

Time being 7:00 p.m. **August 31, 2020** Eric Arvedon opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Eric Arvedon, Chairman presiding, Paul Steeves, Vice Chairman, Betsy Allo, MPH, Clerk, Pauline Zajdel, Health Director and Diane Passafaro, Public Health Coordinator were present. Meeting took place in the Andrew A. Gala, Jr. Meeting Room inside Foxborough Town Hall at 40 South Street.

*(Chairman Eric Arvedon discussed proper social distancing measures to be expected and followed by all those present during the meeting)*

**7:00 p.m. William E. Gottwald, Jr., P.E. – DMG Associates  
Septic Variance Request – 21 Garfield Street**

William E. Gottwald, Jr., design engineer for the septic system repair at 21 Garfield Street, was not present for his appointment. E. Arvedon asked P. Zajdel to present the project and variance request.

P. Zajdel provided the Board with the design plans for 21 Garfield Street and explained that the septic system had already been installed on an emergency repair. All inspections were conducted by Inspector Kevin Duquette and the Certificate of Compliance had been issued. As required for the variance, abutter notification to the property's one abutter was also received.

The Boards review of the design plans and other repair related documents lead to questions and discrepancies associated with certain aspects of the system installation, which were unable to be addressed without the engineer present.

P. Steeves made a motion to table the discussion associated with the variance request at 21 Garfield Street, until such time that the Board is able to speak with the Engineer and is provided more information related to the system installation. B. Allo seconded the motion. E. Arvedon called for discussion. Hearing none, E. Arvedon called for a vote. Motion passed, 3 – 0.

P. Zajdel stated she would follow up with the Engineer on the issues brought up by the Board and schedule another appointment for him to meet with the Board of Health on a future date.

*(There was no one present relative to this agenda item)*

**7:15 p.m. Foxboro Mandarin – Wei Chao Guan, Owner  
Non-compliance to State Sanitary Food Code (105 CMR 590.00)**

*(An inspection was conducted at the Foxboro Mandarin restaurant, located at 10 Foxborough Boulevard, on August 20, 2020. The purpose of the inspection was in response to a COVID related complaint, alleging that employees were not wearing face coverings. As the Inspector investigated and discussed the complaint with the*

*Owner however, he observed multiple violations of concern and conducted a full food safety inspection.)*

Representing Foxboro Mandarin was Owner, Wei Chao Guan. Also present was current bar manager, Michelle McCoolle.

*(There were no others present relative to this agenda item)*

E. Arvedon expressed his concern on the overall non-compliance noted during the August 20 inspection conducted at the Foxboro Mandarin. E. Arvedon read, verbatim, excerpts from the inspection summary that was provided to the Board by Inspector John Robertson. The document also detailed the Inspector's recommendations for the establishment, which included the need for training on basic food safety principles. *(The inspection summary is included as supplemental meeting documents.)*

W. Guan explained the immediate corrective actions he had taken in response to the inspection and violations, which included the repair of the employee bathroom toilet and a full cleaning of the establishment.

M. McCoolle explained that the establishment was running with a skeleton crew to minimize staff contact in light of COVID, and believed the establishment got overwhelmed due to the restaurant experiencing a high volume recently.

P. Steeves asked about additional staff in charge when W. Guan is not present. W. Guan stated there is a worker in the kitchen that is a certified food manager and is designated as the person in charge in his absence.

B. Allo asked about the establishment's history in food inspections to understand if there was a pattern of non-compliance. P. Zajdel provided her with the establishment's inspection folder.

P. Steeves made a motion that the Foxboro Mandarin, located at 10 Foxborough Boulevard, voluntarily closes, a deep cleaning of the establishment is conducted, and a certified trainer is hired who will be able to provide the necessary training needed for the establishment to meet the minimum standards in food safety and COVID related requirements. Training shall include documentation that demonstrates proof of training of all staff. B. Allo seconded the motion. E. Arvedon called for discussion.

Discussion included each Board member expressing their opinion on what the appropriate length of closure should be for the establishment. Following the Board's consensus, E. Arvedon stated, since W. Guan informed the Board a deep cleaning had already occurred at the establishment, Foxboro Mandarin must remain closed until compliance can be verified by Inspector, John Robertson and results in a satisfactory inspection.

Hearing no further discussion, E. Arvedon called for a vote. All in favor, motion passed, 3 – 0.

E. Arvedon closed the matter of Foxboro Mandarin at 7:50 p.m.

**7:50 p.m.** P. Steeves made a motion to approve the minutes of August 3, 2020, as written. B. Allo seconded the motion. Hearing no discussion, E. Arvedon called for a vote. All in favor, motion passed 3 – 0.

B. Allo made a motion to approve the minutes of August 12, 2020, as written. P. Steeves seconded the motion. Hearing no discussion, E. Arvedon called for a vote. All in favor, motion passed 3 – 0.

**7:53 p.m.** B. Allo made a motion to approve the following bills:

Verizon Wireless (Data usage for BOH inspection tablets)	\$79.98
The Arc of South Norfolk (August Services)	\$812.83

P. Steeves seconded the motion. Hearing no discussion, E. Arvedon called for a vote. All in favor, motion passed 3 – 0.

**7:54 p.m.** **Health Directors Updates**

- Inspector John Robertson and Chairman Eric Arvedon attended the recent Stadium Advisory Committee (SAC) meeting while Health Director, Pauline Zajdel was on vacation.

**8:00 p.m.** B. Allo made a motion to adjourn. P. Steeves seconded the motion. All in favor, motion passed 3 – 0.

The next meeting is scheduled for September 14, 2020.

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Betsy Allo, MPH, Clerk/dp