

Foxboro Board of Water and Sewer Commissioners

Open Meeting Minutes

March 7, 2016

Members in Attendance: Michael Stanton, Chairman; and Richard Pacella, Vice-Chairman

Others in Attendance: Robert Worthley, Superintendent; Roger Hill, DPW Director; and Ginny Coppola

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

Matters Discussed:

Rate Structure

Michael Stanton read a draft letter to Randy Scollins requesting a copy of the internal written policy with regard to fund expenditures. The letter is fine and will be sent out in final form.

Outside Advertising

Our attorney, Stephen Madaus, sent a draft letter to the Kraft Group. After discussion, the Board approved the letter and it will be finalized and sent.

Water and Sewer Issues

There was an application for a change in ownership for 21 Carpenter Street. Upon motion of Richard Pacella and seconded by Michael Stanton, it was voted to accept the change of ownership application.

There must be a leak at 268 Patriot Place; the account was closed and paid in full on 9/30/15. Bob Worthley will investigate further.

There was a discussion regarding the use of meters over 1" at Patriot Place. The size of the meters is causing the water readings to be inaccurate. There are + 20 meters that should be replaced at an approximate cost to the owner of \$1,000/meter. Our Rules and Regulations state that if the Water Department requires the meters to be replaced, it must be done at the owner's expense. Bob Worthley is going through this issue with the Rules and Regulations consultant, who will prepare a diagram of proper meter installation requirements. The consultant is also preparing a form to determine the proper size of the meters. Once the Rules & Regulations are done, we will begin addressing the issue with the owners that have over-sized meters.

We still have approximately 800 customers that have not had their meters changed out. The next step is to send certified letters to each one notifying them that they will be charged \$50/reading until the meter is changed.

The Meeting Minutes for January 26, 2016 were presented. Michael Stanton made a motion to accept the minutes and it was seconded by Richard Pacella. All in favor.

The next meetings are scheduled for 3/21/16 and 4/4/16.

Upon motion duly made by Richard Pacella and seconded by Michael Stanton, it was voted to adjourn at 8:15 p.m.

Respectfully Submitted,

Suzanne L. Zinni

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These minutes of March 7, 2016 were approved on March 21, 2016



Robert T. Garber, Clerk