

**Minutes
Of
The Foxboro Water and Sewer Commissioners
December 17, 2012**

Members in Attendance: Chairman W. Euerle, Vice Chairman M. Stanton, Clerk R. Pacella, Water Superintendent R. Worthley, DPW Superintendent R. Hill, Advisory B. Garber, Town Engineer B. Swanson, Town Manager Kevin Paicos

The meeting was called to order at 7:00 p.m. by Vice Chairman Stanton.

The Board met with Joe Milani of Kaestle Boos Architects to discuss future office space. Mr. Milani presented a report on relocating the office to the Elm Street garage. There were options on whether the Board wanted a stick built or a modular building. The modular building would have 60% less costs than building on site. Mr. Milani had a conceptual plan showing a 3,000 sq. ft. building. The cost would be approximately \$575,000 for the modular building and approximately \$901,000 for onsite construction cost. \$26,500 in fixtures and equipment are included in the costs. This is a standard cost figured per square foot. An RFP would be required under the procurement laws.

The Board would like to see a modular building already constructed and would like to be sure that any building would satisfy the space requirements and future needs of the departments. The water and sewer department, highway, tree and park will be all together in the building. Mr. Hill will look for examples of modular buildings in the area.

Mr. Hill has been told that space is needed at the Town Hall as soon as possible so he has looked into leasing a doublewide as a temporary measure; this would need Site Plan approval through the Planning Board. Utilities are available at the site already. It would cost about \$30,000 per year.

Mr. Milani told the Board that the cost of an addition on the Town Hall would be approximately \$870,000 for 2,400 sq. ft. This was done as a calculation without an actual plan.

Mr. Paicos stated that the town is waiting on the Post Office option, but they haven't decided if they want to sell the building or not yet. There is no timetable on its availability right now.

The Board met with Kevin Paicos to discuss the IMA program. The town of Easton has stated that they will be reducing their gallon requirements from 125,000 to 75,000. This would open up 45,000 and Mr. Paicos recommends that Foxboro get it as he knows of an entity that would be interested in a third of the amount. This would increase Foxboro's gallons from 125,000 to 170,000. Mr. Paicos also stated that there may be as much as 100,000 gallons in residential demands.

Mr. Hill discussed the water and sewer rate increases that will be needed. The Finance Director recommends a 9-10% increase in order to be able to maintain fund balances or they could do a split increase of 4-5% now and 4-5% in July, some fund balance may be lost with this option but it should be recovered by July 2014. A Public Hearing notice will need to be published.

A motion to have a Public Hearing on January 14, 2013 to increase the Sewer rate by not more than 5% was approved 3-0-0.

A motion to have a Public Hearing on January 14, 2013 to increase the Water rate by not more than 6% was approved 3-0-0.

In regards to signage on the reuse tank, Atty. Hoffman should be ready by the first of the year with the permit applications and development of the IFB and is hoping the bid award will be done by March town meeting.

The Board will be attending the Board of Selectmen's meeting tomorrow to request a Special Town Meeting on March 4, 2013. A presentation to the Board of Selectmen and the Advisory Committee will have to be made in

January.

Mr. Paicos is having two opinions researched on the status of the current billboards.

The Board met with Ken Hagar of 29 Sherman Street for a request for abatement. He owns a multi-family home there, the tenant left town and there was a toilet running while they were gone. His water bill is up 60%. He stated that they do have low flow toilets in the house. The Board will take the matter under advisement, but do not want to set precedence by granting abatement.

The minutes of November 5, 2012 and November 19, 2012 were approved 3-0-0.

The minutes of November 13th, November 26th, and December 3rd were reviewed.

Mr. Worthley gave his Superintendent's Report:

The Hydrologic model study bid has been awarded.

Mr. Worthley has been working with a consultant on the brown water problem. The consultant thinks that it could be from the phosphate being used in the system. The town has used the same phosphate for 37 years and it is to treat iron in the water. The town has both iron and manganese in the water. The consultant is working on a new combination of chemicals to be used that will also help to prevent the release of corrosion byproducts.

The filters have been installed at the Oak Street plant.

The DEP is requesting a meeting on January 30, 2013 to discuss the current readings at Witch Pond. They do not want any politicians at the meeting.

The hydrologic study will take three months to build a model and analyze the pressure and flow deficiencies prior to recommending which if any pipes need to be changed. They should also be able to build a flushing program.

The recent correlation report shows a few small leaks but found that most of the unaccounted for water is in the billing system.

Meeting dates were set for January 7, 2013 and January 14, 2013.

The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Diana Gray

These minutes of December 17, 2012 were approved as amended on January 28, 2013.


Richard Pacella, Clerk