

**Minutes  
Of  
The Foxboro Water and Sewer Commissioners  
September 16, 2013**

Members in Attendance: Chairman M. Stanton, Vice Chairman R. Pacella, Clerk B. Garber, Water Superintendent R. Worthley, DPW Director R. Hill, Town Engineer R. Swanson, BOS G. Coppolla, Advisory P. DeFazio

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

The Board met with Paul DeFazio of the Advisory Board to explain the need for a new DPW building. Currently the Water and Sewer Department has five employees but only four desks in the Town Hall. This department is run by an Enterprise Account and reimburses the town for the use of the space in Town Hall. The Water and Sewer and Highway Departments were merged into a DPW about a year ago and the departments need to be consolidated and cross trained. The Board is prepared to step up as they did with the town GIS system. An Engineering Department has been established and they feel they have a good management team. There are space needs in the current Town Hall and it was mentioned that the department could move to temporary trailers. The Board didn't like that idea.

Mr. Garber arrived at 7:10 p.m.

When the architects were looking at space needs in the Town Hall, they suggested the department be consolidated to Elm Street in a modular building. The Board feels that this is the best cost alternative to the town.

The size of the proposed building is projected to be good for the next 20 – 40 years. The Board worked with the Permanent Building Committee on the design. This building will cost \$300,000 less than locating the DPW in Town Hall. The plans will be forwarded to the Advisory Committee for their review.

Mr. DeFazio asked how this will be paid. Mr. Hill and Bill Yukna of the Building Committee have been working with the Finance Director on the funding. The building will be paid for by the enterprise account initially and the town will pay back their share over a period of years. The amount paid will be based on the number of employees in the Highway and Tree and Park Department, who do not fall under the Enterprise Account.

The Board then reviewed their other Town Meeting Warrant Article which is for a Sewer Service Map. This is a map of the existing customers only. The Board emphasized that no resident will be required to hook up to sewer if they don't want to. This will not be a condition of approval. The Board will be required to go back to Town Meeting to amend the map for any new customers, they would have to file a petition and a vote of Town Meeting will be needed to allow them to hook up. The Board will maintain the right to allow a new customer for any emergency conditions such as a septic failure.

The Board noted that many lots in town are in need of sewer capacity, both private and town owned. There are three buildings downtown, the former funeral home, the former fire station and a home

owned by the Housing Authority. The Board will meet with the Advisory Board on September 25<sup>th</sup>.

Mr. Worthley and Mr. Hill wanted to discuss maintenance for the water tanks. There is a company that will provide annual maintenance and keep all the records for an annual fee. This would allow the department to spread the costs out over a period of time instead of having a large cost when there is a problem. This is a new program that was started last fall. The Board would like to have the company come to a future meeting to explain the program.

The Sewer Rate Study is being finalized. It will be approximately \$170,000. No action is needed for the Advisory meeting.

The minutes of August 26, 2013 were approved 3-0.

Mr. Worthley stated that the speed of Well 13 is being reduced to see if there is less stir up in the system.

An invoice from AECOM in the amount of \$25,000 for work on Lampson Road was approved 3-0.

An invoice from AECOM in the amount of \$22,344 for construction services was approved 3-0.

An invoice from AECOM in the amount of \$2,232.37 for professional services at Well 3, Station 1 was approved 3-0.

An invoice from Deutch Williams for Special Counsel for the ZBA application in the amount of \$5,105.10 was approved 3-0.

There has been a request for information for the Billboard Agreement with the Kraft's. Mr. Worthley is working on gathering the information.

Mr. Swanson stated that the owners of Foxfield Plaza are proposing a new plan that would have the main building on sewer and accessory buildings on septic. They are worried that additional capacity will not be available when they are ready to build.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Diana Gray

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These minutes of September 16, 2013 were approved on September 29, 2013.



Robert Garber, Clerk