

Time being 7:00 p.m. **October 17, 2016**, Paul Mullins opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Paul Mullins - Chairman presiding, Paul Steeves - Vice Chairman and Eric Arvedon - Clerk were present. Also in attendance was Pauline Zajdel, Health Director. The meeting took place in the McGinty Room, Public Safety Building, 8 Chestnut Street.

**7:00 p.m. 71 Lakeview Road. – Michael Trowbridge Septic Variance
Hutchins-Trowbridge Assoc., Inc.**

(Eric Arvedon noted for the record that no interested parties were present in the room.)

Michael Trowbridge presented his septic design for 71 Lakeview Road and stated that he has moved the septic as far away as possible from the wetlands, without having to do major renovations to the yard. This is an upgrade as the owner now has a cesspool which is less than 50 feet away from the wetlands. All abutters to this property were notified by "FIRM" a postal mailing service which is allowed by the DEP. Additionally, this matter is scheduled to be discussed at the next Conservation Committee meeting.

LOCAL BYLAW VARIANCE

1. *ALLOW LEACHING SYSTEM 92' FROM A WETLAND WHERE 150' IS REQUIRED.
(THE REQUEST IS FOR A 58 FT. VARIANCE)*

Eric Arvedon motioned that the variance be approved. Paul Mullins seconded.
All in favor - 3: yes, 0: no.

7:15 p.m. Matter closed

7:15 p.m. General Update for the Board

Eric Arvedon commented to the Health Director that he was surprised to see the Secretary, Patti Tisdale taking notes at the current meeting as he was under the impression that Ms. Tisdale was advised by the Director that due to a light agenda at the scheduled meeting she was not needed to attend.

This commenced a discussion between the Health Director and the Board regarding a management issue.

Health Director Zajdel reported to the Board that she had advised Patti Tisdale, early this morning, as her official supervisor, that because there was only one appointment scheduled, she was not needed at the meeting. Director Zajdel explained to the Board that she had explained to Ms. Tisdale that, as the office Director she was attempting to maximize the Secretary's hours covering the office and advised her that she would not be needed at this meeting tonight. Director Zajdel explained that she had further discussions with Ms. Tisdale during the day (when she was again asked at lunch time by Ms. Tisdale) that she was not needed at the meeting and the reason why. Director Zajdel continued to say that immediately before the meeting started she received a text message from Ms. Tisdale stating that she was coming to the meeting because she was advised to do so by her Union Advisor. Ms. Tisdale arrived just before the meeting (and presumably commenced taking minutes).

Board member Eric Arvedon asked Ms. Tisdale if she was at the meeting as an observer? Ms. Tisdale stated that she was here as Secretary and was taking meeting minutes. Mr. Arvedon asked why she was admittedly taking the minutes when she was directed, on multiple occasions, that she was not needed at this meeting in an official capacity? Ms. Tisdale answered that she was advised to attend as Secretary and to take minutes, by her Union Advisor who advised Ms. Tisdale that she needed to attend all meetings because it is part of her job description.

Mr. Arvedon explained that she must follow the directives of her supervisor and then if she feels aggrieved she can file a formal complaint through appropriate channels, but since the Director is tasked with managing hours of the office staff, she is the one to assign tasks and assign how and where staff time is applied, and these are the directives she must follow.

Ms. Tisdale said that she was confused by the recommendations of her union advisor that conflicted with her supervisor's directions.

Board Chairman Paul Mullins and Board Vice-Chair, Paul Steeves both reiterated the previous discussion and stated that Ms. Tisdale was to follow the directions of her Supervisor who was tasked with managing the operation of the office including budgets, staff, and resources.

Chairman Mullins invited Ms. Tisdale to join the audience as a citizen, but further explained that she was not needed in any official capacity as she had previously been advised.

Ms. Tisdale left the room at 7:28pm

7:28 pm End of discussion

NOTE: 7:20 PM Paul Hulbig arrived late as an interested party in support the requested variance for 71 Lakeview Road. The Board went over the variance request with him.

7:30 p.m. BOH Business Continued

Motion made by Eric Arvedon to approve the BOH minutes for September 12, 2016 as written.

Paul Steeves seconded.

Motion passed, 3: yes – 0: no.

7:30 p.m. Eric read the bills and made a motion to pay the following bills:

FY 2017

The Arc South Norfolk (September 2016)	\$	812.83
Healthcare Options, Inc. (September 2016)	\$	2,368.08
Ecolab Food Safety (Probe wipes & test strips) *	\$	152.38
*2 Invoices received 10/13/2016 for 6/9/16 & 8/30/2016		
Diane Passafaro (Communication Reimb. Sept & Oct 16)	\$	100.00
Patricia Tisdale (Communication Reimb. Sept & Oct 16)	\$	100.00
Pauline Zajdel (Communication Reimb. Sept & Oct 16)	\$	100.00

The Pro's Car Care Complex (BOH Truck)	\$	28.00
W.B. Mason - Office Supplies	\$	172.27
W.B. Mason - Office Supplies	\$	13.26

Paul Mullins seconded.

Motion passed, 3: yes – 0: no.

7:35 p.m. Health Director Updates – Pauline Zajdel

Temporary Trailer Extension – 77 Cocasset Street - Harold and Marjorie Weidman

Pauline sent a reminder letter for the Weidman's to request an extension for their trailer. The Board voted to extend the original request for an additional six months. Letter to be sent this week.

- **The Community VNA Public Health Nursing Reports for The Town of Foxborough reports were received for:**
 - August 2016
 - September 2016
- **Outstanding Documents – William Gottwald**
The Board instructed Pauline to send a letter to William Gottwald requesting his appearance before the Board of Health to discuss outstanding as-builts at the next meeting which is scheduled for November 7, 2016.
- **Planning Board**
 - **95 Washington Street (Special Permit for additional parking spaces)**
The owner/applicant of the lot needs to make sure to have appropriate number of Porta-Johns (8) for each event.
 - **70 Elm Street (DPW-new salt shed)**
No BOH concerns at present time.

8:45 p.m. Motion made by Eric Arvedon to adjourn the meeting.

Paul Steeves seconded.

Motion passed, 3: yes – 0: no.

The next meeting is scheduled for **November 7, 2016** in the McGinty Room at the Public Safety Building, 8 Chestnut Street.

Eric Arvedon, Clerk