

Time being 7:00 p.m. **May 22, 2017** Paul Mullins opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Paul Mullins-Chairman presiding, Paul Steeves, Vice-Chairman, Eric Arvedon, Clerk and Pauline Zajdel, Health Director was present. Meeting took place in the Public Safety Building, McGinty Room at 8 Chestnut Street. Minutes were taken by Pauline.

Paul Mullins read the agenda.

**7:00 p.m. Residence Inn, Jessie Weatherford – TPHC Variance Request**

The Residence Inn by Marriott Foxborough is requesting time as a public health control (TPHC) for their breakfast food offering. Their current breakfast runs for three hours. They operate from 6:30 a.m. to 9:30 a.m. M-F. Weekend hours are 7:00 a.m. – 10:00 a.m.

Eric made a motion to allow the Residence Inn by Marriott of Foxborough to use TPHC for their requested items: hard boiled eggs, milk(s) stored in carafes, fresh cut fruit (pineapple, grapes, strawberries, melons), and cheese (cheddar, Havarti, brie).

Mr. Weatherford, stated that he will oversee the TPHC procedure and explained that 4 people work in this area. He explained the logging procedures to the Board and how at the end of 3 hours all of the TPHC food items will be discarded. The logs will be kept on file for 3 years.

No one in the room with any comments.

Paul Steeves seconded the motion. All in favor, 3 – 0.

**7:10 p.m.** Paul Steeves made a motion to approve the minutes of February 27, 2017, with the correct spelling of his name. Eric Arvedon seconded. All in favor, 3 – 0.

**7:15 p.m. Boston's Baddest Burgers, Kevin Tortorella, owner – New Mobile License Request**

The Board reviewed and discussed his Temporary Food Application and Inspection report from Jan. 2017. He was at Moms of Manchester, RT. 1 for their event. Mr. Tortorella has been asked to be at more upcoming events in the Town of Foxborough. He will be participating at the Memorial Cup Soccer Event this weekend if approved. Mr. Tortorella is making a request for a Mobile Food and Mobile Beverage License. Applications and fees will be paid Tuesday.

Eric made a motion to approve the Mobile Food and Mobile Beverage License for Mr. Tortorella. Paul Steeves seconded. All in favor, 3 – 0.

**7:30 p.m.** Eric read the bills and made a motion to approve the following bills:

FY 2017	Pauline Zajdel	\$163.68	April communications/milage/truck batteries
	Pete's Tire Barn	\$434.92	4 tires for BOH vehicle
	WB Mason	\$ 54.92	Office supplies
	Pauline Zajdel	\$ 21.60	May mileage

Pauline Zajdel	\$ 33.33	Purchase from Amazon/keyboard for office
Allied Auto Parts	\$112.93	Break parts for BOH vehicle
Ecolab Food Safety	\$100.65	Probes wipes and test strips
Pauline Zajdel	\$ 50.00	May communications
Health Care Options	\$4,736.16	Nursing services April and May
The ARC	\$812.83	May services
Diane Passafaro	\$ 50.00	May communications
Taylor Technologies	\$ 14.79	Pool testing supplies
Taylor Technologies	\$ 46.12	Pool testing /reagents
Tick Key Products	\$309.60	Tick keys
Foxboro Animal Hosp.	\$300.00	Rabies clinic services/L. Read DVM
WB Mason	\$ 26.43	Misc. office supplies
Pauline Zajdel	\$163.68	April comm/mileage/Keyfob batteries
Diane Passafaro	\$ 68.19	April communications and mileage
Rea-Craft Press Inc.	\$275.00	FOG signs
The Arch	\$1,625.66	Services April and May
Zoetis	\$ 305.00	Rabies tags/luer lock/vaccine
WB Mason	\$ 20.58	Misc. office supplies
Diane Passafaro	\$ 50.00	March communications
Pauline Zajdel	\$ 71.40	March communications and mileage
Wheelwright Consul.	\$471.75	Serv Safe class for 3 Board Members
Health Care Options	\$2,368.08	Nursing services for March
Health Care Options	\$1,072.98	3 Imoax rabies vaccines
Ecolab Food Safety	\$ 115.19	Probe wipes and test strips
Logo Sportswear Inc.	\$ 385.39	3 winter jackets for staff
NEIWPC	\$ 75.00	Soil inspector

Paul Steeves seconded the motion. All in favor, motion passed, 3: yes 0: no

**7:40 p.m.** Paul Steeves made a motion to appoint Marilyn Edge and Sarah LeRoux as agents of the Board through FY 2018 to the Western Bristol County & Foxborough Tobacco & Alcohol Prevention Collaborative. Eric seconded. All in favor, 3 – 0.

Also, presented to the Board was the Violation letter to Foxboro Sunoco from Marilyn Edge.

No other discussion on either matter took place.

**7:45 p.m. - Health Directors updates and/or presented items.**

- Amtrak's 2017 Yearly Operational Plan, Mass. Rights-of-Way Management Regulations, schedule from TEC Associates, with DAR notice.
- Air Quality Experts, Inc. report – on Town Hall, 40 South Street
- 10 Fisher St. – Hanover of Foxborough – submetering of water

Eric congratulated Paul Steeves on a well-run campaign for his seat on the BOH. Paul Mullins and Pauline Zajdel also wished him well.

**8:15 p.m. – BOH Reorganization for the upcoming year.**

Eric Arvedon made a motion to appoint Paul Mullins as Vice-Chairman.  
Paul Steeves seconded. All in favor, 3 – 0.

Paul Steeves made a motion to appoint Eric Arvedon as Chairman.  
Paul Mullins seconded. All in favor, 3 – 0.

Paul Mullins made a motion to appoint Paul Steeves as Clerk.  
Eric Arvedon seconded. All in favor, 3 – 0.

The next meeting will be June 5<sup>th</sup>, 2017.

Pauline informed the Board that Olive & Mint/Ambrosia will be on the agenda for June 5<sup>th</sup>. She also discussed a complaint made by Bryant University against Olive & Mint/Ambrosia over this past weekend. The establishment was not opened today. The sanitarian will be inspecting on Tuesday and she will be reviewing their cooling procedures. The Board stated if there are any more critical violations, then the establishment will be closed until June 5<sup>th</sup>.

**8:30 p.m.** - Paul Steeves made a motion to adjourn the meeting. Eric seconded.  
All in favor, 3 – 0.

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Eric Arvedon, Clerk

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