

**ADVISORY COMMITTEE RECOMMENDATIONS
FOR THE
TOWN OF FOXBOROUGH'S
ANNUAL TOWN MEETING**

May 14th, 2018

Foxborough Advisory Committee

Mission Statement

The Foxborough Advisory Committee is responsible for providing recommendations to the Town residents on department budgets and Town Warrant articles as part of the Town Meeting process. In preparation for Town Meeting, the Advisory Committee reviews each department's budget and researches all Warrant Articles. This is done by meeting with each department head, holding public meetings for discussion and question opportunities and thoroughly researching each of the topics. Following this process, the committee then takes a vote and collectively puts forth a recommendation to the town residents at the Town Meeting.

Members

Term Expires

Bernard Dumont (Chairman)	June 2018
Susan Dring (Vice Chairman)	June 2019
Jennifer L. Frank-Bonnet	June 2020
Seth E. Ferguson	June 2020
Thom H. Freeman	June 2018
Stephanie McGowan	June 2018
Robert W. Canfield, III	June 2019
Sean McCarthy	June 2019
Brent Ruter	June 2019
Michelle Raymond	June 2020
Larry B. Ooi	June 2020
Sharon E. Weiskerger	June 2020

**SUMMARY OF TOWN WARRANT RECOMMENDATIONS
ANNUAL TOWN MEETING
May 14, 2018**

Article No.	Article (AdCom Presenter)	Recommendation
Article 1	Annual Town Elections	N/A
Article 2	Annual Town Reports	N/A
Article 3	Reports of Committees	N/A
Article 4	Operating Budget (Dumont)	Approval
Article 5	CIP Budget (Freeman)	Approval
Article 6	High School Track & Stands (Raymond)	Approval
Article 7	Fire Contract (McCarthy)	Approval
Article 8	DPW Contract (Ruter)	Approval
Article 9	FY18 Budget Adjustments (Frank-Bonnet)	Approval
Article 10	Route 1 Zoning (Dring)	Approval
Article 11	Amend Town Zoning By-Law - WRPOD (Ferguson)	Approval
Article 12	Amend Town Zoning By-Law Accessory Structure (Ruter)	Approval
Article 13	Residential Large Scale Ground Solar (Ferguson)	Approval
Article 14	Revolving Funds Annual Spending Limits (Canfield)	Approval
Article 15	Fund Qualified OPEB Trust (Canfield)	Approval
Article 16	Fund Capital Stabilization (Raymond)	Approval

Article 17	Fund Stabilization (Dumont)	Approval
Article 18	Land Transfer for Fire Department (McGowan)	Approval
Article 19	Off-Premise Package Store All-Alcohol License (Freeman)	Neutral (Draw)
Article 20	Capital Improvement Planning Committee By-Law (McCarthy)	Approval
Article 21	Amend Chapter 30 Meetings-By-Law (Ferguson)	Approval
Article 22	Amend Sewer Service Area Map (Frank-Bonnet)	Approval
Article 23	Accept Weston Avenue as a Public Way (Weiskerger)	Approval
Article 24	Unmanned Aircraft - Drones (Ooi)	Approval

ARTICLE 4: Operating Budget**Board of Selectmen**

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 4:

VARIOUS VOTES

The Town of Foxborough FY19 Total Operating Budget **Request** is **\$76.2 Million** – of which **\$75.9 Million** is **Recommended** by the Town Manager, Board of Selectmen, and Advisory Committee. The Recommended amount represents \$291K less than the Requested amount.

When compared vs the \$69.7 Million FY17 Actual Spend, the \$75.9 Million FY19 Total Operating Budget Recommended represents an increase of \$6.2 Million or an **8.85%** increase. Following is the year-over-over increase by Department:

<u>Department</u>	<u>FY17 Actual Spend</u>	<u>FY19 Recommended</u>	<u>Variance</u>	<u>FY19 Budget Size %</u>
General Government	\$2,954,317	\$3,441,711	\$487,394 or 16.5% increase	4.5%
Public Safety	\$8,313,483	\$9,130,848	\$817,365 or 9.8% increase	12.0%
Education	\$33,261,100	\$35,435,607	\$2,174,507 or 6.5% increase	46.7%
Public Works	\$8,457,573	\$9,148,445	\$690,872 or 8.2% increase	12.1%
Human Resources	\$935,383	\$1,110,117	\$174,734 or 18.7% increase	1.5%
Culture & Recreation	\$1,095,490	\$1,161,082	\$65,592 or 5.99% increase	1.5%
Debt Service	\$3,224,320	\$3,032,753	(\$191,567) or 5.94% decrease	4.0%
Insurance & Other	<u>\$11,494,622</u>	<u>\$13,449,214</u>	<u>\$1,954,592</u> or 17.0% increase	<u>17.7%</u>
Total Operating Budgets	\$69,736,289	\$75,909,777	\$6,173,488 or 8.85% increase	100%

The Advisory Committee voted to approve the operating budget; however, similar to the prior year, those voting against the operating budget on some expense line items were attempting to limit spending.

The Town of Foxborough is obligated to provide Health Insurance to its retirees.

ARTICLE 5: CIP Budget**Board of Selectmen**

THE ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 5:

VOTE OF 9-0-0

The Advisory Committee recommends APPROVAL of the Capital Improvement Planning Budget.

This Budget was developed by the CIP Committee and approved by the Board of Selectmen. The CIP Committee is responsible for reviewing spending requests for major, non-recurring tangible assets, including vehicles and equipment, which have a useful lifespan of at least 5 years AND cost over \$25,000. The total budgeted amount for the FY 2015 CIP is \$3,172,702. Please refer to Warrant Appendix A for individual departmental expenditures, description of assets, costs and the funding sources.

ARTICLE 6: High School Track & Stands**Board of Selectmen**

THE ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 6:

VOTE OF 8-1-0

The Advisory Committee recommends approval of this article to adopt the recommendations of the Capital Improvement Planning (CIP) Committee and transfer from available funds One Million One Hundred Fifty Thousand Dollars (\$1,150,000) for the purposes of completing the Sam Berns Community

Turf Field Athletic Complex by installing an Eight Lane Track, Grandstand Bleachers and Press Box for FY 2019. The eight lane track will cost \$600,000 and the Grandstand Bleachers and Press Box will cost \$550,000. The funds are currently available for this project. The completing of the track and bleachers will allow the high school students to participate in athletic activities such as track and football on the high school campus rather than have to travel to Ahern middle school which poses a security risk for after school activities. The committee heard from the track coach and other members of the community and school department about how this will reduce the pressure on the students and parents to arrange for travel to Ahern and being closer to the trained medical personnel and other facilities available at the high school will reduce risk in relation to injuries. Currently over 140 high school students participate in track and are not able to utilize the high school facilities, such as bathrooms, lockers and other facilities during or before their practices. The high school has more parking spaces than Ahern available to it for events, including football games. The track will also be available to the community and expand options for other sporting activities and events for the community at large. Furthermore, the eight lane track and bleachers will increase the ability to rent out the turf field as a completed complex thus providing a stream of income to fund the eventual replacement of the turf field. The eight lane track will make the complex highly competitive and sought after for competitive events in the commonwealth given that there are only a few such tracks in the local area and such lanes are required for many competitions. The committee also heard from the school building department that building the track and bleachers at the same time as the concession stand (which is scheduled and already funded for this summer) will reduce the likelihood of any construction issues and keep construction costs from increasing over time. The opposing vote related to timing of the funding not the project itself, in that such committee member desired the project to be funded and built in parts over a serious of years rather than all at once.

ARTICLE 7: Fire Contract

Board of Selectmen

THE ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 7:

VOTE OF 9-0-0

The Foxborough Permanent Firefighters Association members, Local 2252, have been working without a contract for Fiscal Years 2017 & FY2018. This article is for the settlement of that contract for 2 years at a 2% per year COLA (cost of living increase) and a \$300.00 per year “Paramedic Stipend” increase which is in line with other communities. Accepting this contract will now allow for negotiations to begin in the fall of 2018 for a new 3 year contract as 5 year contracts are not permitted to be negotiated at this time.

The total cost for settlement of FY17 & 18 contract is \$168,209.00.

ARTICLE 8: DPW Contract

Board of Selectmen

THE ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 8:

VOTE OF 10-0-0

The purpose of this article is to secure the funding for the collective bargaining agreement negotiated by and between the Town of Foxborough and the Foxborough Highway and Water Union AFSCME. Fiscal Years 2019, 2020, and 2021.

The negotiated agreement covers a three-year term, Fiscal Years 2019, 2020, and 2021 (FY ‘19, ‘20, ‘21). The major provision, just over 70% of the added cost of the contract agreement, provides for a 2% cost of living adjustment (COLA) for each of the three years of the contract. This costs an average additional \$26,986 per year, equating to \$160,845 over the life of the contract. Smaller items of note include regarding the pay for a needed equipment mechanic to improve the Town’s ability to hire

qualified candidates and some additional money to ensure water employees are certified to perform asbestos abatement. Per the Town Administration and Personnel Board's strategic plan, the new agreement also provides for removal of sick leave buyback for future employees, which will be a future savings for the Town. In addition, Light/Modified Duty provisions were added which will assist the Town with savings on its worker's compensation insurance.

In total, the agreement will add the following costs to the town's budget: \$47,282 in FY '19, \$75,032 in FY '20, and \$103,362 in FY '21, for a three year total of \$225,676. To fund this agreement 61% will be drawn from the General Fund and the remaining will be provided through the Town's Water and Sewer Enterprise revenues.

ARTICLE 9: FY18 Budget Adjustments

Town Manager

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 9:

VOTE OF 11-0-0

The purpose of this article is twofold, first for the Town of Foxborough to continue with its annual practice of funding Other Post-Employment Benefits (OPEB) Liability Trust Fund.

This necessary contribution, of \$100,000, is due to unplanned liability increase related to teacher retirement trends and mortality. By approving this increase the Town's established funding schedule, to fully-fund this liability by fiscal year 2038, will remain on schedule.

Secondly, Foxborough (in partnership with Norton, Easton and Mansfield) has entered into a regional dispatch agreement, largely funded by a state grant, which allows for more efficiencies.

This operation will be known as the Southeastern Massachusetts Regional Emergency Dispatch Communications District (SEMREC). The \$53,250 amount will be provided by all 4 towns, with a total amount of \$213,000. This contribution covers planned costs not covered by the state grant, and is specifically for use during the development phase.

The Advisory Committee recommends approval of this budget adjustment.

ARTICLE 10: Route 1 Zoning

Planning Board

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 10:

VOTE OF 9-1-0

The main purpose of Article 10 is to update Zoning By-laws to encourage economic growth on Route One. Allowing athletic fields in the residential district is also part of this article. These changes to the Zoning By-laws fall into four categories: change in acceptable uses, athletic fields in the residential district, parking, and dimensions of buildings.

1. Change of Acceptable Use

Brew pubs, hotels, research and development facilities (example: Biotechnology Companies), self-storage mini warehouses, and indoor/outdoor recreational uses will all become a use "by right". By-right uses cannot be prohibited by the Town. Some of these now require a special permit from the Planning Board (hotels, research and development, and indoor/outdoor recreational uses), while others are currently not allowed (brew pubs and self-storage mini warehouses).

The Advisory Committee questioned if high water uses like hotels, brew pubs and bumper boats should be kept as special permit to allow the Town to deny these uses in case of water shortages. The Committee was told that the Town has a large enough water supply to accommodate these businesses.

2. Athletic Fields in Residential Districts and Route One

Athletic Fields that are privately owned and their associated structures and buildings will be allowed in the R-40 Residential District by special permit and by right on Route One.

This change is to allow The Revolution professional soccer team to build practice fields along with accessory buildings and structures on residential land located between Cross Street and Gillette Stadium. Access to soccer fields in the R-40 Residential District will only be allowed through Route One and not through the residential district. Questions were asked concerning how close these fields will be located to homes in this neighborhood, what kind of structures will be built, and whether lighting and speakers will be allowed. The Planning Board would make decisions on these issues during the special permit process.

3. Dimensions

Retail Restrictions - Currently, buildings are allowed 25% of the gross floor area to be for retail uses; the amount will increase to 75%. The Planning Board can grant a special permit to allow for over 75% use.

Building Height - Buildings on Route One will be allowed to be 70 feet (approximately 6.4 stories). Currently they are allowed to be 40 feet and 3.0 stories. A special permit by the Planning Board will allow building heights on Route One to go as high as 150 feet (approximately 13.8 stories).

Yard and Frontage - Changes to setbacks for buildings in S1 District (Route One) allow for smaller lots and larger, more condensed buildings as follows:

	Current Requirement	Proposed Change
Front Yard	75 feet	50 feet
Side Yard	75 feet	25 feet
Landscaping Buffer	50 feet front yard	25 feet front yard
	25 feet side yard	10 feet side yard
Frontage	300 feet	100 feet by special permit

Lot Size	80,000 square feet	40,000 square feet by special permit
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Front yard, side yard and landscaping requirements can all be lowered by a special permit granted by the Planning Board.

Contiguous Lots - Lots that are adjacent under a common or affiliated ownership are deemed a single lot for purposes of the Zoning By-laws' dimensional requirements.

4. Parking

Zoning By-laws concerning parking cover the whole Town, not just Route One. Therefore, these changes made to parking will impact downtown, Chestnut Green, Route 140, Forbes Crossing, etc as well as Route One.

Temporary Parking - Temporary parking permits in the S-1 District with respect to Gillette Stadium events shall be valid for 3 years (currently temporary parking permits are valid for 1 year).

Shared Parking - Required parking spaces for two or more uses (other than residential or multifamily) may be provided in a shared multi-level parking garage pursuant to a special permit granted by the Planning Board. Landscape, buffer, and setback requirements may be waived by the Planning Board for these parking facilities.

Reserved Parking - The Town has a table of how many parking spaces are required per building use. The Planning Board can issue a special permit which allows developer to reduce the amount of parking spaces required by up to 50%. Open space must be designated to equal the amount of parking spaces reduced for future parking needs.

ARTICLE 11: Amend Town Zoning By-Law - WRPOD

Planning Board

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 11:

VOTE OF 8-1-1

The purpose of this article is to remove restrictions on sewage disposal systems on lots within the Water Resource Protection Overlay District (WRPOD). Specifically, restrictions to Zone III areas (which are directly outside of Zone II, or Primary Resource Areas) would be removed to allow for the same system capacity as is allowed in upland areas (that area exclusive of wetlands and floodplains as defined within the Wetlands Protection Act (MGL c. 131, § 40, as amended).

The article also allows for land uses within the WRPOD that exceed current rules on impervious (i.e. restricting water absorption) land usage by adding language regarding a “system for artificial recharge” that would prevent the degradation of groundwater quality. Current rules allow for impervious use that is not more than the greater of 2,500 square feet or 15% of a lot.

The Advisory Committee voted in favor (9 in favor, 1 opposed, 1 abstain) of the update to section 9.4 of the Zoning bylaw in part due to Town Planner Paige Duncan’s assertion that there would be no impact

to town water quality as a result of the proposed changes. Paige cited the Foxboro Route 1 Economic Development study completed in December 2015 by the Metropolitan Area Planning Council to support her position. The Committee generally agreed that the proposed amendments would not impact the town's ability to protect and utilize its water resources, and the changes could help open up development opportunities on Route 1.

ARTICLE 12: Amend Town Zoning By-Law Accessory Structure **Planning Board**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 12: VOTE OF 10-0-0

This article would add a new item within the "Notes to Table of Use Regulations" (Section 3.1.7) within the "General Legislation" section of the Town's current zoning bylaws. The note calls for accessory structures (e.g. garages, barns, outbuildings, etc.) to be compatible with principal structures on the property in terms of architectural design in their color and external materials.

This Planning Board has used this principle of compatibility as a guideline for issuing necessary permits for well over twenty years. Voting to approve this article adds clarity and consistency within Town's Zoning bylaws by plainly expressing the past and current permitting principles employed by the Planning Board.

ARTICLE 13: Residential Large Scale Ground Solar **Planning Board**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 13: VOTE OF 8-1-1

This article states that a large scale ground-mounted solar installation (commonly known as a "solar panel farm") may be allowed in the R-40 Residential and Agricultural district, where this type of development is currently not permitted. The installation must meet the stated criteria related to lot and installation size and a permit must be granted by the Planning Board.

The Advisory Committee voted in favor (8 in favor, 1 opposed) of the update to the Zoning bylaw. There was general consensus that this use of R-40 land was appropriate once vetted by the Planning Board, and that there was no conflict with the existing section of the code related to large scale ground-mounted solar due to the restrictions within the proposed amendment for "Residential" solar installations. The restrictions state that the lot must cover at least 50 acres and the solar buildout does not exceed 50% of the lot.

ARTICLE 14: Revolving Funds Annual Spending Limits **Town Manager**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 14: VOTE OF 11-0-0

The purpose of this article is to authorize the annual spending limits for the Town's four revolving funds. The proposed total for the four funds is \$575K, split between Recreation (\$375K), Police and Fire Utilization (\$100K), Highway Department (\$40K) and Council on Aging Senior Trips & Programs (\$60K). The amounts for Police and Fire Utilization, Highway Department and Council on Aging are level from fiscal 2018, the amount for Recreation includes an increase of \$25,000.

Revolving fund revenues are sourced from users and/or participants of the services provided by each fund's board or department, and funds are prohibited from running deficits. With these controls in place the advisory committee was comfortable with the spending limits as written in the proposed article.

ARTICLE 15: Fund Qualified OPEB Trust

Board of Selectmen

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 15:

VOTE OF 11-0-0

The purpose of this article is for the Town of Foxborough to continue with its annual practice of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund.

In Foxborough and other Massachusetts municipalities, the two primary unfunded liabilities are for Pension Benefits and OPEB -- which is dedicated for retiree health benefits.

While there is currently no legal requirement to fund the OPEB, the good practice of its annual funding contributed to a significant reduction of the OPEB unfunded liability by 62%, or by \$38.8M, over seven years: from \$62.2M at fiscal year-end 2009 to \$23.4M for the fiscal year ended June 2016 (estimated).

The Town established a funding schedule to fully-fund this liability by fiscal year 2038 – and can do so with committing to its actuarially calculated Annual Required Contribution (ARC).

As per the voted policy of the Board of Selectmen on November 8th, 2011, the Meals-Tax Receipts have been designated to be a dedicated annual funding source for the OPEB liability – and, if not sufficient, Water & Sewer receipts should help fund the OPEB.

The Advisory Committee recommends approval of this annual funding of the liability. For fiscal 2019, this transfer is in the amount of \$964,069 with \$900,000 coming from the Meals Tax, \$51,256 from Water Enterprise Receipts, and \$12,813 from Sewer Enterprise Receipts.

ARTICLE 16: Fund Capital Stabilization

Board of Selectmen

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 16:

VOTE OF 10-0-1

The Advisory Committee recommends approval of this article to transfer \$1,000,000 out of the Free Cash account and into the Capital Stabilization fund. This transfer is to assist with the payment of the Barrow School improvements.

ARTICLE 17: Fund Stabilization

Board of Selectmen

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 17:

VOTE OF 11-0-0

The General Stabilization Fund is maintained for ensuring debt service payments will be made in a worst case financial scenario. Such goal is to keep the rating agency satisfied and the funding target as per adopted Financial Policies is 5% of the General Fund Operating Budget.

The Advisory Committee recommends approval of Article 17 – for transferring from Free Cash the sum of \$300,000.00 into the Stabilization Fund for reserve balance purposes.

ARTICLE 18: Land Transfer for Fire Department

Board of Selectmen

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 18:

VOTE OF 11-0-0

The purpose of this article is to authorize the Board of Selectmen to petition the state to transfer a parcel of state owned land in the town of Foxborough to the town for the purpose of housing a Fire Department sub-station. The parcel is approximately 2.5 acres and is located adjacent to 32 Commercial Street. The use of the proposed parcel shall be restricted to the construction and use of a Fire Department sub-station.

The Town of Foxborough shall be responsible for costs and expenses of the transaction, engineering, surveys, appraisals, title examinations, recording fees, and deed preparation.

The Town of Foxborough shall provide that if the parcel ceases at any time to be used for the purposes of a Fire Department sub-station shall revert to the Commonwealth.

ARTICLE 19: Off-Premise Package Store All-Alcohol License **Citizen's Petition**

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 19:

VOTE OF 4-4-2

The purpose of this article is to see if the Town will authorize the Board of Selectmen to petition the General Court for an additional full liquor license. The request to the State would effectively exchange the current 'Beer & Wine only' license held by the Petitioner: Hops & Grapes, for an 'All-Alcohol' license upon review and approval of the Board of Selectmen and payment of a licensing fee. The ADCOMM voted to a draw on this Article. The subject required debate across several meetings with and without the Petitioners and their opponents.

Arguments FOR the motion included:

- 1) The Petitioner in in good standing and should be allowed to boost their competitiveness and expand their business.
- 2) That the State Legislature has created an exception process and the owner should be able to avail themselves of this option.

Arguments AGAINST this motion:

- 1) The parameters already set based upon the town's population for purveyors of alcohol are already met, and to introduce this upgrade, an imbalance in competition for a dwindling slice of the same pie for all liquor stores in town.
- 2) The issuance of this license upgrade would unfairly 'gift' to the owner an increase in the business' market valuation above and beyond the \$5,000 license origination fee.

ARTICLE 20: Capital Improvement Planning Committee By-Law **Board of Selectmen**

ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 20:

VOTE OF 8-2-0

This Article is to update our Capital Improvement Committee in both its voting membership and practices. In particular, Department Heads will no longer be able to vote on their own budgets; and taxpayers will have more say in the Capital Improvement budget. The changes are as follows:

1. The Capital Improvement Committee membership will change. The current CIP Committee consists of the Town Manager, School Superintendent, DPW Director, one member of The Advisory

Committee, one member of the Board of Selectmen and the Finance Director (a nonvoting member). The new CIP Committee will consist of 5 appointed residents with an understanding of town finance who will vote on the Capital Improvement budget. The Town Manager, Finance Director, and School Superintendent will all still be part of the committee but without the right to vote. The process of formation and presentation of Capital requests will not be changed, just the voting committee.

2. The new committee will provide a 5 year plan along with its recommendations on the annual CIP Budget Request for the Town Warrant to the Board of Selectmen. The dates for presentation will now be earlier in the spring to allow for closer public review once accepted by Selectmen and before Town Meeting.
3. The committee will have the ability to recommend “Stabilization Funds” (savings accounts) for specific large capital projects like a school, field, senior center, etc. These savings accounts will allow the public to prioritize capital spending and pre-fund large capital projects. Capital Stabilization accounts can be moved to operating budgets with a Town Meeting 2/3rds vote.
4. The new Committee will assure that any Capital item over 1 Million dollars will be its own Article on the Town Warrant for a Town Meeting vote. Any Capital item between \$500,000 and \$1 Million will be considered by the voting committee for possible recommendation to the Selectmen as a separate Warrant Article if they feel it deserves more public scrutiny at Town Meeting.

These changes bring Foxboro in line with common practices of surrounding towns. Town Employees will propose spending for Capital Improvement Projects to the Committee, and town residents will consider and vote on those proposals.

ARTICLE 21: Amend Chapter 30 Meetings-By-Law **Board of Selectmen**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 21: VOTE OF 10-0-0

This article requires that any capital improvement budget request that is equal to or greater than \$1 million must be included in any Annual Meeting or Special Meeting warrant under a separate article.

The Advisory Committee voted in favor (10 in favor, 0 opposed) of this change to the Meetings by-law (Chapter 30). The Committee agreed that large capital items should be broken out in order to increase capital improvement process transparency and to allow for more awareness of significant investment proposals.

ARTICLE 22: Amend Sewer Service Area Map **Water and Sewer Department**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 22: VOTE OF 10-0-0

The purpose of this article is to incorporate 16 Morse Street (Burrell Elementary School) into the Town’s Sewer Service Area.

Each request to amend the Town’s Sewer Service Map is to be determined by vote at the Annual Town Meeting.

The Advisory Committee recommends approval of the Sewer Service Map amendment request to include 16 Morse Street.

ARTICLE 23: Accept Weston Avenue as a Public Way **Planning Board**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 23: VOTE OF 10-0-0

The purpose of this article is to see if the Town will accept Weston Avenue as a public way. Street acceptance requests are initiated by the developer then approved by The Planning Board if all obligations are met. These obligations include sufficient width, suitable grades, adequate construction and installation of municipal services. If this article is approved, the Town will be responsible for maintenance of the roadway and all related infrastructure.

ARTICLE 24: Unmanned Aircraft - Drones **Police Department**
ADVISORY COMMITTEE RECOMMENDS APPROVAL OF ARTICLE 24: VOTE OF 10-0-0

The purpose of this article is to request the Town to amend its General Bylaws to regulate the take offs and landing of unmanned aircraft, specifically known as drones.

This is an article requested by the Police Department as a public safety issue to allow the Police Department to require a permit for the following events:

- i) In any part of the town within one (1) mile and within two (2) hours before and after, an open air event sponsored or licensed by the Town, including, but are not limited to, parades, outdoor events, street dances, festivals, art shows, sporting and recreational events or large scale community gatherings; and
- ii) Within two (2) miles and within four (4) hours before and after any Major Event held at Gillette Stadium.

The Chief of Police will review any request for the permit based on public safety risk and shall not be unreasonably withheld for commercial flights requested by the owner/operator of the multi-purpose Gillette Stadium. It is the responsibility of the owner/operator to comply with all FAA and other federal regulations on flight.

If approved by vote at the Town Meeting, it shall be effective immediately.