

TOWN OF FOXBOROUGH VOUCHER

Prepared By: _____

Approved By: _____

Print Check	Separate Check	Send Remittance
Y	N	N

Sign _____

Print Name _____

Sign _____

Print Name _____

Sign _____

Print Name _____

(Department)

(Vendor Name)

Org Code <small>(xxxxxxxx)</small>	Object Code <small>(xxxxxx)</small>	PO #	Invoice Amount

Invoice Date	Due Date	Invoice #	Vendor #	Close PO (Y/N)	Fixed Asset (Y/N)	Customer# or Description

TOTAL \$ -

Accounting: _____

Batch #: _____

Attach **ORIGINAL** Invoice(s) and Quote or Bid Results, Contract (including State), and any explanation, as applicable.