

**Minutes
Of
The Foxboro Water and Sewer Commissioners
May 28, 2013**

Members in Attendance: Chairman M. Stanton, Vice Chairman R. Pacella, Clerk B. Garber DPW Director R. Hill, Water Superintendent R. Worthley, Town Engineer B. Swanson, Board of Selectmen G. Coppola

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

Mr. Worthley stated that the Lampson Road project is going well. There is a problem with the remaining equipment, the subcontractor did not submit the correct paperwork; this will delay delivery. A letter has been received from the Cannon Forge abutter; the pine tree buffer is no longer wanted. A Site Plan revision will be needed from the Planning Board for this request. There was a discussion with Bob Bell of AECOM in regards to using well #10 on an emergency basis.

In regards to the IMA once Mansfield officials have spoken with Easton Mr. Hill and Mr. Pacella will meet with Mansfield to discuss capacity.

Mr. Stanton would like a deadline to complete a Sewer Service Area plan. After discussion, it was decided that July 30th will be the deadline as the plan will need to be compared to the CWMP. There may be changes needed to the CWMP at that time.

The goal to sign the IMA agreement is July 1, 2014.

The Board discussed commercial use at the new plant. A price is difficult to determine at this time until the final capacity of the plant is determined. This will need to be discussed at the next IMA meeting.

Mr. Swanson questioned where the Title 5 language is located in the agreement. It is currently listed under Measurement of Flow and he feels it should be under Flow Capacity.

Mansfield is also concerned with the transfer of assets to the new plant. Mr. Hill suggested that all the towns transfer their assets, not just Mansfield. The Board would like Atty. Madaus come to a meeting to review the language.

Atty. Madaus is also working on an agreement with Cannon Forge for their excess capacity. They want the town to take the capacity all at once and not in increments.

There was a sufficient amount of information gathered from the recent flushing of the system to complete the hydraulic model. The only thing left to be determined is whether the Main Street tank will be needed. Mr. Hill does not have a completion date at this time, but did state that they will be able to use this information to create a flushing program also. The consultants would like to come to a future meeting to present their findings when the model is complete.

Mr. Hill is working with Joe Malone and Bill Yukna on the plan for the new DPW building. It will be brought to the Board when it is complete. This project will need to go out for bid before an appropriation is asked for at Town Meeting. The Board would like a status update on the progress of the plans.

Mr. Hill stated that more manpower is needed in the Highway and Park division of the DPW; they are responsible for maintaining the 120 acres of town fields and lawns. As an example Mr. Hill noted that it usually takes Highway and Park personnel a whole day to pick up water bottles and trash at the soccer and baseball fields before they can be worked on. The Board discussed the possibility of hiring a vendor to clean the fields and passing the costs on to the leagues using the fields. Mr. Hill will speak to the Recreation Department.

The Road Management Plan has been completed. Preliminary work will be required before any resurfacing work can be done.

The Board would like to see an outline of the benefits to date from the DPW reorganization.

Atty. Hoffman has stated that the Department of Outdoor Advertising has all the required documents. This is not a public hearing process but a thirty day comment period.

Mr. Stanton questioned the last payment received for the billboard advertisements; payment was only received for two faces when there are ads on three of them. Mr. Stanton feels an accounting is needed of what is due.

Financial Officer Randy Scollins joined the meeting; he noted that the Kraft's will be submitting an application to the Zoning Board for a new billboard on land recently acquired by them. This could affect the town's sign rights.

Mr. Scollins noted that the Board is in an awkward position as there is currently no contract for the billboards. Since the expiration of the contract, only two payments have been received. Mr. Scollins will prepare a history of payments for the Board.

In regards to the meter contract issue, Mr. Worthley forwarded the letters and contract to Atty. Madaus for his review and opinion. He stated that the Board may want to seek damages as it will end up costing the Board more money to get a new contract. Mr. Pacella suggested that Atty. Madaus send a letter to them in regards to contract negligence.

The minutes of May 6, 2013 were approved 3-0.

The minutes of May 14th and May 20th were reviewed.

Mr. Worthley informed the Board that the engineer working on the groundwater monitoring at the Neponset Reservoir would like the Water Commission's approval to install a monitoring well on Ridge Road. The Board discussed the need for a joint application for wells that would also include the Board of Health and the Building Department.

Mr. Worthley is working on the water audits that the interbasin transfer permits require; he noted that it is very difficult to extract information from the MUNIS system and may need the assistance of a consultant.

The Comcast connection is being established between Witch Pond and Pump Station Road so remote monitoring will be possible.

Rate Hearings are needed. A motion to hold a Public Hearing on June 17, 2013 at 7:05 p.m. to raise the water and sewer rates by an amount not to exceed 6% was approved 3-0.

Mr. Stanton wanted to discuss the Town Manager contract renewal discussion that the Board of Selectmen will be discussing on Wednesday night. He feels this will affect the Board as the DPW Director and the Water Superintendant are under the direct supervision of the Town Manager. A one year notice is required if the BOS will not be pursuing a contract renewal. The Board noted Mr. Paicos record of accomplishment with the BWSC and the need to keep the current management team together as he is working with the Board on the billboards, the negotiations with Cannon Forge and has been an integral part of the IMA. A motion to send a memo to the BOS stating that the Board feels that the Town Manager deserves a contract extension was approved 3-0.

Mr. Stanton would like to add the phrase "Topics not reasonable anticipated by the chair 48 hours in advance of the meeting" to the agendas.

Mr. Worthley noted that dirty water complaints were received today in the Mechanic Street area due to a well being put online there.

Meeting dates were set for July 1, July 8, July 15 and July 22. The Board also moved the June 10th meeting to June 12th due to the IMA meeting on the 10th.

The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Diana Gray

These minutes of May 28, 2013 were approved as amended on June 12, 2013.



Robert Garber, Clerk