COMPASS
PROJECT MANAGEMENT

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Norfolk County Agricultural High School Project

Meeting: Building Committee
Date – Time: **December 3, 2013 – 1:00 PM**
Location: Compass' On-Site Trailer, 400 Main Street, Walpole, MA

Purpose: Review status of Construction Phase activities including schedule and budget
Desired Outcomes: Understanding of construction progress, schedule, budget and current issues
Agenda:

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 11/19/13 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: - Phase I / Phase II Construction Progress Update - Temp. enclosures / protection of Bldgs CB and AN - Phase I Punchlist Status - Town of Walpole permits / project oversight	CPM	20 min.
Financial Report	For Information and Discussion: - Status of GC Requisitions / Payments / related Issues	CPM/T2	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	-VOTE	Rick	As req'd