

**Minutes  
Of  
The Foxboro Water and Sewer Commissioners  
May 17, 2010**

Members in Attendance: Chairman P. Henderson, Vice Chairman M. Stanton, Clerk Bill Euerle, Superintendent L. Potter, Bob Bell

The minutes of May 4<sup>th</sup> were reviewed.

The minutes of April 13, 2010 and April 26, 2010 were approved 3-0.

A motion to approve payment to Mansfield for the fourth quarter billing in the amount of \$206,675.18 was approved 3-0. The final billing for this fiscal year will be received in July.

A sewer application has been received for a change of owner at 29 Bicknell Street. They are requesting a four bedroom permit; it was originally permitted for three bedrooms. L. Potter recommends keeping it a three bedroom permit, usage is currently at 119 GPD. A motion to approve the permit for three bedrooms, 330 GPD, was approved 3-0.

L. Potter has spoken with Lee Azinheira of Mansfield in regards to the emergency connection request at 48 South Street. He recommended the approval of the connection to the Mansfield Board of Selectmen, they accepted the connection with the condition that the interceptor capacity to Mansfield be received by CDM to see if there will be a capacity problem. CDM will do an analysis, Mansfield will be charged for their services. L. Potter reviewed the fees that will be charged to the homeowner at 48 South Street, there will be a \$25 application fee, \$125 permit fee and a \$6,000 connection charge (\$1,500 per bedroom). They may also need to get an easement to run the pipe up to the manhole at Town Hall. L. Potter will speak to the Town Manager in regards to the easement and notify the homeowners of the fees. The Selectmen are the granting authority of easements on town streets.

W. Euerle would like to be able to review the minutes by email. The other members of the Board have no problem with that.

L. Potter spoke with Chet Locke of the Charter School regarding the school's sewer usage being over permitted amount; they need to get a copy of the letter from the department so they can issue a response.

The Board would like to see Art Reynolds start working on the I/I project again and compile a list of locations in town.

The Board discussed the next steps for the Oak Street Water Treatment Facility. The article pertaining to this was approved at the last Town Meeting. M. Stanton would like to see policy and procedure to annualize AECOM as the department's consultant. W. Euerle concurs; he has never seen the contract with AECOM. M. Stanton would also like to speak with Town Counsel in regards to the 30B RFP bid process for the design of the Oak Street Water Treatment Facility. L. Potter stated that any vertical work needed for sewers, water, etc, can be approved without going through a RFP process. Bob Bell referred the Board to MGL Chapter 7 1/2B. P. Henderson is in agreement to look into these issues to make sure the Board is in compliance.

Before any contracts are written, the Board would like to be sure of the funding source and to set a timeline for when the rate increase is needed. W. Euerle wouldn't have a problem with waiting until next year for the design; P. Henderson is concerned that if it is put off, the whole schedule will be off by a year. The Board questioned if retained earnings could be used at the start and replaced later. L. Potter stated that he will be able to start estimating what he needs in next year's budget in the next few weeks,

he already knows that the cost of the chemicals has come down and that Mansfield's costs are lower than expected. \$175,000 out of retained earnings was approved at Town Meeting.

The Board discussed where the sign revenue is going right now and if it should be shifted to retained earnings instead of going into the water account to keep the rates down. L. Potter will have information ready for the first BWSC meeting in June. W. Euerle recommended that the revenue be put aside for capital water projects.

The motion to sign the agreement with AECOM to work on the installation of chlorine analyzers at each station for the DEP safety strategy as discussed at the last meeting was approved 3-0.

The next meeting will be on May 25<sup>th</sup> at 7:00, an executive session meeting with members of the Board of Selectmen will be set up for 5:30 before the regular meeting to update the Boards on the negotiations with the Patriots and to see how the town wants to proceed.

Meeting dates were set up on June 1<sup>st</sup> and June 15<sup>th</sup>.

The IMA meeting is also on the 25<sup>th</sup>, no one from the Board will be able to attend due to the executive session meeting. Rep. Jay Barrows has said that the regional legislation is on the Governor's desk awaiting signature.

The Board discussed setting up an initial sewer district for all existing sewer users. This will need to be discussed with Town Counsel, as well as the process the board needs to take with respect to filing the Home Rule Petition for the Sewer District. P. Henderson will follow up with Town Counsel's office.

The Board of Selectmen has taken the matter of the Comcast Tower under advisement to see if anyone else in town would be interested in it. M. Stanton wants to be sure that the operators of the adjacent tower are asked if they would be interested. W. Euerle would like an RFP to be sent out to see if there is any interest in the marketability of the tower. A motion to pursue and RFP for the tower on Dudley Hill was approved 3-0.

Two employees have passed their D2 tests. The Board will send letters of congratulations to all employees who have passed their testing requirements lately.

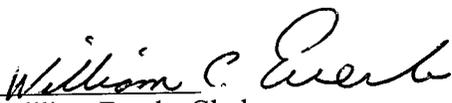
L. Potter will be retiring in January. The Board discussed how to start the process of finding a replacement. L. Potter will see if there is anything around from the last search committee.

The meeting was adjourned at 8:38 p.m.

Respectfully Submitted,

Diana Gray  
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These minutes of May 17, 2010 were approved as amended on June 15, 2010.

  
William Euerle, Clerk