

Town of Foxborough
JOB POSTING NOTICE
Human Resources Department

Position: Library Pages- Adult & Children's Dept.

Department: Boyden Library

Supervisor: Jerry Cirillo, Library Director

Salary: \$9.33/hr.

Posting Date: August 6, 2013

Closing Date: August 20, 2013

Position Description: The Boyden Library, Town of Foxborough, seeks applicants for the position of Library Page-Adult Dept. and Children's Dept. Four positions are available. Library pages perform the following duties:

- Shelve books and other materials
- Keep shelves in order
- Perform other related duties as required
- Must be able to lift, carry, and place objects up to 25 lbs. in weight
- Must be able to stand and walk for lengthy periods of time

These positions are twelve (12) hour per week part-time positions. No benefits are included. The work week includes one (1) or two (2) evenings until 8 p.m. and every other Saturday. Sunday hours are temporarily suspended.

Qualifications:

- Must be at least fourteen (14) years of age
- Ability to communicate effectively with library staff and patrons

Apply: Applications must be submitted by Tuesday, August 20, 2013 to the Human Resources Director, Foxborough Town Hall, 40 South St., Foxborough, MA 02035 or jobs@town.foxborough.ma.us. Applications are available at the Boyden Library Children's Desk (16 Chestnut St., Suite 210, Foxborough) or may be printed from the Town of Foxborough web page, Administration Dept.section: (www.foxboroughma.gov). Application form for **Part-Time, less than 20 hrs. /wk** must be used.

The Town of Foxborough is an Equal Opportunity Employer & Affirmative Action Employer.