



**PLEASE INCLUDE THE FOLLOWING DOCUMENTS:**

- A plan review fee of \$200 shall be submitted with this application.
- Workers Compensation Affidavit, completed and signed by the applicant.
- One set of plans.

Plans shall include the following: (plans shall be drawn to an acceptable architectural scale.)

\_\_\_ Site Plan.

\_\_\_ Layouts for all rooms. NOTE: Ventilation, bathrooms, sinks, etc.

\_\_\_ Tanning Facility Form.

**PLEASE NOTE:** Approval from the Board of Health is required for any establishment or individual. Please call this office to get on the Board's Agenda.

WEBSITE FOR: **105 CMR 123.000 TANNING FACILITIES** - [www.mass.gov/hhs](http://www.mass.gov/hhs) then type in Tanning Facilities in the SEARCH BOX.

For MASSAGE REGULATIONS – a copy can be obtained from our office.

A copy of the regulation must be on site at all times.