

**Town of Foxborough Board of Health**  
Regular Meeting  
Meeting Minutes - March 27, 2023

Members Present: Betsy Allo, MPH, Chair, Paul Steeves, Vice-Chair, Sophia C. Manos, Clerk  
Members Absent: None

Health Department Staff Present: Matthew Brennan, R.S., Director of Public Health, Diane Passafaro, Public Health Coordinator and Meeting Recorder.

Others Present: Clifford Pierre, Bristol Norfolk Public Health Partners Housing Inspector

Betsy Allo opened the regular meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts, at 7:03 p.m. on March 27, 2023. Meeting took place in the Andrew A. Gala, Jr. meeting room inside the Foxborough Town Hall, 40 South Street, Foxborough, MA.

Quorum was established.

**7:03 p.m. Town of Foxborough Board of Health Regulations –  
Fats, Oils and Grease (Existing)**

**Discussion of updating the current Town of Foxborough Board of Health’s Fats, Oils and Grease Regulation (Section VII – Fats, Oils and Grease)**

*(Board members were provided a draft version of the amended Fats, Oils and Grease regulations)*

M. Brennan provided a summary of the changes made to the existing fats, oils and grease regulation.

- Since grease load can vary between restaurants, updates to the regulations allow for restaurants to ask for a variance from the monthly pumping requirement, on the recommendation of the grease hauler or dependent on the amount of grease and solids generated.
- Updates to the regulation makes the use of an active grease trap more advantageous for establishments. M. Brennan explained what an active grease trap was and how it worked.
- Updates to the regulations allow the Water and Sewer Department Superintendent to define “areas of concern”, where sewer overflows are known to occur more frequently than other locations. This would require food establishments in that area to upgrade their system during their next remodel.
- The fats, oils and grease training requirement has been removed and replaced with a training and informational packet to be used to train all staff within the establishment.

P. Steeves requested that the language and the term “grease trap” currently used throughout the existing regulation, be changed to “grease interceptor”, to be inline with the terminology found in 248 CMR, the State Plumbing Code.

B. Allo requested a grammatical error be corrected.

M. Brennan acknowledged all Board members requests.

**Town of Foxborough Board of Health Regulations –  
Food Establishments (Proposed)**

**Discussion of the creation of a new Town of Foxborough Board of Health Regulation  
pertaining to the certification of food safety managers within the Town’s food establishments  
(Section VIII – Food Establishments)**

*(Board members were provided a draft version of the proposed food establishment regulations)*

M. Brennan explained that the proposed food establishment regulation was the same and had not changed since the time Paul Gilpin, Bristol Norfolk Public Health Partners’ Food Inspector, introduced the concept to the Board during his new employee introduction. He continued, explaining that the current Food Code allows for either a certified food protection manager to be present while the food establishment is open or a person in charge would be required. However, often times, the person in charge cannot demonstrate sufficient food safety knowledge.

Updates to the regulations would allow for licenses to be revoked or appearances in front of the Board if an establishment becomes non-compliant.

Board members had no questions or comments.

**Town of Foxborough Board of Health Regulations –  
Floor Drains (Existing)**

**Discussion of the current Town of Foxborough Board of Health Floor Drain Regulation  
Section IX – Floor Drains**

*(Board members were provided a draft version of the current floor drain regulations)*

M. Brennan stressed the importance of the regulations and stated no revisions were made from its existing state. He explained these regulations allow the Foxborough Health Department to inspect and confirm that no hazardous material is ending up in the environment through the use of these floor drains. He further mentioned Clifford Pierre, Bristol Norfolk Public Health Partners’ Health Inspector can perform these types of inspections during his hazardous waste inspections.

P. Steeves suggested that further language be added to include, if an inspection reveals a floor drain is damaged, the Foxborough Health Department would notify the Building Commissioner or Plumbing Inspector in order for the repair to be permitted and inspected accordingly.

M. Brennan acknowledged this request.

**Town of Foxborough Board of Health Regulations –  
Housing Code (Proposed)**

**Discussion of the creation of a new Town of Foxborough Board of Health Regulation  
pertaining to pre-occupancy inspections and certificates of fitness (Section X – Housing  
Code)**

*(Board members were provided a draft version of the proposed housing code  
regulations)*

M. Brennan provided a summary of the new proposed regulations and highlighted that a Certificate of Fitness inspection would be required in Foxborough when tenancy turns over.

B. Allo recommended adding language that would require an inspection of existing, longer-term rentals, and suggested that time period could be every three years.

S. Manos asked who would be charged with initiating the required inspection. M. Brennan replied it could be either the Owner or Occupant.

Board members had no further questions or comments.

**7:28 p.m.**

S. Manos made a motion to approve the minutes of February 13, 2023 as written. The motion was seconded by P. Steeves. Hearing no discussion, B. Allo called for a vote.

P. Steeves: Aye S. Manos: Aye B. Allo: Aye

**Motion passed, 3-0-0**

S. Manos made a motion to approve the minutes of February 27, 2023 as written. The motion was seconded by P. Steeves. Hearing no discussion, B. Allo called for a vote.

P. Steeves: Aye S. Manos: Aye B. Allo: Aye

**Motion passed, 3-0-0**

**7:30 p.m.** B. Allo asked for an update regarding Saga Hibachi Steakhouse in Patriot Place. M. Brennan informed the Board the Office received information from the State of a confirmed foodborne illness, Campylobacter. The individual's food history showed they had eaten at Saga shortly after the establishment appeared in front of the Board. M. Brennan explained the Campylobacter illness and pathways for transmission. A foodborne illness investigation was conducted at the establishment on March 22 and there were no issues found. Saga's food safety training, as required by the Board of Health, was conducted on March 26 and the consultant reviewed and trained staff on Campylobacter.

M. Brennan also provided an update on Patriot Place related to rodent activity. B. Allo recommended placing a general discussion of Patriot Place on future agendas for the first fifteen minutes of upcoming meetings.

M. Brennan also informed the Board members of the next general Patriot Place meeting on April 12 at 2pm.

**7:52 p.m. Department Updates**

- The Foxborough Health Department received a fraudulent Title 5 report for the property 30-32 Wall Street. The Attorney General was notified and the Environmental Police followed up with this Office
- The results from the Baseline Capacity Assessment are due to be received soon. The results will determine resources the Bristol Norfolk Public Health Partners will receive in the future through the public health excellence grant.
- The 22 School Street case is moving slow. One of Foxborough's social worker visited one of the individuals living at the property. M. Brennan stated he expects to write a letter stating that occupants are living below minimum standards.

**7:59 p.m.** S. Manos made a motion to read and approve the following bills.

Lifeworks, Inc. (March Services)	\$812.83
D.P. (March Communications)	\$50.00
M.B. (March Communications)	\$50.00
C.S. (March Communications)	\$50.00
SAAD Enterprises (Annual Town Vehicle Inspection)	\$35.00
W.B. Mason (Miscellaneous Office Supplies)	\$63.25
W.B. Mason (Credit)	-\$5.27
Verizon Communications (Monthly Data Usage for Insp. Tablets)	\$75.98

The motion was seconded by P. Steeves. Hearing no discussion, B. Allo called for a vote.

S. Manos: Aye P. Steeves: Aye B. Allo: Aye  
**Motion passed, 3-0-0**

**8:01 p.m.** P. Steeves made a motion to adjourn. The motion was seconded by S. Manos. B. Allo called for a vote.

S. Manos: Aye P. Steeves: Aye B. Allo: Aye  
**Motion passed, 3-0-0**

The next meeting is scheduled for April 24, 2023

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Sophia C. Manos, Clerk/dp

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