

Foxborough Council on Aging and Human Services

Board Meeting January 17, 2013

Present: Chairperson Joanne Pratt, Jerry Norwood, Vivian Pitts, Jeanne Bonneau, Elaine Biggeri, Lloyd Gibbs, Ann Alibrandi and Director Vicki Lowe

Absent/ Excused: Wendy Haney, Colin Haney and ex-officio Ed O'Leary

The meeting was called to order by Joanne Pratt at 5:00pm.

The meeting notes from November 15, 2012 were accepted as amended.

Budget –

Vicki thanked Joanne, Jeanne, Elaine and Vivian for coming to the Ad Com meeting last night.

Vicki said we are in good shape. There are some areas where we are overspent like building maintenance, gasoline, office supplies, memberships but we are underspent in other areas that will balance it out. There have been some unexpected expenses, folding wall needed a repair, the front door needed the hinges replaced. We are only at 34% revenue spent; we would need to worry if we were over 41% in the total expenditures.

Phyllis Everson is being paid as a salaried employee now. There will be a transfer from Professional services in the spring. FY'14 and future budgets will have Phyllis & Ken listed in the correct category as employees.

Re: FY'14 budget Vicki has requested money for replacement of the carpeting and for a generator for the building and to increase Pam's hours from 25 to 35.

Director's report –

Bill is still out and Garry is covering. In February Bill plans to decide if he will be able to come back.

Noreen attended the ServSafe training. Vicki's goal is to get all staff that handle food to get certified. Vicki will have the school food services cater the January Men's Breakfast. Catering is new for them, so Vicki is eager to see how this will work out. It's less expensive to order it from them and it is much easier for us to serve only. The number of people who will be able to use the Council on Aging double in the next few years.

Senior Center Programs / Events highlights

We had a lot of parties in December. In addition to Benjamin's and our Holiday party, there was knitting, nutrition, TRIAD, Chorus pizza party, Bereavement group celebrations. The Christmas Party at Benjamin's entertainment was not well received. The entertainment was too long and they wished there were more Christmas music.

More lessons learned from storm. Ken made some magnets and we have sent letters to clients which has contact information. The files need to be kept updated so that we are not trying to locate people who have moved or died.

We had our first conversational Italian class in January. Lucy Erhard is the teacher. The class has a waiting list that exceeds the class size.

Senator Timilty will be the speaker at January Men's Breakfast. Noreen and Ken will be the guests at the February Men's Breakfast. Noreen is meeting with various groups to talk about ideas they have about community needs. Their input is vital.

We have Department of Revenue representative is coming in to talk about circuit breaker and a representative from the Better Business Bureau to discuss scams. TRIAD has been doing IDs for seniors. Joanne will be hosting a Valentine's Tea. Jack Craig will be doing a 2 part series in February.

The Capital Improvement Program meeting will be on Saturday March 2. Vicki did not know the time yet. Vicki will be requesting a new van which will cost approximately \$50,000.

Vicki will be doing a presentation on January 25th for Mass Municipal Association at the Hynes convention center called Municipal Human Services "Helping all ages together."

Old Business: The Trip Committee advised us that there would be trip to Foxwoods lead by Lloyd a date had not been made.

New business: Bob Cutler will be at our next meeting on February 21, 2013. Friends of Foxboro Seniors meeting will be on Saturday and they will discuss the annual Plant Sale and if they will have it on the Common joining with other groups.

Paul Dumas said he felt it was important that we have a HESSCO representative from Foxboro and that we should make an effort to recruit someone. Since June we have not had a representative. The Board and Vicki agreed that perhaps we should put an advertisement in the Foxboro Reporter or contact Christine Igo and have her write an article for the Reporter.

Meeting adjourned at 6:10.

Respectfully submitted,

Ann Alibrandi