

Time being 7:00 p.m. **May 20, 2019** Paul Steeves opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Paul Steeves, Chairman presiding, Eric Arvedon, Vice Chairman, Todd Whitehouse, Clerk, Pauline Zajdel, Health Director, John Robertson, Jr., Health Inspector and Diane Passafaro, Public Health Coordinator were present. Meeting took place in the Andrew A. Gala, Jr. Meeting Room inside Foxborough Town Hall at 40 South Street. Minutes were taken by Diane Passafaro.

**7:00 p.m. Foxborough Animal Control Officer, Syringe Permit Vote**

*(No interested parties in attendance for this agenda item)*

Kaycee Bailey was present and introduced herself as the newly hired Animal Control Officer for the Town of Foxborough.

E. Arvedon explained the purpose of the syringe permit, for the euthanization of animals when needed, by the Animal Control Officer.

K. Bailey commented the need to euthanize an animal would occur only under extreme circumstances. In the event it did need to occur she would follow procedures in accordance with State law, as she further explained, there are no local written policies or procedures related to the euthanizing of animals in Foxborough.

E. Arvedon made a motion to grant Kaycee Bailey, Foxborough Animal Control Officer, a syringe permit for three years. Todd Whitehouse seconded the motion. Hearing no discussion, Paul Steeves called for a vote. All in favor, motion passed 3 – 0.

The Board inquired about how the job was going since being hired. K. Bailey spoke positive about her new position and the job itself and discussed recent work related to catch and release activities of feral cat colonies within the Town.

Hearing no further discussion related to the Animal Control Officer's syringe permit, P. Steeves declared the matter closed at 7:25 p.m.

**7:25 p.m. T. Whitehouse made a motion to approve the following bills:**

NEIWPC (Soil Evaluator Renewal – PZ)	\$75.00
The Arc South Norfolk (May Services)	\$812.83
HealthCare Options, Inc. (May Services)	\$2,463.75
P.Z. (Communications - May/Travel to Meetings)	\$62.53
J.R. (Communications - May)	\$50.00
D.P. (Communications - May)	\$50.00

O'Reilly (Town Vehicle Oil Change)

\$30.31

E. Arvedon seconded the motion. Hearing no discussion, P. Steeves called for a vote. All in favor, motion passed, 3 – 0.

**7:29 p.m.**

E. Arvedon made a motion to approve the minutes of April 22, 2019 as written. T. Whitehouse seconded the motion. Hearing no discussion, P. Steeves called for a vote. All in favor, motion passed, 3 – 0.

**7:30 p.m.**

### **Health Directors Updates**

- There was a recent inquiry from a vendor wanting to sell CBD products at the Summer Farmers Market being held on the Common. P. Zajdel provided the Board with an explanation on how other Towns and Cities have been dealing with the sale of these products. Currently, this particular vendor's inquiry has been forwarded to Town Management and the Foxborough Health Department is waiting on a response from Town Counsel before contacting the vendor with an answer.
- Our current budget will allow for two more rounds of tobacco compliance checks. Compliance checks will be conducted in May and June.
- P. Zajdel provided the Board with an article that discussed recent Hepatitis A outbreaks within food establishments that were found to be directly linked to an infected food worker. She continued saying, if employees are vaccinated, this may reduce the chances of an outbreak occurring at their establishment. P. Zajdel asked for the Board's permission for the Inspector to discuss this virus with Foxborough establishments and provide a written recommendation that states employees should be vaccinated against the Hepatitis A virus. The Board confirmed that a strong recommendation to establishments to vaccinate would be acceptable. Additionally, it was discussed that establishments should also be provided with a brief summary of the disease and the other means of how the disease can be prevented.

**8:05 p.m.**

### **Re-organization of the Board of Health**

Eric Arvedon made a motion to re-appoint Paul Steeves as Chairman for a six month term, ending November 2019. Todd Whitehouse seconded the motion. All in favor, 3 – 0.

Todd Whitehouse made a motion to appoint Eric Arvedon as Clerk for a six month term, ending November 2019. Paul Steeves seconded the motion. All in favor, 3 – 0.

Paul Steeves made a motion to appoint Todd Whitehouse as Vice Chairman for a six month term, ending November 2019. Eric Arvedon seconded the motion. All in favor, 3 – 0.

**8:10 p.m.** E. Arvedon made a motion to adjourn. T. Whitehouse seconded the motion. All in favor, motion passed, 3 – 0.

The next meeting is scheduled for June 3, 2019.

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Eric Arvedon, Clerk/dp