

**BRISTOL COUNTY
PUBLIC HEALTH EMERGENCY PREPAREDNESS COALITION
EXECUTIVE BOARD MEETING POSTING NOTICE**

Meeting Logistics

May 17, 2011

12:30pm to 2 pm

Taunton DPW, 90 Ingell St, Taunton, MA

Agenda

Approve previous month's minutes

Old Business

- PHEP Budget
 - Vote on equipment and training requests
 - Address end-of-year spending plan
 - Payment of phone bills: MHAB/ Coalition Member - Discussion
- PHER Budget Update
- DPH Update
- Deliverables Update

Old Business

- Website development update
- iPad requisition proposal status

New Business

- Contractor Hiring/Selection Discussion
- By Law Discussion
- Executive Board members terms ending this year: Bob and Ralph
- Responsibilities for archiving Coalition documents
- Steering Committee members' vacation schedules
- Q3 Deliverables due June 1
- Approval of Coalition H1N1 AAR

Discuss Executive Board Announcements for Coalition Meeting

Next Meeting: June 21, 2011

**Contact: Louise Gorham, Health Imperatives, 508.583.2250
lgorham@HealthImperatives.org**

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MEETING POSTING NOTICE

Acushnet, Attleboro, Berkley, Dartmouth, Dighton, Easton, Fairhaven, Fall River, Foxborough, Freetown, Lakeville, Mansfield, New Bedford, North Attleborough, Norton, Plainville, Raynham, Rehoboth, Seekonk, Somerset, Stoughton, Swansea, Taunton, Westport

MEETING LOGISTICS

May 17, 2011
2pm to 3:30pm
Taunton DPW
90 Ingell St, Taunton, MA

AGENDA

Approve Previous Month's Minutes

Executive Board Announcements

FY 2010E Wrap-Up Spending Plan
Website development update
Q3 Deliverables due June 1
This Month's Executive Board Funding Allocations
Responsibilities for archiving Coalition documents

Monthly Reports

PHEP/PHER Updates

- VOTE on Line Item Change transfers including cell phone payments

DPH Update

LSAC Update

Local Public Health Institute Advisory Board

Deliverables Update

Old Business

None at this time

New Business

VOTE on approval of AAR Improvement Plan

Update on ICS training

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