

**Minutes
Of
The Foxboro Water and Sewer Commissioners
November 7, 2011**

Members in Attendance: Chairman - Bill Euerle; Vice Chairman - Mike Stanton;
Clerk - Richard Pacella; Superintendent - Leo Potter; Bob Garber - Advisory Committee

The meeting was opened at 7:30 PM in the Water Department office.

The Board approved invoice #19 in the amount of \$3000.00 for the Interim Superintendent on a vote 3-0.

A letter was received last week that the budget including O& M and CIP is due on November 23rd. This gives L. Potter approximately three weeks to prepare the budget. The office is down one staff member so he would like to be able to work more hours, up to thirty hours per week, until the beginning of December. Due to the recent storms, he has also not been able to work on the semi-annual recap and would like to be able to work on that also. This would be an additional six hours per week. A motion to authorize an increase in the Interim Superintendent hours to thirty hours per week from now until through December 6, 2011 was approved 3-0.

The minutes of August 22, 2011, September 27, 2011 and October 4, 2011 were approved 3-0.

The minutes of October 13th were reviewed.

The Executive Session minutes of February 28, 2011, January 31, 2011, January 4, 2011 and January 25, 2011 were approved 3-0.

In regards to Oak Street, the consultant will oversee the work of digging up the bushes. They will be stored for the winter and replanted in the spring. No landscaper will be needed. There are 242 bushes to be moved.

The contractor of the Payson Road water main hopes to have the road paved for winter.

The meeting scheduled for December 5th needs to be moved to the 6th, due to town meeting being held on the night of the 5th.

The AECOM contract is awaiting comments from Town Counsel. The Town Manager will sign as the procurement agent. M. Stanton was concerned with the costs, but L. Potter provided information to him and he feels the costs are reasonable.

During the last storm, power was lost to all the stations on Saturday, but the generators kept them running. By Monday, some of the stations had power restored; all stations were back online by Wednesday. There was no structural damage, just limbs down. The Sampson Road sewer had to be pumped out. All the generators have been fixed since the August storm, so they were all ready for this recent event.

The Planning Board has received an application at 7 Childs Lane for an accessory (in-law) apartment. This property has exceeded their permit of 330 GPD for the past year; the average

being 400 GPD. L. Potter will advise them to use low flow fixtures to get back to permitted levels in the comments to be sent.

An issue has been uncovered in the RFP for reuse signage advertizing; Kraft owns the property that the easement will be on and a letter is needed from him that advertizing is the appropriate use of the easement. The Office of Outdoor Advertizing states that the easement is not clear and wants this letter before the process can move forward.

This is the access road to the water tower, originally an easement was granted by Don Rodman, but then the land was sold to the Kraft's. M. Stanton will talk to Town Counsel.

There will be a delay in filling Eileen's position now that she has moved up to the Office Manager position. The Town Manager doesn't want the position filled until the new DPW Director is hired. L. Potter will inform him that since they are short staffed, they will no longer be able to cover the telephones and the remaining two may have to incur some overtime. W. Euerle talked to the Town Manager briefly, he would like him to come to a future meeting, W. Euerle will check when he would be available to meet with the Board.

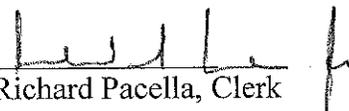
L. Potter has budgeted \$17,000 towards land taking for the sewer expansion this year, the design, purchase and payment to Norton in the amount of \$125,000 will be due next year.

The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Diana Gray

These minutes of November 7, 2011 were approved as amended on January 23, 2012.


Richard Pacella, Clerk