

<b>UH FARM FOOD SAFETY</b>
<b>Employee Non-Compliance Form</b>

Date:  
Employee Name:  
Supervisor:

Employee was found in violation of the following regulation:

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- e.g.
- Clean clothing not worn
  - Hairnet (where appropriate), not worn properly
  - Rubber gloves not worn where appropriate
  - Wearing hand jewelry or watches in the re-packing area
  - Not using hand/gloves dip stations
  - Eating, drinking, smoking, or chewing tobacco in the re-packing area
  - Wearing smock or carrying gloves outside of processing area
  - Not using facial mask while suffering a respiratory illness
  - Unsafe use of equipment
  - Product Abuse (describe)

The Supervisor notifies the employee of the violation and explains the reasoning behind the regulation.

1st Warning (Verbal): \_\_\_\_\_ 3rd Warning (Disciplinary): \_\_\_\_\_

2nd Warning (Written): \_\_\_\_\_

**Supervisor** has given the appropriate warning:

Signature

Date

**Employee** understands the significance of the violation:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date