

Time being 7:00 p.m. **January 28, 2019** Paul Steeves opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Paul Steeves, Chairman presiding, Eric Arvedon, Vice Chairman, Todd Whitehouse, Clerk, Pauline Zajdel, Health Director, and Diane Passafaro, Public Health Coordinator were present. Meeting took place in the Andrew A. Gala, Jr. Meeting Room inside Foxborough Town Hall at 40 South Street. Minutes were taken by Diane Passafaro.

7:00 p.m. Alice in the Village - Ellie Greenberg, Owner - New Establishment - 266 Patriot Place

(No interested parties in attendance for this agenda item)

Representing Alice in the Village was Owner, Ellie Greenberg. The Board welcomed Ms. Greenberg to Foxborough and Paul Steeves asked if she would be running the restaurant. Ms. Greenberg explained that she intends on being involved in the beginning, at least the first couple of months, but explained that Nicole Mulligan who is currently a certified food manager, will be the onsite Manager for the restaurant. She further explained Ms. Mulligan's professional experience to include receiving both a Bachelor's and Master's Degree from Johnson and Wales University and having many years of experience in food service.

After Mr. Arvedon inquired about other restaurants Ms. Greenberg has owned, she responded she has another location in Mystic, CT. She further explained that Alice in the Village is a tea room themed and decorated based on Alice in Wonderland. Many customers that frequent the location in Connecticut come from Massachusetts and she is hopeful that the Patriot Place location will attract these patrons as well as bring new customers from New Hampshire and other northern States.

Following the Board's inquiries on food preparation activities within the establishment she explained that her operation does not require any cooking, rather, food is kept cold and small sandwiches and pastries are then assembled and plated by employees wearing gloves.

Paul Steeves wished Ms. Greenberg well with her operation and asked how much longer before she was ready to open. Ms. Greenberg stated she expects to be ready for an inspection in approximately two weeks.

Hearing no further discussion related to Alice in the Village, Paul Steeves declared the matter closed at 7:15 p.m.

7:15 p.m. Fire Chief Michael Kelleher - Town of Foxborough - Discussion of Foxborough's participation in the Community EMS Program

(No interested parties in attendance for this agenda item)

The Board began by first congratulating Michael Kelleher on his recent appointment to Fire Chief for the Town of Foxborough.

Pauline Zajdel explained to the Board that Town Manager, Bill Keegan eliminated the Public Health Nurse's contract with HealthCare Options, Inc. from the FY20 budget, leaving the Health Department without a Nurse come July 1, 2019. After learning about this budget cut, Mike Kelleher met with the Health Department staff to explain how the public health nurse services that are required to be provide, could be incorporated into the State's Community EMS Program being initiated by the Fire Department under the Emergency Medical Service division.

Chief Kelleher expressed his passion related to the work that falls under emergency medical services, which he added, encompasses 70 percent of the current call volume in Foxborough. He explained that the baby boomer generation is changing the way of health care, and participation in the Community EMS Program will allow the Fire Department to use a proactive and preventative approach toward the services they provide. He gave the Board an example and discussed how the Program allows EMS personnel to educate the elderly about fall prevention and assess the home for hazards in the hopes of minimizing frequent ambulance rides to the hospital. He also explained there are many parallels between EMS and public health and wishes to form a collaboration with the Health Department to assist with their needs related to public health nurse requirements, while not duplicating the services that are already provided.

Chief Kelleher explained there are currently two nurses on staff but has proposed to the Advisory Committee the addition of a new EMS Coordinator position that will focus solely on the implementation of the Program Services. The position will mainly be funded by Medicare and Medicaid funding and currently has \$80,000 available for the position. Chief Kelleher stated this funding will remain available annually provided that the required reports are submitted to the State.

Eric Arvedon expressed to Chief Kelleher that the Board and the Health Department do not want to lose anything within this collaboration or the services that it currently provides. Chief Kelleher assured the Board that he expects it to be a great collaboration and the new position will focus on both EMS and Public Health. He further stated he would like the new position to be filled by July, the start of the fiscal year, however, is confident that his current staff could bridge the gap with the services needed until the position is filled.

Pauline Zajdel mentioned she would like the individual in the new position to attend MRC and Coalition meetings. She further informed the Board that a letter to HealthCare Options, Inc. terminating the Health Department's contract will also need to be sent.

The Board agreed this collaboration is an excellent opportunity and thanked Chief Kelleher for taking the initiative with this program.

Hearing no further discussion related to the Community EMS Program, Paul Steeves declared the matter closed at 7:35 p.m.

7:35 p.m. Commons Neighborhood Eatery - Spyros Kalogeras, Owner - Change of Owner and discussion of most recent inspection report violations

(No interested parties in attendance for this agenda item)

Representing Commons Neighborhood Eatery were brothers Christis Kalogeras and Spyros Kalogeras.

Paul Steeves expressed his concern regarding the results of the first routine food inspection that occurred approximately a month and a half after the brothers took ownership of the restaurant on December 4, 2018. C. Kalogeras agreed the report was unacceptable and explained that the transfer in December went fast and caused a delay with addressing the areas of the restaurant in need. He assured the Board however, that there is a difference in the restaurant now and almost everything on the report has been corrected. He stated that they hired a company to clean the kitchen, new refrigeration units have been purchased, the walls have been painted and they have both received their certified food manager's certificate.

Paul Steeves spoke to the two brothers commenting that maybe they should not have opened the establishment given the rushed transfer and instead, taken time to work on the areas of the operation that needed to be addressed.

Pauline Zajdel informed the Board that it was recommended, by the Inspector in a recent e-mail, for the Owners to hire a consultant to assist in developing and putting in place the Standard Operating Procedures that are needed in the establishment. The e-mail also ordered temperature logs to be maintained. S. Kalogeras provided Ms. Zajdel with the requested temperature logs. After review, Ms. Zajdel explained that the temperature logs provided were not complete, lacked many important details, and were unacceptable.

Eric Arvedon commented that once in operation you must present the food in a safe manner and keep equipment clean. You need an individual to look at the establishment routinely and be able to see what is wrong and tell the right people to fix the problem. He continued and said if you can't do that yourself, you need to find someone who can help you.

Paul Steeves expressed to the brothers that the Board wants them to be successful, but the establishment must comply with all the Standards.

Eric Arvedon recommended that they review the e-mail Inspector John Robertson sent to them detailing all of the requirements being asked of them. Gather up these requests and send them to him together in one submittal.

Todd Whitehouse recommended they hire a consultant sooner rather than later as this may show the Board that they are serious about cleaning the establishment up.

Hearing no further discussion related to Commons Neighborhood Eatery, Paul Steeves declared the matter closed at 7:53 p.m.

7:53 p.m. Eric Arvedon made a motion to approve the minutes of January 14, 2019 as written. Todd Whitehouse seconded the motion. Hearing no discussion, Paul Steeves called for a vote. All in favor, motion passed, 3 – 0.

7:54 p.m. Todd Whitehouse made a motion to approve the following bill:

MEHA (Educational Seminar (New Food Code) - J.R.) \$65.00

Eric Arvedon seconded the motion. Hearing no discussion, Paul Steeves called for a vote. All in favor, motion passed, 3 – 0.

7:55 p.m. Health Directors Updates

- The Health Department sent an order to the Owner of 212 North Street, ordering him to tie into Sewer due to the system being in failure. In response to the Order, the Health Department received a letter from Septic Preservation stating that they have begun communicating with several parties associated with the tie in, but would not be able to meet the deadline stated in the Order. In addition, Septic Preservation also outlined a maintenance and pumping program to be conducted in the interim until connection occurs.
- The request for additional funds related to the inspectional software FoodCode-Pro was cut from the Health Department's FY20 budget by Bill Keegan. However, there have been recent conversations with Michael Hicke of Relevant who was able to provide a new quote reflecting the purchase and use of only two licenses instead of three as was originally quoted. This new quote is in the amount of \$4,800.00. Discussions on how to fund this requested software will continue with Management.
- No response from the Owners of 78 South Grove Street relative to the temporary trailer occupancy extension.

8:13 p.m. Eric Arvedon made a motion to adjourn. Todd Whitehouse seconded the motion. All in favor, motion passed, 3-0.

The next meeting is scheduled for February 11, 2019.

Todd Whitehouse, Clerk/dp