

**Tuesday, January 7, 2020**  
**Board of Selectmen Meeting Minutes**  
**Foxborough Town Hall**  
**Andrew Gala, Jr. Meeting Room**  
**7:00 p.m.**

**Members Present:** Mark Elfman, Chair  
Leah Gibson, Vice Chair  
Ed O'Leary, Clerk  
David Feldman  
Chris Mitchell

**Also Present:**  
William Keegan Jr., Town Manager  
Mike Johns, Assistant Town Manager  
Christina Metcalf, Community Info. Specialist

**Reading of the agenda. Bill Keegan led the Pledge of Allegiance.**

**1. 7:00pm - Citizen's Input – No input**

**2. 7:05pm COA/HS Advisory Board Appointment**

Motion to Appoint Betty Reilly to the Council on Aging and Human Services Advisory Board for a term to expire on 5/1/2020 by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 4-0**, L. Gibson not present for vote.

**3. 7:10pm Foxborough Commission on Disability Appointment**

Sue Collins presenting Bob Siteman as Foxborough Commission on Disability member. He wants to assist others with disabilities to make their lives easier, has served in Foxborough on Veteran's Advisory Board and lived in Foxborough for 25 years.

Motion to Appoint Robert P. Siteman to the Foxborough Commission on Disability for a term to expire 5/1/2020 by E. O'Leary, 2<sup>nd</sup> by D. Feldman. **Approved 4-0**, L. Gibson not present for vote

**4. 7:15pm - LLH, LLC d/b/a Trader Joe's #528- Application for Change of Manager**

4.01 LLH, LLC d/b/a Trader Joe's #528 - Application for a Change of Manager from David Ford to William Thomas Walls. Manager in Boston, has a great record in sales and supervision of sales of alcohol and was promoted to this location as general manager of the store. Has managed 8 stores and been with Traders Joe's for 15 years with no infractions.

Motion to approve a Change of Manager from David Ford to William Thomas Walls for Trader Joe's #528 by E. O'Leary, 2<sup>nd</sup> by D. Feldman. **Approved 4-0**, L. Gibson not present for vote.

**5. 7:25pm - BOS Vision Statement – LG arrived 7:17**

5.01 Board of Selectmen to discuss and possible vote on vision statement

B. Keegan – Discussion of what is the difference between vision and mission statement. Some believe that a mission statement is written than vision but the vision statement should be established first. Vision is what we want the town to aspire to be and mission is the method and means that we would take to get there, the actions to take to achieve the vision of the town. Once the board has a vision statement then we, as the Admin team, can follow and create our vision statement.

D. Feldman – it can change and evolve over time. Mission is the implementation of the vision.

B. Keegan – When developing budget documents the vision will be reflected. It will also reflect why people live in Foxboro, what kind of services do you like and want that Foxborough provides. This includes quality of life, schools, place to raise a family, senior programs, recreation, people building businesses and all the things that are important.

M. Elfman – reads the proposed vision statement.

D. Feldman – reads his 1/7/20 draft.

C. Mitchell stated we should add in policies.

E. O'Leary -the community values education and all things that go along with that including sports fees, busses, or any other extracurricular activities.

B. Keegan – what are the most important values to the Board? You support schools, public works, and public safety.

D. Feldman – we want to keep it narrow focused in a general way.

M. Johns – you're here to provide leadership to public service, quality of life is why people move and stay here.

L. Gibson – we are missing engaging the community/citizen's educate and stewardship. We need to take all this and put it all together for the next two weeks.

#### **6. 7:45pm - Selectmen's Update – Mark Elfman**

I represented the Board at the Eagle Scout award for Kris Andersen who's project was to refurbish and rebuild the house at the Lane property.

At the January 25<sup>th</sup> MIAA meeting B. Keegan will be up for renewal for MIAA Board. If a Board member can't attend then M. Johns probably can vote in lieu of a Selectman with written authorization.

Wellness program will be receiving an award from Most Progress in Wellness from MIAA.

Our Loss control program, led by Barbara Kelley on a volunteer basis, will be receiving an award for Risk Maximization from MIAA on January 25<sup>th</sup> as well. All programs on Saturday 12-2pm in Boston.

Congrats to the Patriots for a good year.

#### **7. 7:55pm Town Manager's Update – Bill Keegan**

Great year for Patriot's even without a Superbowl, championship caliber team and ownership.

The international conflict in Iraq is concerning on different levels. Our thoughts and prayers to services members to keep them safe and out of harm's way. Hopefully this will be resolved soon and quickly.

The Town did receive additional Chapter 90 funds of \$65k to fix roads and do public works projects.

Currently in middle of budget process, finished internal budget process and will have final recommendation for the Board. Commend all departments for the work they did on their budget submissions and working within the guidelines given.

MMA Annual Meeting is January 24<sup>th</sup> and 25<sup>th</sup>. MMA Annual Business meeting is prior to MIAA luncheon and Governor Baker will be guest speaking.

The Year in Review will be starting very soon with collecting pictures to pull that together for FCA as well as the Annual Town Report.

The Legislation for Stadium License has been supported by Governor Baker.

The Burrell Groundbreaking on Thursday, January 9<sup>th</sup> at 11am. After at 3pm we will receive the Housing Choice award.

Finally I wish Happy New Year and may this year be as great as all the rest of them.

#### **8. 8:05pm Assistant Town Manager's Update – Mike Johns**

2 recruitments – Town Engineer and Executive Assistant will close on January 20 and then the interview process will start. Pam Riccio will be going to Library as the Department Coordinator. We have had two others in Town Hall to swap and learn new skills and it has worked out great.

B. Keegan – Thank you to Pam for all the work she has done.

Vision statements – Departments Heads are working with staff to create their own. Admin is working out ours as the umbrella and to set the tone for all the Depts.

#### **9. Action Items**

9.01 Motion to Accept a Gift Donation of \$25.00 to the Veteran Services Department from Kevin E. and Kimberly C. Lydon in memory of Anthony Medeiros by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

9.02 Motion to Accept a Gift Donation of \$25.00 to the Veteran Services Department from Three T Legacy Trust in memory of Anthony Medeiros by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

9.03 Motion to Accept of Gift Donation of \$1,500.00 to Foxborough Fire/Rescue from Dunkin Donuts of Foxborough by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

9.04 Motion to Accept a Gift Donation of \$53.00 to Foxborough Fire/Rescue from Stop & Shop Community Bag Program by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

9.05 Motion to Accept of Gift Donation of \$100.00 to COA/HS from Charlotte Altman by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

9.06 Motion to approve CBS Scene d/b/a Sporting Club for an extension of Business Hours to Permit Food Service until 2:00 a.m. by E. O'Leary, 2<sup>nd</sup> D. Feldman.

Discussion: C. Mitchell asked why do they want the extension? To serve customers watching UFC Fights.

**Approved 5-0.**

9.07 Motion to Approve a Tuition Reimbursement for Officer Scott Dion for \$1,849.50 by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**

## **10. Adjourn**

Motion to adjourn by E. O'Leary, 2<sup>nd</sup> D. Feldman. **Approved 5-0.**