

**Minutes
Of
The Foxboro Water and Sewer Commissioners
December 1, 2009**

Members in Attendance: Chairman P. Henderson, Vice Chairman R. Olsen, Clerk M. Stanton, Superintendent L. Potter, Advisory Committee Liaison R. Garber.

The meeting was called to order at 7:00 PM by P. Henderson.

Invoice from AECOM (Invoice #13/487212, Date: 11/30/09) regarding Witch Pond Well Wetlands Monitoring for \$7,704.29 was reviewed and approved on a Vote of 3-0.

Invoice from AECOM (Invoice # 16/487211, Date: 11/30/09) regarding Witch Pond Well Construction for \$54,000 was reviewed and approved on a Vote of 3-0.

Outstanding minutes from 10/27/09, 11/09/09, 11/10/09, 11/17/09 and 11/24/09 were reviewed. All final comments\changes will be sent to Diana Gray for final version.

The BWSC is scheduled to meet with the Foxboro Board of Selectmen on 01/12/09 @7:05 PM to discuss the "Sewer District and Regional Sewer Plan."

L. Potter will work with AECOM to get an estimate of the cost associated with allocating 25,000 GPD of sewer flow in the proposed Regional WWTF in Norton and associated connection costs. WRC Realty has requested this information for the Foxboro (Bradlees) Plaza.

AECOM is meeting with DEP on 12/03/09 to discuss the official start date for the Witch Pond Well operation. Leo Potter is currently working on staff training and the development of an operation schedule (weekdays and weekends) for review by the BWSC. He will have a formal presentation ready for 12/15/09 board meeting.

L. Potter discussed his FY2010 budget trending related to salaries where he sees an approximately \$40,000 increase.

L. Potter updated the board on the progress that he is making in formulating his FY2011 Budgets (Water Enterprise and Sewer Enterprise) for submission on 12/04/09. That submission will initiate the annual review process with all related boards and committees.

L. Potter stated that the town can expect some initial notification in January of 2010 for possible SRF funding for the Oak Street Well Site Water Treatment Facility.

The BWSC discussed the major action items that will need to be addressed for the spring 2010 Annual Town Meeting. 1. Sewer District, 2. Authorization to purchase 325,000 GPD in the expansion of the Regional WWTF in Norton, and 3. Possible funding options. L. Potter was going to work with Town Counsel (P. DeRensis) to schedule a meeting to discuss the Sewer District language. P. Henderson was going to work with Patriot's organization to schedule negotiations session in later December 2009 and/or early January 2010.

L. Potter stated that the next Regional\IMA group meeting was scheduled for 12/14/09 at 6 PM, the same night as the Fall Town meeting (@7:30 PM).

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Phillip Henderson

These minutes of December 1, 2009 were approved as amended on January 5, 2010.



Michael Stanton, Clerk