

Tuesday, December 17, 2019
Board of Selectmen Meeting Minutes
Foxborough Town Hall
Andrew Gala, Jr. Meeting Room
7:00 p.m.

Members Present: Mark Elfman, Chair
Ed O'Leary, Clerk
Chris Mitchell
David Feldman

Also Present:
William Keegan Jr., Town Manager
Mike Johns, Assistant Town Manager
Christina Metcalf, Community Info. Specialist

1. 7:00pm - Citizen's Input

No Citizen's Input

2. 7:05pm - Foxborough Commission on Disability Appointment - POSTPONED

4. 7:05pm - Chief Grace and AAA Representative

Presentation of Traffic Safety Hero Award to Sgt. David Foscaldo from AAA Northeast for 2019

AAA Northeast in Rhode Island Representative, John Paul, Manager for Traffic Safety for AAA Northeast and Chief Grace recognized Sgt. David Foscaldo as local traffic safety hero Dave has been with FPD force 20 years and was promoted to supervisor 3 years ago. He is a role model and proactive in traffic safety. He has issued 12% of department citations, 23% of the criminal complaints from motor vehicles 10% of the motor vehicle arrests, 30% of monetary calls in 2019. He weighs the character of the person and treats people as fair as possible. In charge of FTO and there were not any civilian complaints on any of his stops.

3. 7:10pm - Public Hearing- Better Food Foxboro, LLC d/b/a Citizen Crust- On Premise Annual All Alcohol Restaurant, Common Victualler, 7-Day Entertainment Licenses and Liquor License Hours Extension – Tom Peruna and Brian Early

3.01 Approval of an Application for an On Premise Annual All Alcohol Restaurant License Authorized by Special Legislation Chapter 300 of the Acts of 2016; Approval of an Extension of Liquor License Hours as per M.G.L. Chapter 138, Section 33B to permit serving on Sundays between 10:00 a.m. and 12:00 p.m. and certain legal holidays; Approval of Applications for Common Victualler and 7-Day Entertainment Licenses for established hours of operation

M. Elfman – Please explain the concept.

Tom Peruna -Citizen Crust will be located across from Bar Louie and is about 6100 sq ft. It is a global street foot concept. Smaller plates, sandwich, bowls and roman style pizza. It will have a bar area. It will have a to go area called the Slice Bar and as well as a gelato window. Aiming to open the 3rd or 4th week of January.

D. Feldman – Is it a different menu?

T. Peruna – It is a much different menu. It would have to be different so we don't compete against ourselves. Different style of pizza and it won't be an Italian restaurant but an international restaurant.

M. Elfman – How many seats?

T. Peruna – The patio seats 24, the bar will have 50 seats and 100 in the dining room.

M. Elfman asked how the managerial aspect of liquor license will work.

T. Peruna – I have been with the company for 11 years now I will be on the property of Patriot Place 45-50 hours a week and will split my time between the two locations. We have 2 seniors managers, 1 senior manager will go to Citizen Crust and the other will stay with Tavalino's. All manager's versed in alcohol management and service and work with 2 different TIPS trainers to train our staff in the beginning.

C. Mitchell asked if this would be a new liquor license or an extension of Tavalino's? Is there a liquor license available?

T. Peruna – This is a new liquor license.

B. Early – This is one of the Route 1 node licenses acquired 2 years ago.

M. Elfman asked B. Keegan if two liquor licenses can be under one manager. B. Keegan responded in the affirmative. It is like a police chief that has two deputy.

D. Feldman has no qualms or questions about responsible service as Tom has spearheaded Foxboro Cares with no problems.

B. Keegan - we met with Brian, Tom and Chief Grace to go over their proposal. Also, stated that there is a lot of faith in what Tavalino brings to the table and were very pleased to be able to extend their business in the same location in a different format but bring the same quality and service you get from the Tavalino's name. This is a unique situation that shows the confidence in Tavalino's that the organization has.

B. Early – to add on to that in a we have we are fortunate enough to be to be selective on restaurant entertainment we bring to the center because the success and when Graham Sillman and Tom came to me with a concept almost 4 years ago, I knew they would think it through, do the research to create a concept that worked. We asked questions and had meetings with the of health care center folks on what they were looking for lunches and dinners and quick to go. They came up with this is concept but Graham, Tom, and the chef traveled all over the world to create the menu and to find the equipment.

T. Peruna-We've been to Italy twice, I went to the nightclub and bar show in Las Vegas to learn more about alcohol service and proper bar set up and training. We sent our chef to New York two months ago to get certified to be a Roman pizzaiola. We do a lot of research on everything we do on our service, on being responsible, but also quality food and quality beverages.

B. Early - if you had asked me which restaurant operator I would double down with 1st at Patriot Place it would be Tavalino.

C. Mitchell – How is the new breakfast area doing?

T. Peruna - New breakfast area doing very well for breakfast and lunch as well as the coffee business.

E. O'Leary – Comment based on previous association with the operator, they always did an excellent job and pitches in community and demonstrates to the other vendors of alcohol upon the property what a good job can be done if you focus on it. As a customer and in my new role it's a great place to go and enjoy yourself.

B. Early – I'm very happy that we have great operators on the property, but Tom is a leader within Patriot Place and leads by example.

Motion to close public hearing by E. O'Leary, 2nd by D. Feldman. **Motion passed 4-0.**

Motion to approve of an Application for an On Premise Annual All Alcohol Restaurant License Authorized by Special Legislation Chapter 300 of the Acts of 2016; Approval of an Extension of Liquor License Hours as per M.G.L. Chapter 138, Section 33B to permit serving on Sundays between 10:00 a.m. and 12:00 p.m. and certain legal holidays; Approval of Applications for Common Victualler and 7-Day Entertainment Licenses for established hours of operation by E. O'Leary, 2nd D. Feldman.

Motion passed 4-0.

5. 7:30pm - Mark Stopa, Foxborough Cable Television Advisory Committee - CANCELLED - WILL PRESENT AT MEETING TBD

Comcast License Presentation

6. 7:45pm - BOS - Approval of Town Manager Contract

M. Johns – The Selectmen met on 2 separate occasions to review a new 3 year contract. This contracts mirrors his current contract with a couple of exceptions. There was a minor stipend increase for car allowance and ½% performance increase possible, to total 3% in the first year, he is not entitled to a COLA, and then 2.5% for years 2 and 3. Bill Keegan is eligible to retire in Feb in the 3rd year of contract but will remain through Town Meeting of that year and the addendum attached will have him employed as consultant without a car allowance or health benefits creating no cost on pension or leave. His title will be Interim Town Manager with responsibilities and duties of Town Managers. New contract starts July 1st and goes through June 30th There are 2 contracts and 2 copies of Addendum A. to approve.

Motion to approve Town Managers' Contract as proposed by E. O'Leary, 2nd by D. Feldman. **Motion passed 4-0.**

B. Keegan – is looking forward to the next 3 years, lots of work to do.

M. Johns –One of things that was very important and evident to me from the perspective of the Board and Bill was to have B. Keegan to make sure the budget that is started in his 3rd year will be implemented and completed and he will see it through to completion.

7. 7:50pm - BOS Vision Statement

7.01 Board of Selectmen to discuss Vision Statement

B. Keegan had presented a document during the budget process and wanted to have a conversation to make sure the statement is reflective of what the Board believes. If there is anything you want to change, this is your statement. Important for Town Manager to have BOS statement so we can reflect in Town Managers office own vision statement, because there is a close alignment. We implement policies but you as the Board provide the 10,000 foot view. Only department that has vision statement is School. It is not something collectively something that we have done and it was great to have all 3 boards in the room to discuss a vision statement. It is open for you to give your thoughts and ideas.

E. O'Leary – asked about the purpose of 2 options for Advisory Board

B. Keegan – It was something that they are proposing and came from the Chairman but they haven't finalized their vision yet.

C. Mitchell asked if we are discussing if we want to update or add.

M. Elfmán – correct me if I'm wrong but this can change and is a living vision and not set in stone and can change?

B. Keegan said yes, it can change with the board as it and the community evolves.

M. Elfmán - read Board of Selectmen draft vision statement. Then asked if there were any thoughts and said that a vote didn't need to take place.

M. Feldman – how would you classify the stakeholder; a resident or business. The less wordy the more impactful, and more likely people will read a vision statement and would like to be careful about that. How do you differentiate between resident, business and stakeholder?

M. Johns – it is good to identify stakeholders, and by reading the vision statement we have identified the businesses and residents as stakeholders.

B. Keegan – We could say residents and business or we could stay stakeholders. Some people are stakeholders, like the Board, who are policy makers, like School committee. Stakeholder can be defined as someone who takes an active interest in something.

C. Mitchell – I understand what Dave is saying and I could leave it in or take out.

D. Feldman – I'm not taking stand on this but I'm raising a point to generate conversation and make this as concise as possible.

B. Keegan – this is a vision statement not a mission statement and there is a difference. Does truly this reflect what is important to you as a Board? Is there anything missing?

D. Feldman – This covers financial, public safety and services but what about policies. I would feel better to have selectmen go and work on it on your own and then work on it and bring it up on January 7th meeting.

M. Johns. – Since we have started this we know this will trickle down effect to Town Manager's office and then other Town Departments as well.

BK – Purpose to determine what is important to you as board and community when not asking the question then you don't align. If the Board is aligned as leaders makes easier to make decision and choices based on the vision and values of community. Good services and high quality life and financial responsibility not stating them would be disservice.

8. 8:10pm - Selectmen's Update

E. O'Leary – Tony Medeiros was a retired officer of the Foxborough Police Department. He served for 16 years, he was calm in any situation and had an easy going style. Prior to FPD he was a Vietnam Vet in the Marine Corps. He joined in 1983 retired in 1999. He served as reserve officer as well. He will be greatly missed by the police community.

9. 8:15pm - Town Manager's Update

- I want to wish everyone a happy holiday and hopes that all enjoy this holiday season.

- FY21 Budgets are put together, the first round to go through each department will start January 2 in Town Manager's office

- The Town received another grant (\$1 million in total grant money this year) for a \$247,000 Housing Choice program grant for the Housing Authority and Planning dept. The Designs were for a traffic light at Walnut Street and Route 140 where additional housing units will be built. This will create a safe intersection. There will be a formal announcement in Brockton on January 9th from the Lt. Governor or Governor. Thanks to Paige Duncan and Chris Gallagher for putting this together and making the grant as competitive as possible. This helps us to make an effort to have affordable housing

- There is a new lighting plan for the Common. There are outdated lights and no money has been spent on the Common in last 40 years. There has been \$50,000 appropriated to approve a conduit. It will cost close to \$200k for new lights, posts and electrical work. Looking to secure additional funds and possibly make it a part of the CIP plan. We don't do enough to decorate the common and there are not enough electrical outlets. It is the focal point of community and we should put funds into that.

- Town Managers Breakfast on 12/18 and the Selectmen are invited to attend.

- Hosting the Norfolk County Managers meeting on 12/18 and will discuss the new regional dispatch/SEMRECC

- Mark Elfman and Seth Ferguson to meet with Bill K. about FY21 budget meetings.

10. 8:20pm - Assistant Town Manager's Update

- Town Engineer Recruitment – First of all we wish Roger Hill well in his retirement.

The question of “Do we need a Town Engineer?” since our new DPW is a registered professional engineer. Can Chris G. do both? It is possible but not practical. In Town Engineer role Chris G. has been able to stamp plans for smaller projects and saved towns hundreds of thousands of dollars. Chris G. will determine how much having a Town Engineer saved the Town. The DPW Director doesn't have time to be both. It is important to have a professional engineer so that position will be posted soon.

- There have been donations coming in to the Board for Arther Bonin and Ray Malley. Arthur Bonin was a Vietnam Veteran who I worked closely with. He served in 101st Airborne Division and awarded a Bronze Star with Valor for his heroism during the war. Ray Malley was a Staff Sergeant in WWII and awarded Purple Heart.

- In college football news: Norwich beat the Coast Guard and then Army destroying Navy this past Saturday.

11. Action Items

11.01 Foxborough Cultural Council - Acceptance of Gift Donation of \$120.00 for the Foxborough Cultural Council from the sale of Cultural Council Bags.

Motion to accept a gift donation of \$120.00 for the Foxborough Cultural Council from the sale of Cultural Council Bags by E. O'Leary 2nd by D. Feldman. **Motion approved 4-0.**

12. Adjourn

Motion to adjourn by E. O'Leary 2nd by D. Feldman. **Motion approved 4-0.**