

Tuesday, December 10, 2019
Board of Selectmen Meeting Minutes
Foxborough Town Hall
Andrew Gala, Jr. Meeting Room
7:00 p.m.

The Chair reserves the right to call items on the agenda out of order. The times that are listed for items are approximate times, and items may be reached earlier or later than the posted times. The listing of items are those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. 6:30 pm- Executive Session

Motion to conduct strategy sessions in preparation of negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations concerning the Town Manager's contract 2nd by David Feldman.

Roll call - Ed O'Leary – Yes, Dave – Yes, Mark Elfman – Yes, Chris Mitchell – Yes. Leah Gibson – absent for vote.

Motion to close executive session and return to reconvene in open session by E. O'Leary, 2nd by D. Feldman.

Motion Approved 5-0.

Roll call – Ed O'Leary – Yes, Dave – Yes, Mark Elfman – Yes, Chris Mitchell – Yes. Leah Gibson – Yes.

Chairman Mark Elfman read the agenda after coming out of executive session.

2. 7:00pm - Citizen's Input

No public input.

3. 7:05pm - BOS - Approve Town Manager Contract

3.01 BOS - Possible Vote to Approve Town Manager Contract – M. Elfman proposed to postpone the vote so the contract can be fine-tuned.

4. 7:10pm - 15 Minute Parking Signs on South Street

4.01 BOS Continued Discussion and Possible Vote on 15 Minute Parking Signs on South Street

Chris Gallagher - Over last two weeks Planning, DPW, and Police observed the parking spaces between #12-#16 South Street over 2 week period. DPW went 10 times and varied throughout day. The majority of cars parking were parked less than 15 minutes, some over 15 minutes but rarely over 1 hour. No all-day parking was observed. There was an issue with delivery truck that took up 2 spots in front of store – it was suggested that delivery should be scheduled for off hours or in back. Will work with Paige and business owners to address this. Spoke with George, owner of South Street Pizza. BOS should consider how 15 minute parking signs would impact those 3 businesses. South Street Pizza has lunch time and dinner time for customers to come in and will take their time eating. George had concerns if 15 minute parking signs were re-posted, it may limit his customers. At no point in time did see that those common 3 spaces were occupied. Between FPD, Chris Gallagher and Chief Grace the suggestion is that the Town should hold off at this time and should not put those up. Reposting would add to downtown sign clutter.

D. Feldman commented this should be the start of a written process. L. Gibson created draft form and could get feedback on from Planning, DPW and/or Police. The BOS should know what businesses requested signs and why. Will have DPW and Police approval on form. We want to be more supportive and looking at the big picture.

C. Gallagher there will be a business on Bird Street will be closing that has 15 minute parking signs and we should think about take away those as well, with permission.

B. Keegan the Chief made an observation that if people park longer and get cited that it could have negative impact on business. Currently there is no impact. Most visitors are 15 minute visitors sometimes longer. The last thing we want to do is negatively impact business so this is a good process to evaluate.

L. Gibson we should look at parking on Mechanic Street. That business shouldn't have 15 minute parking spots when they aren't open on Sunday. The signs currently state 9am-9pm except weekends.

M. Elfman said it excellent that we did this and glad we have an eye on it. It did seem to have cars coming and doing. L. Gibson creating a policy to start from saved them a lot of time. L. Gibson will email a draft policy and get some feedback. Paige Duncan will look at forms for when you sign up for Common Events that there is no long term parking for vendors. They can drop off their stuff and park in a less high volume parking lot/space.

C. Mitchell commented that the Jaycees have good process.

Chief Grace assigned officers during prime hours 11am-1p and 5pm-7pm when it was thought that parking would have the biggest impact on businesses. Officers made observations, counted cars and gave times. Cars stayed longer than 15 minutes but were in businesses. Chief Grace supports Chris and Paige in their thought process of not rushing to put the signs up. No motion necessary.

5. 7:25pm - Selectmen's Update

5.01 Selectmen's Update

Reminder that there will be caroling uptown on the Common 12/19 at 6pm and all are welcome.

6. 7:30pm - Town Manager's Update

6.01 Town Manager's Update

- Chris Gallagher is next DPW Director for the Town. There were 27 high level candidates. Through the process he's clearly proven himself. He had the great opportunity to work with Roger Hill and made him a better candidate for this job. This is a great career move for Chris, congratulations.

D. Feldman was part of the search committee and saw all the impressive resumes. It was interesting knowing Chris and seeing his growth. He has a bit of Roger Hill in him now. Roger Hill is one of the smartest in that area, so that's a good thing. He asked Chris where he was going to take the department, Chris was not looking to change, but looking to make better. He is looking at what has been started and implemented and will go from there. He has master's in civil engineering and his work in house saves money. Congratulations and well done.

C. Gallagher – Thank you, it was amazing to learn from Roger the last 6 years and management style and learn engineering and surveying and will continue that education. I look forward to continue what he started and bringing the DPW to the next level.

M. Johns – When talking about next level (not usually talked about interviews) Chris G. said wants to take the DPW to accreditation level, which is a major undertaking. Chris has a Bachelor's in mechanical engineering and masters in civil engineering. Along with his experience in Westwood he came in to the process competing at high level. Some took wagers if he would show up in a suit. Mike said in that Chris he is as comfortable in his boots as Roger Hill. M. Johns commented that Chris G. had letters of recommendation from people that work for him. While knowing Chris. G he had to take an objective view and Chris was able to rise above the rest of the candidates. Chris G. said in his interview I came here as an engineer, people need to learn, what happens behind the scenes and I had to speak up. In that process from being quiet engineer to speaking up as a leader in Foxborough and my field. First responders Convincing MJ that he was credited.

B. Keegan commented that C. Gallagher wants to be accredited along with Police and Fire. C. Gallagher stated there are only 2 accredited DPW's currently, Brookline and Lexington.

- Working on a vision statement for the Board and will discuss next week.

- We received notification that fire station and funeral home project decision has been appealed. We are looking into what means and what strategy we need to address the appeal.

- We received an EEA grant for \$708,000 that Chris and Roger and Environmental partners have worked on. In 2018 we received a grant for the design and this grant is for the construction. Because we were largest grant recipient is why it was announced in Foxborough.

- WE also received a \$10,000K grant from MIIA for safety trailer. The trailer is for emergency jobs and repairs that need to be addressed

- We were selected from MIIA as the most improved Wellness program in MIIA. We will receive this at the MIIA lunches. Congrats to the committee.

- We working on the FY21 budget, deadline by Friday to submit. Budget process will start formally with internal hearings after that.

- Doc and B. Keegan attended the ribbon cutting of soccer training facility built by Kraft Organization. It is a world class facility as they usually do for that particular campus. M. Elfman said it was really beautiful, was surprised how much space is there. B. Keegan they used construction techniques to protect neighbors. It is a sign that they are making investment.

- Welcome Christina Metcalf as the new Community Information Specialist.

7. 7:35pm - Assistant Town Manager's Update

7.01 Assistant Town Manager's Update

- To add on to what B. Keegan had said the Wellness program people who made it happen are Christina Metcalf, Veronica Harvey, Anne Farrell. They have increased the level of wellness and wellness program in the town and is beneficial to the residents and the employees.
- We have closed recruitment for Department Administrator for Library and will be interviewing soon.
- With Chris Gallagher's promotion leads to opening for Town Engineer. M. Johns will meet with Chris and look at job description and will put that out for recruitment.

8. Action Items

8.01 BOS- Approval of 2020 Annual License Renewals

Motion to approve the Annual license renewals by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.02 BOS Reappointment of Child Sexual Abuse Awareness Committee Members for a 3 Year Term Expiring 12/31/2022

Motion to reappoint the Child Sexual Abuse Awareness Committee members for a 3 year term expiring 12/31/2022 by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.03 BOS Reappointment of Agricultural Commission Members for a 3 Year Term Expiring 12/14/2022

Motion to reappoint the Agricultural Commission Members for a 3 year term expiring 12/14/2022 by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.04 Veteran Services - Acceptance of Gift Donation of \$100.00 to the Veteran Services Department from American Legion Post 93 in the Memory of Arthur Bonin, Jr.

Motion to accept a gift donation of \$100.00 to the Veteran Services Department from American Legion Post 93 in the Memory of Arthur Bonin, Jr. by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.05 Veteran Services- Acceptance of Gift Donation of \$500.00 to the Veteran Services Department from Prime Motor Group in Memory of Arthur Bonin, Jr.

Motion to accept a gift donation of \$500.00 to the Veteran Services Department from Prime Motor Group in Memory of Arthur Bonin, Jr. by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.06 Historical Commission - Acceptance of Gift Donation of \$500.00 to the Foxborough Historical Commission Cemetery Fund from Foxboro Federal Savings Bank.

Motion to accept a gift donation of \$500.00 to the Foxborough Historical Commission Cemetery Fund from Foxboro Federal Savings Bank by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

8.07 COA/HS - Acceptance of Gift Donation of \$730.00 to the Council on Aging and Human Services from Fidelity Charitable Donations and Linda & Paul Busheme of Walpole in memory of Ray Malley.

Motion to accept a gift donation of \$730.00 to the Council on Aging and Human Services from Fidelity Charitable Donations and Linda & Paul Busheme of Walpole in memory of Ray Malley by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**

9. Adjourn

Motion to adjourn at 7:35pm by E. O'Leary, 2nd by Dave Feldman. **Motion Approved 5-0.**