

**Minutes
Of
The Foxboro Water and Sewer Commissioners
January 9, 2012**

Members in Attendance: Chairman - Bill Euerle; Vice Chairman – Mike Stanton, Clerk - Richard Pacella; Superintendant - Leo Potter, DPW Director Roger Hill, Town Manager Kevin Paicos, Advisory Member Bob Garber

The meeting was opened at 7:00 pm at the Mansfield Town Hall.

The minutes of November 7th, November 21st, December 6th and December 19th were reviewed.

The minutes of November 15, 2011 and Executive Session minutes of March 8, 2011, March 15, 2011, April 5, 2011 and April 19, 2011 were approved 3-0.

R. Hill advised the Board that the ad for the Water & Sewer Operations Manager is ready to be advertized. This is the new title for the Water Superintendant position. A motion to advertize the Water & Sewer Operations Manager position was approved 3-0.

L. Potter inquired if the DPW creation needs to be authorized by the Legislature. K. Paicos stated that it may have to be, he will look into it.

K. Paicos stated that the budget has been prepared for a Full Time Director, Water & Sewer Operations Manager and Town Engineer.

K. Paicos stated that in regards to the staffing of the DPW, currently there are three water office positions and two highway office positions, with one vacancy in the water office. K. Paicos feels that the water position does need to be filled, but perhaps not with a full time position. He also feels that both positions in the highway department aren't needed, so he would like to propose putting the entire staff of both offices in one place and cross training them all for both offices. Also, only one office manager would be needed instead of the two that they have now. If a new person is hired for the water department, they might end up getting laid off and then the town would have to pay unemployment. R. Hill has spoken with the water office staff and they are agreeable to moving. K. Paicos stated that the DPW Director was brought in for innovation and creativity and urged the Board to support his concept.

M. Stanton feels that the Water office needs to be kept in Town Hall to support the public. K. Paicos stated that there is not enough room at Town Hall to move the highway office there. The basement has too much mold and mildew to be used.

A trailer would cost \$800 a month for two years, the elimination of one clerk would be a \$35,000 per year savings and the elimination of one office manager would be a \$6,000 - \$7,000 savings.

M. Stanton inquired what the deadline to make a decision would be and would like to be able to take this matter under advisement. He also wanted to know if this would be a temporary or permanent solution. K. Paicos stated that if the town hall is ever renovated or replaced, they would like to be able to bring them back to town hall. The current town hall needs a new roof and heating system to be able to use it for another three to five years. Hopefully the economy will turn around by then to be able to get renovations done. He feels that the water and sewer billing doesn't have to be done in town hall, the public can be retrained to go to the highway department for issues. The Collector's office is the only office that collects all the payments already. K. Paicos went on to say that this would be a more improved facility compared to what they have now.

A trailer at the highway building would hold the office workers, the DPW Director, the Water Operations Manager and the Town Engineer as well as an extra office.

W. Euerle also believes that the water office needs to remain at town hall and doesn't think it's an advantage to the town to move it.

M. Stanton would like to know the total cost of moving and consolidating the offices versus the current costs before deciding.

K. Paicos wanted to review the budget for next year with the cost of operating the regional plant and how costs would impact the current rates. A consultant is needed to get the costs together. He would like to focus on sewer right now. A consultant would cost around \$20,000. The consultant would prepare different scenarios with corresponding rates.

M. Stanton stated that the Board would like to look to the future, Foxboro 2030.

An answer as to whether or not to join the district is needed by April or May. At the last IMA meeting, Norton stated that they may go to Taunton which is selling capacity at \$1.25 per gallon.

K. Paicos stated that he will send out proposals for consultants and come back to the Board.

The Board is on the agenda to meet with the Planning Board this Thursday, January 12th at 8:00 p.m. to discuss the sewer problems and redistricting concept. The meeting will be posted.

M. Stanton has spoken with Rod Hoffman about the transfer of permits from the Kraft Group to the town. He also discussed taking them by eminent domain.

The Board inquired how long the executive session minutes should be held. K. Paicos stated that as soon as the RFB goes out and the proposals come in, then the minutes can be released.

A motion to pay Invoice #22 for the Interim Superintendent in the amount of \$7,906.25 was approved 3-0.

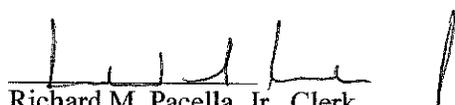
In regards to the CIP budget, no new trucks will be needed this year, but funds will be needed for waste water treatment well rehab, the Merigan Way piping and tank painting. Water system improvements needed include new generators and furnace at Station 1 and a tow behind generator with connections.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Diana Gray

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These minutes of January 9, 2012 were approved as amended on February 6, 2012.


Richard M. Pacella, Jr., Clerk