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 FOXBOROUGH MA 02035

Norfolk County Agricultural High School Project

Meeting: Building Committee
Date – Time: **November 05, 2013 – 1:00 PM**
Location: First Floor Conference Room – Admin. Building

Purpose: Review status of Construction Phase activities including schedule and budget
Desired

Outcomes: Understanding of construction progress, schedule, budget and current issues

Agenda:

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 10/22/13 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: - Review open items from prior Meetings - Construction Progress Update: <ul style="list-style-type: none"> • Phase 1 Completion and Closeout Activity including Punchlists • Phase 2 Construction activity 	Bryan Bob	20 min.
Architect's Report	For Information and Discussion: - Construction Administration Update - Update FF&E Installation / Procurement Process	T2 T2	15 min
Financial Report	For Information: - Status of monetized incomplete work and punchlist items - Vendor/Subcontractor Payment Claims: update - Review Status of Changes to the Work/PCO Log - Review / Approve TLT Application for Payment	CPM/T2 Bryan Bryan Bryan	As req'd
New Business	For Information and Discussion: -As may be presented -Schedule for Future Building Committee Meetings	ALL	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	-VOTE	Rick	As req'd

Next Meeting: 12/10/13 @ 1PM: 1st Flr. Admin. Bldg. Conf. Rm.