FoxboroughMa.gov in the Administration tab, or at the Selectmen's office at Town Hall.

Cover Letter, Application and Resume will be accepted until position is filled and should be sent to the attention of the Human Resources Director, Foxborough Town Hall, 40 South Street, Foxborough, MA 02035 or jobs@town.foxborough.ma.us
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