

**Minutes
Of
The Foxboro Water and Sewer Commissioners
June 12, 2013**

Members in Attendance: Chairman M. Stanton, Vice Chairman R. Pacella, Clerk B. Garber
DPW Director R. Hill, Water Superintendent R. Worthley, Town Engineer B. Swanson, Finance
Director R. Scollins

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

The Board discussed the percentage of the rate increase that will be the subject of the Public Hearing on June 17th with Finance Director Randy Scollins.

Mr. Scollins stated that the approved FY14 budget for the department is \$5.232 million; this amount includes the operating budget, the capital budget, OPEB and overhead. Revenue is needed to offset this amount to balance this budget; this is accomplished through usage charges and other revenue. Mr. Scollins recommended a 9% increase to the current water rates to fund this budget or recommends that cuts be made to the budget with a smaller increase.

The Board discussed the state of the town's infrastructure and the work that is needed; a 5/10/15 year plan needs to be developed to address the priorities in the infrastructure. Mr. Hill stated that the Chestnut and Oak Street projects will be done in the coming year. The Board would also like to see a comparison to similar size town's rates. Mr. Scollins stated that a rate study was done a few years ago which showed Foxboro's rates as being comparable to similar sized towns.

The Board does not want any of the billboard money included in the revenue projections. The debt service for the reuse tank is \$300,000 to be paid over the next ten years. The Board discussed looking at the reuse rates also.

Mr. Scollins stated that the budget cannot be balanced with prospective rate increases per DOR regulations, they have to be in place or voted on. The town's tax rate is set in Oct/Nov. The Board discussed the possibility of having an additional rate increase hearing in September for a rate that will take effect on January 1, 2014.

Once the CIP plan is in place then financing can be discussed, there is a possibility of using debt service for some projects.

In regards to sewer, Mr. Scollins recommended a 5% increase for any contingencies that may arise.

The Board noted that there were no funds put aside for asset management in the past.

The minutes of May 28, 2013 were approved 3-0.

The minutes of June 3rd were reviewed.

Mr. Worthley, in his Superintendent's Report, noted that he is working on the Consumer Confidence Report that is due on July 1st. He also stated that the manganese treatment requirements are being increased by the state and there is a possibility that wells 6 and 13 will not be able to be used without further treatment.

Jack Martin of the Racino Committee inquired if the proposed Plainville Racino would affect Foxboro's water. No action will be taken per the Chairman.

Mr. Hill stated that the engineer for Sharon Crossing has contacted the department and is looking for 15,000 - 50,000 capacity in the future.

The letter has been sent to Elster Amco by Counsel.

A motion to approve payment in the amount of \$861 to Deutsche Williams for work on the billboard/re-use tank was approved 3-0.

The billboard advertizing application is incomplete. Mr. Stanton will speak to Building Commissioner Bill Casbarra.

A motion to approve a change of owner at 113 South High Street with 118 GPD was approved 3-0.

Mr. Hill stated that the hydrologic model was up and running today and he was able to run some scenarios with it.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Diana Gray

These minutes of June 12, 2013 were approved as amended on July 1, 2013.


Robert Garber, Clerk