

**Foxborough Planning Board
Meeting Minutes
October 10, 2013
Boyden Library**

Members Present: William Grieder, Gordon Greene, Associate John Rhoads

Members Absent: Kevin Weinfeld, Ron Bressé

Also Present: Planner Sharon Wason, Gary Whitehouse

7:00 p.m. Planner's Report

Wyman Farm – The developer for the 40B project filed an application for site suitability with MassHousing. MassHousing has sent the Board of Selectmen asking for comments and advising the Town that it can apply for \$10,000 for technical assistance. The Board discussed a letter to be sent. Discussed creating a boulevard-type entrance if the public safety officials are concerned about the entrance

**7:15 p.m. Form A – 46 Cocasset Street
Joseph Lynch**

Due to lack of quorum, the Board moved this item to the Board's next meeting.

7:20 p.m. Downtown Zoning with Cynthia Wall

Ms. Wall distributed an updated draft of the changes. Among the items discussed were: the addition of a pre-application process; the need to address the location of Performance Standards in the Zoning By-Laws; Dimensional Requirements; and bicycle parking – could ask for payment in lieu and the Town could purchase bike racks. Mr. Grieder commented that municipal lots include bicycle parking.

8:00 p.m. Update and discussion concerning Stadium Parking Lot P-11

Mr. Grieder informed the Board that, along with Mr. Weinfeld, he met with representatives of the Kraft Group who expressed an interest in using Annette Road as an exit point for Lot P-11. They were advised to meet with the full Board and discuss this issue as it involves the use of a private road, since Annette Road is not a town accepted road.

8:10 p.m. General Business

Planner's Evaluation – Ms. Wason explained that her annual evaluation needs to be performed and requested that the Board designate a member to perform the evaluation.

A **motion** to designate Mr. Grieder to perform the Planner's evaluation was made by Mr. Greene and seconded by Mr. Rhoads. The motion carried 3-0-0.

8:15 p.m. Update on Master Plan by consultant Kathy McCabe

Open Space, Natural Resources & Recreation Element

Ms. McCabe stated that the Conservation Commission developed an Open Space & Recreation Plan (OSRP) in 2011 which was adopted by the Town. She discussed Policy Recommendations to address the Goals & Objectives set in the 2011-2018 OSRP.

Findings as to Open Space – Foxborough has essentially achieved its open space acquisition goals with 25% of land area dedicated as open space. The Town should now adapt its orientation from open space acquisition to stewardship of open space. Other conservation commissions in the state have developed best management policies for agricultural farming and use of conservation land. The Board suggested giving examples of some communities who have adopted the process.

Ms. Wason stated that a community garden is highly desirable and should be added to this chapter. She also stated that the Community Preservation Act could fund the needs for Memorial Hall and help in the development of a stewardship program.

Ms. McCabe stated that she needs feedback on some chapters. Ms. Wason stated that she will do a schedule for discussion of the different chapters and give Ms. McCabe feedback prior to the next meeting. Ms. McCabe stated that she will provide a listing of the final draft versions of the chapters.

9:15 p.m. Planner's report

Sign By-Law RFQ – Ms. Wason stated that she has finished the RFQ and will be sending it out this week.

Scenic Road project – Intern Jenn Thomas turned in her proposal for the project.

Transit grant scope – has been completed. Ms. Wason stated that she attended a meeting at Patriot Place and was informed that tenants are having trouble attracting employees because of the lack of public transportation and have offered to provide the matching funds for the transit grant.

Budget – Ms. Wason informed the Board that the funds for engineering (inspections) are being spent at a faster pace than in previous years and the budgeted amount will run out before the end of the fiscal year. She stated that tickets for Mr. Mullaney to use have been ordered and once the tickets are ready, a meeting would be scheduled between the Board and Mr. Mullaney.

Town Meeting Warrant Articles – Mr. Grieder informed the Board that the Citizen's Advisory Committee voted unanimously to support both zoning articles.

9:45 p.m. Meeting adjourned.

Respectfully submitted,
Gabriela Jordan

Approved by: Kevin Weinfeld _____

Date: _____ 1/23/2014 _____