

Time being 5:30 p.m. **June 22, 2020** Eric Arvedon opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Eric Arvedon, Chairman presiding, Paul Steeves, Vice Chairman, newly appointed Board of Health member, Betsy Allo, MPH, and Pauline Zajdel, Health Director were present. Meeting took place in the Andrew A. Gala, Jr. Meeting Room inside Foxborough Town Hall at 40 South Street.

(Chairman Eric Arvedon reminded all those present to adhere to proper social distancing measures during the meeting)

5:30 p.m. Lakeview Pavilion, Co-Owners: Anastasia Tsoumbanos and Natalia Kapourelakos - Catering License Approval

Representing Lakeview Pavilion were co-owners Anastasia Tsoumbanos and Natalia Kapourelakos. A. Tsoumbanos addressed the Board and provided an update of their establishment during the COVID-19 pandemic. She explained they are currently closed and have lost around half of their scheduled weddings due to the closure caused by the pandemic. She was hoping to retrieve some of the lost revenue by implementing a catering operation. N. Kapourelakos explained the catering operation would roll out in two phases. Phase I allowing customers to pick up their requested orders, then in Phase II, start delivering the orders. She further explained that their current sous chef has catering experience.

P. Steeves and B. Allo expressed agreement to their catering request and their catering plan submitted to the Foxborough Board of Health on June 10, 2020.

P. Steeves made a motion to grant Steve's Lakeview, Inc. DBA Lakeview Pavilion located at 45 Lakeview Road, a license to cater. B. Allo seconded the motion. E. Arvedon called for discussion. Hearing none, E. Arvedon called for a vote. All in favor, motion passed, 3-0.

Hearing no further discussion relative to Lakeview Pavilion and their catering license, E. Arvedon closed the matter at 5:45 p.m.

5:45 p.m. P. Steeves made a motion to approve the minutes of March 2, 2020, as written. E. Arvedon seconded the motion. E. Arvedon called for discussion. Hearing none, E. Arvedon called for a vote. All in favor, motion passed unanimously with B. Allo abstaining.

P. Steeves made a motion to approve the minutes of April 6, 2020, as written. E. Arvedon seconded the motion. E. Arvedon called for discussion. Hearing no further discussion, E. Arvedon called for a vote. All in favor, motion passed unanimously with B. Allo abstaining.

(B. Allo was not a Board of Health member when the March 2, 2020 and April 6, 2020 Board of Health meetings took place)

E. Arvedon asked P. Zajdel if she could contact former Board of Health Clerk, Elana Dekkers, M.D., to have her come in and sign all applicable meeting minutes. P. Zajdel acknowledged E. Arvedon's request.

5:55 p.m. B. Allo made a motion to approve the following bills:

The Arc South Norfolk (March Services)	\$812.83
P.Z. (Communications & Travel to Meetings – March)	\$58.63
D.P. (Communications – March)	\$50.00
J.R. (Communications – March)	\$50.00
J.R. (Equip. for Inspection Tablet/Software)	\$18.05
P.Z. (Communications – April)	\$50.00
D.P. (Communications – April)	\$50.00
J.R. (Communications – April/Travel to CPFS Exam)	\$61.50
Successories (Phone Stands for Office)	\$44.97
The Arc South Norfolk (April Services)	\$812.83
W.B. Mason (Face Masks: Funds from COVID grant)	\$209.97
J.R. (PPE for T.H. Employees: Funds from COVID grant)	\$744.05
NEIWPC (P.Z. Title V System Inspector Renewal)	\$75.00
Successories (Misc. Office Supplies)	\$27.95
P.Z. (Communications – May)	\$50.00
D.P. (Communications – May)	\$50.00
J.R. (Communications – May)	\$50.00
Taylor Technologies (Pool Inspection Chemicals)	\$42.93
The Arc South Norfolk (May Services)	\$812.83
J.R. (Tuition and Class Book)	\$1,293.49
Whalley Computer (Ink for Colored Printer)	\$546.00
P.Z. (Communications – June)	\$50.00
D.P. (Communications – June)	\$50.00
J.R. (Communications – June)	\$50.00
W.B. Mason (Infared thermometers: Funds from COVID grant)	\$184.98
W.B. Mason (Miscellaneous Office Supplies)	\$41.75
The Arc South Norfolk (June Services)	\$812.87
O'Reilly Auto (Town Vehicle Oil Change)	\$39.63
Amazon Capital (Pelican Cases: Funds from COVID grant)	\$1,820.29

P. Steeves seconded the motion. Hearing no discussion, E. Arvedon called for a vote. All in favor, motion passed, 3 – 0.

6:10 p.m. **Re-organization of the Board of Health**

Paul Steeves made a motion to appoint Betsy Allo as Clerk for a six month term, ending December 2020. Eric Arvedon seconded the motion. All in favor, 3 – 0.

Paul Steeves made a motion to re-appoint Eric Arvedon as Chairman for a six month term, ending December 2020. Betsy Allo seconded the motion. All in favor, 3 – 0.

Eric Arvedon made a motion to re-appoint Paul Steeves as Vice Chairman for a six month term, ending December 2020. Betsy Allo seconded the motion. All in favor, 3 – 0.

6:10 p.m. Health Directors Updates

P. Steeves asked for updates on the following; Sushi Madness, Foxborough Country Club complaints, Bass Pro complaints and Normandy Farms.

P. Zajdel gave the following updates;

- Sushi Madness' Consultant has been performing periodic inspections since their opening. John Robertson will perform a routine inspection in the coming weeks.
- E. Arvedon provided an update on Foxborough Country Club and the associated complaint received by the Foxborough Health Department Office. He stated compliance with COVID safety standards were being met.
- Inspections and discussions with Bass Pro Management on COVID related complaints have occurred. The Foxborough Health Department will continue to work with the establishment on all aspects of their operation.
- Normandy Farms currently has all of their outdoor pools open. They have informed the Foxborough Health Department they are not planning to open their Lodge facility or indoor pool and spas.
- The Owners of 140 Green Street are asking for an extension relative to the repairs of violations noted during an inspection conducted on May 28, 2020.
- The Foxborough Police Department forwarded information to both the Foxborough Health Department and Building Department following a Police call and dispatch to the property located at 33-35 Mechanic Street. The concern is associated with the poor conditions of the house and property. The Foxborough Health Department will look into the matter.
- Oak Hill Country Day Camp plans to open Monday, June 29. The YMCA camp opened today, June 22.
- The end of the year budget is currently being closed out and the new Fiscal Year 2021 will begin July 1.
- Staff evaluations and staff reviews are also being conducted concurrent with the close of FY20.
- COVID-19 related conference calls with the State's Department of Public Health continue every week on Tuesdays and Fridays.

6:45 p.m. P. Steeves made a motion to adjourn. B. Allo seconded the motion. All in favor, motion passed 3 – 0.

The next meeting is scheduled for July 6, 2020.

Betsy Allo, MPH, Clerk/pz