

**Minutes  
Of  
The Foxboro Water and Sewer Commissioners  
November 18, 2013**

Members in Attendance: Chairman M. Stanton, Vice Chairman R. Pacella (at 7:20 p.m.), Clerk B. Garber, Town Engineer B. Swanson, DPW Director R. Hill, Water Superintendent R. Worthley, BOS G. Coppola

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

In regards to the office space, Mr. Swanson will be meeting with one of the bidders on Wednesday of this week.

A new copy has been received of the Sewer District Map. Mr. Hill will be running a model to determine the capacity price.

Correspondence has been received from Ed Farley of the Office of Outdoor Advertising; the license for 2013 has been approved.

In regards to the budget, paperwork was received from the Finance Department last week; the process will be starting in the next couple of weeks for FY15.

Mr. Hill noted that with the retirement of Dave Littlefield there is only one person who is licensed to run both plants and that is Mr. Worthley. He has a candidate for the open position who is currently working in Wayland who they would like to hire and are proposing a stipend to make up the salary for being licensed. This candidate would be able to make decisions and sign paperwork. He lives in Warwick RI. The position was advertised and a few candidates did apply. There is a \$10 an hour difference between what is being offered and what this candidate would like, the stipend would make up half the difference. Mr. Hill met with the Human Resource Director who stated that this could be possible with a vote of the Board. The union contracts are not structured for treatment plant operators. The Board asked if there could be a title and pay grade change for the next fiscal year. Mr. Hill does have an unfilled existing position that could be changed. Mr. Hill would like to hire this candidate in FY14 that is why a stipend would be necessary. The Board would like to get Mr. Pacella's input before making a decision. This will be put on the next agenda.

The Town Manager Search Committee will be meeting tomorrow.

Mr. Pacella arrived at 7:20 p.m.

Hill Street will be paved soon with a binder coat; the final paving will be done in the spring.

The Board reviewed the outstanding minutes.

Mr. Worthley noted that the flushing on Oak Street went well. The gates a Cannon Forge will be opened so the flushing can go both ways, there are a lot of dead end connections up there so there may be issues when this happens.

The fiber optic lines are ready to be installed at Oak Street so it can be connected to the system.

There is an abatement request from the Norfolk Trailer Park, the owner claims that there was a leak somewhere in the park and would like a \$2,000 charge abated. There is an RV section of the park that is not metered. They also acknowledged that they were doing pressure washing there. The Board took no action on this request.

The Board would like the agreement with the Norfolk Trailer Park sent to Atty. Madeus. Currently all of the tenant bills are added up to see if they match the master meter amount, the Board would like to only send a bill for the master meter and the owner would have to divide the bill to the tenants.

A motion to approve payment to Mirick O'Connell in the amount of \$1,920 for work on the sewer district and modular building was approved 3-0-0.

A request has been received for a transfer of owner at 46 Cocasset Street. A motion to approve the transfer of owner sewer connection request for Jeffrey Lovely at 46 Cocasset Street was approved 3-0-0.

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Diana Gray

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These minutes of November 18, 2013 were approved on December 9, 2013



Robert Garber, Clerk