

Tuesday, September 13, 2022
Board of Selectmen Meeting Minutes
Gala Room, Town Hall
7:00 p.m.

Members Present: Leah Gibson, Chair
Stephanie McGowan, Vice Chair
Dennis Keefe, Clerk
Mark Elfman
Seth Ferguson

Also Present:
William Keegan Jr., Town Manager
Christina Metcalf, Communications Specialist
Katie Lang*, Executive Assistant
*Attended remotely

1. 6:30pm Executive Session

1.1 To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel - Police Chief Michael Grace

Motion to enter into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, Police Chief Michael Grace

ME Yes, DK – Yes, LG – Yes, SM – Yes. Approved, 4-0. S. Ferguson absent.

2. 7:00pm - Citizen's Input – Kay Andberg with the Rotary club. I wanted to say thanks to the town and Select Board for the support for Peace Day on the Common from 1-4pm this Saturday. We'll have music and dance performances as well. There will be a Peace Pole at the Boyden Library as well.

3. 7:05pm On Premise All Alcohol Application 190 Octane Patriot Place LLC d/b/a Fat Tuesday

3.1 Review and vote on Application for On Premise All Alcohol Application for 190 Octane Patriot Place d/b/a Fat Tuesday
Tom Miller, Steve Miller, Paul Namey and Samy Guerro proposed manager

TM – Fat Tuesday is a growing company with 40 locations US and abroad. They look to bring the feel of Bourbon Street to Patriot Place. This is a relatively small space with about 20 seats. This is will be a quick service food establishment that will serve frozen drinks that Bourbon Street is famous for. There is a food menu with quick service food. There will be a limited selection of beverages along with bottled beer and soft drinks. Once prepared, the drinks the alcohol content is around craft beer level about 6-10%, these are drinks people enjoy over time. Everyone will be carded, there are security cameras, and the staff has a view of the seating area to maintain view and control over customers. All staff will be TIPS certified and additional training from Fat Tuesday. They will be involved and already in touch with Fox Cares. Samy is the proposed VP for Special Projects.

SG - My team has 50 years' experience I have 15 years' experience.

TM – He is familiar with ABCC laws, he's here to train staff, identify a long term manager, and train them to the standards and be here as long as it takes to do that. The new manger will go through extensive training and we'll come before you with a change of manager at that point. Samy will be here through the whole process. This is application is from a high quality applicant and wants to be at Patriot Place and the Town of Foxborough.

LG – You're relying a lot on the DORA zone for this especially with only 20 seats, is that accurate?

TM – We look forward to taking advantage of the DORA but if the DORA didn't exist we'd still be here, but we will take advantage of the DORA as long as possible. This is a quick turnover model.

ME - Point of clarification, there is still DORA zones at Patriot Place.

Brian Earley – Yes, there are 4 DORA zones.

TM – We are between Fro-yo place and Cupcake Charlie's

LG – One thing that jumped out from the review of the application is your [Samy Guerro] address was Patriot Place because you aren't permanent. Also, that you only had 20 seats and wanted to understand how the DORA would work.

BK – Another question was around the Workman's comp form. It's the same company with horizontal partner and the Workman's comp form is in that name.

S. Miller – Once receiving their certificate of occupancy we'll have a final seat count.

TM – All employees are hired by Briggs employees and why the workman's comp is in that name.

ME – Is this a sample menu?

Paul Namey – The menu is in final format but could change slightly.

S. McGowan – It doesn't seem to have much food and seems more alcohol than food service.

PN – We'll have 6 frozen beverage machines. We don't offer other than distilled spirits other than our frozen cocktails. No distilled spirits can be served.

LG – I was concerned with DORA, as it looks like it has expanded from two to four DORA zones.

TM – With the DORA, any cocktails to-go must have food ordered with it.

SF – The food ordering helps this process. Definitely not the Cheesecake Factory. I'm comfortable with the concept.

Chief Grace – This presentation by this team I've seen before and spent time going through it. This is low intensity operation compared to what we are used to. It's a small footprint as a venue as well as traffic. There are larger venues. DORA has been a success. With that we do have police there on the high use times. The Operation Lieutenants have had no issues. We do live in New England and are challenged with the weather. We do see decreased amounts of traffic in the colder months. This isn't an operation that I foresee going out of control. These drinks will stand out and will know exactly where they came from and where to go back to if there is a problem.

Motion to close the public hearing by D. Keefe 2nd by M. Elfman. Approved, 5-0.

Motion to approve an On Premise Annual All Alcohol License for 190 Octane Patriot Place LLC d/b/a Fat Tuesday by D. Keefe 2nd by M. Elfman. Approved, 5-0

Motion to approve a Common Victualler and 7 Day Entertainment License for 190 Octane Patriot Place LLC d/b/a Fat Tuesday by D. Keefe 2nd by M. Elfman. Approved, 5-0

4. 7:15pm Alteration of Premises Application - Crazy Axes LLC -Review and vote on an Alteration of Premises Application for Crazy Axes LLC David and Lisa Kulikowski

Thomas Miller – We are here before you to alter the premise and we want to remove some tables and add a tap wall. The tap wall system will allow patrons the ability to pour themselves their own drink. It will be 10 total taps. The patron can only have 2 drinks loaded on to their tap wall card. The tap wall will be monitored at all times by a Tap Master, during busy times there will be 2 Tap Masters. Those Tap Masters will be TIPS certified and confirm patrons are of age to drink. Patrons will receive a band to designate if they are of age or under. The coaches will be there to monitor and prevent if anyone is handing off beverages to underage. This tap wall will give a higher level of scrutiny because of the process itself because of the number of steps to consume a drink. There are benefits from a business perspective as well.

Steve Miller – There will be a coach in each throwing area and that coach will be TIPS trained as well.

TM - No hard alcohol level on the throwing level. The bar on the upper level will have the mixed drink and meals and you are not allowed to bring spirits to the throwing level as well.

SM - The card will read and load 2 drinks, and you'll know how many drinks have been loaded?

TM - Everyone is assessed, every time you order a drink. There is a large number of staff to monitor. We have no problem in stopping a patron trying to over indulge.

SM – This seems to be more common and Patriot Place doesn't want any alcohol related issues there.

DK – How has your safety record been at other establishments?

TM – They have BYOB in the Hanover location with zero incidents.

BK – We reviewed with them this concept before the previous license and didn't feel ready last month and left that meeting wanting to get more information. After doing research, we all felt that the system is better than an actual having a bartender serve a patron because of all the restrictions and controls with the systems. It would be difficult to be overserved with this system.

SF – There is less incentive to overserve with a bartender not serving for tips.

MG – I was hesitant the first time I heard this and had a lot of questions. I spoke with Ted Mahoney with the ABCC. They are legal, we can enforce regulations, and there haven't been any problems with these tap walls. I broke down the process of alcohol service. With normal bar service people can slip by, with this system it is much harder. From an enforcement ability its coordination and the ability follow directions. We would be able to observe someone as they go to the tap wall and try to get a drink. They also have to go to another person to re up the card after two drinks. I feel confident to implement this new ideas and Brian Earley brings us creative ideas, I am confident we have all the checks and balances to deal with any violations.

Motion to close the public hearing by D. Keefe 2nd by M. Elfman. Approved, 5-0

Motion to approve the Alteration of Premises Application for Crazy Axes LLC by D. Keefe 2nd by M. Elfman. Approved, 5-0

5. 7:25pm Extend Hours Request - Helix eSports - Review and vote on Extended Hours request for Helix eSports to begin serving at 10:00am on Sundays for the remainder of 2022

LG – We see these extensions quite often, for restaurants to open earlier than the 11:00am time. We normally have them as action items for restaurants we've approved before. Because this is the first time for Helix eSports we are having them come in via Zoom.

Geoffrey Fernald – We were looking to get approval at 10:00am for home Patriot games for the 2022 season. We have a unique concept, in that we have a gaming center where the Showcase Live used to be and have a food service concept. We are going to offer a breakfast pizza along with our regular menu. I've been working with Performance Food Group to bring in some bacon/sausage and egg and cheese sandwiches.

LG – Sounds like you know you need the food and don't sleep on the wings and pizza as they are great.

GF – I think our food is great and have put a lot of work into the food so we aren't seen as just a snack bar.

SM – We haven't had a home game yet. Did you see anything from the two preseason games?

GF – We've learned on an event or concert days to monetize that is going after those customers which are usually new customers. We've had a DJ and band come to perform at preseason games. Most people are showing up between 11:00am and 12:00pm. Our main grab is the train as they are getting off at that side of the property. They usually don't have food or drink on the train.

LG – There is a lot there to take advantage of on game day.

Motion to approve the extended hours request for Helix eSports to begin serving at 10:00am on September 25, October 10, November 6 and 20, and January 1, 2023 by D. Keefe 2nd by M. Elfman. Approved, 5-0

6. 7:35pm Foxborough Affordable Housing Trust (AHT)- Discussion to reactivate the Foxborough Affordable Housing Trust and allocate funds to Walnut Street Senior Affordable Housing Project Paige Duncan, Linda Shea Chair AHT

PD – We've discussed the property at Walnut street. The Foxborough Housing Authority (FHA) has been working the past few years and now have a Joint venture team for the Walnut Street Affordable Housing project. This project requires a signal and to get this Mass Works grant to fund this we needed to have affordable housing there. As part of the tax credit associated with the Housing Development they require a local contribution, typically this would lead to better scoring. This will help us be more competitive in the process. At first we didn't have the funds, then I remembered that we had the AHT funds from Chestnut Green buyout of affordable units. At that time there has been \$320,000 in the trust. We've spent \$37,500 on the signal design. It's too much money to waste and too little to do anything with it. The AHT met yesterday and voted to request the \$200,000 allocation from the Funds. Phase 1 would be divided into two applications for to the state. The first two buildings will be one project but they would have to finance them separately. The AHT voted 5-1 yesterday to support that. It really falls on this board to make the vote by way of the regulations. We are checking all the boxes now, the Lt. Governor came out and this project is getting noticed. This project will be managed through the lottery system by the FHA. The Joint Venture team will own the property. They've never sold any of their properties, they own and develop them over the years.

SM – Where does the money come from?

PD – You have \$282,500 remaining from the original \$320,000 to start, from Doug King buying out affordable housing at the state hospital site.

SM – Is there anything else coming up in the future that could that money could go better to?

Greg Spier – Right now the Housing Authority hasn't built anything in 20 years. This is a big development of 200 units of senior housing. This is what we are focusing on. Part of our negotiation with the development team is 70% of local preference for the first time these are being leased.

PD – There are 162 residents on a waiting listed, 120 elderly, 40 disabled.

SM – At the initial opening you said you could request up to 70% of local people.

LS – It is a lottery system and be chosen based on criteria for those 162 to enter the lottery.

PD – The first round is heavily weighted towards local. They don't see a lot of turnover in these units. Through this there are two benefits, they will be paying lease payments to the FHA so this will help with income to pay for repairs to other properties. Also, because it's a private development we will get taxes from this project.

SM - It wasn't unanimous, why?

PD – The person felt it was not “fiduciary irresponsible” and then the money should be replaced.

LG – That contribution is a drop in the bucket. It checks the box of us making a local contribution with funds for this exact purpose and don't feel like this would have to be replenished.

PD – The project that paid for this was much less for 200 units

SM – The impression I got from the Lt. Governor was that she was impressed with this project.

LS – This goes towards the goal of housing production and this will help with the affordable piece for seniors.

PD – We need a signal and the best way to get this is with the affordable housing built there.

LG – This seems like a good investment and win-win.

Motion to conditionally commit \$200,000 (\$100,000 for Building 1 and \$100,000 for Building 2) from Foxborough Affordable Housing Trust to be used for the development of the Foxborough Housing Authority's 16-acre Walnut Street site creating a total of 141 senior apartments. The commitment of funds is contingent upon approval of all project funding including funds requested for Building 1 and Building 2 in a One-Stop Application by the Massachusetts Department of Housing and Community Development (DHCD). Phase 2 of the project, not associated with this funding request, proposes 59 senior apartments to total 200 affordable senior apartments at full-build by D. Keefe 2nd by M. Elfman. Approved, 5-0

7. 7:45pm Foxborough Cultural Council - Art Installation Project - FCC Chair Ken Carberry and Jared Craig to present project plans for art installation around Town

KC – Our job at the FCC is to spread out some money for the town for cultural projects. We decided we wanted to do something more and do a fundraiser and public arts project. We came up with these foxes. Local artists would decorate these blank foxes. After displaying them for a period of 2 years and then auction them off. We would want them to be sponsored. All that is so we can spend more money on arts programs in the Town.

JC – What I feel strongly as an artist and feel there should be public art. Plymouth has done lobsters and scallops. A former member had proposed this project. Public art becomes a talking point. We are also trying to create a cultural district in the Uptown. The Mass Cultural council can designate parts of a town for a cultural district. Ideally we'd like to invigorate the spokes of the Common. This would be come and natural thing for people to enjoy.

Cyndi – I am Cyndi of Cyndi's Diamond and Jewelry Gallery and Foxborough Common Business Collaborative and we've been talking about having art in the Uptown since 2017. I started to think where could we put these Uptown and hoping that would bring people Uptown. We've also been talking about doing some murals as well. I think the foxes are a great place to start.

JC – We have a way to vet proposals. We've spoken to Chris Gallagher at the DPW to see if this is feasible. We also applied for a PIP grant as well to help with the initial cost. Icon Poly is the group out of Nebraska and need a deposit and this grant will help us. With your permission we'd love to get these models made and get sponsors. Hopefully this will drum up excited for the Uptown area.

KC – Public art should involve families and the community. And this will raise funds for Foxborough related art.

LG – I think anything that drums traffic uptown and having art up there would be really great.

BK – I've had experience in Dedham with the bunnies and they were able to sell them later on for good money. They were sensitive to the historical nature of Dedham as well.

SF – Curious, what's the thought if they aren't popular.

KC – These are not permanent displays. We would work with you in that final step.

BK – They are not permanent and there to draw attention for a limited period of time.

SM – Is there history of similar projects being defaced?

KC – I haven't heard that happening.

JC – I did read that it did happen in Framingham. We would get insurance and keep up with them as well. WE are prepared for that contingency.

KC – Our hopeful time line would be founder's day next year to get them installed.

DK – We have the PIP grant and everything else.

KC - We have sufficient funds to start with 1 and fundraise for the rest. We also have some state MCC funds as well.

Mark Ferencik – We like the project and having them spread around. We don't support putting it on the Common and keep a certain aura and dignity to the Common. We think there is enough to put on the commercial and public spots in town.

JC – As far as private places, what is the process for that?

BK – If it is on private property than it's not something that the Board regulates, only public property.

KC – I think the Common is the best place for it, barring that maybe in front of the Town Hall.

Motion to support the Foxborough Cultural Council Art Installation Project as proposed and coordinate with the Town Manager's Office and DPW Director of installation on public property by D. Keefe 2nd by M. Elfman. Approved, 5-0.

8. 7:55pm Special Town Meeting Warrant -Board of Selectmen to open the December 5, 2022 Special Town Meeting Warrant

LG – After much discussion the date for Special Town Meeting will be December 5 at Foxborough Town Hall.

Motion to open the Special Town Meeting Warrant for the December 5, 2022 Special Town Meeting by D. Keefe 2nd by M. Elfman.

LG – Can you please update the timeline as for STM, it is a bit different?

Approved, 5-0.

9. 8:00pm One Day Liquor License Approval Change - Selectmen

9.1 Board to discuss and vote on permitting the Town Manager to approve One Day Liquor licenses to establishments who, have already and without issue, obtained a One Day Liquor License in the past 12 months

LG – Over the summer we had an applicant who came to us for a One-Day liquor license for an event and we didn't have a meeting that we were able to do it at. Do we want to allow Bill to approve a One Day Liquor License if need be only for this type of situation and only for a previously approved One-Day liquor license.

BK – I would also notify the Board as well.

LG – It would be for emergency situations.

SM – I don't like it. Usually if you come before the Board you should know and it falls under our perimeter.

LG – We did have an example in the summer that Achilito's wanted to have one and we only had 2 summer meetings.

SM – Is that allowed by law? Where does the responsibility go back to if the license holder has an issue?

BK – It comes back to the Town. I would approve it and then have the board confirm it at the next meeting.

ME - We should put off until we have a new Town Manager.

LG – Discussion tabled until a new town manager is hired.

10. 8:10pm Town Manager Search Screening Committee - Select Board to appoint members to the Town Manager Search Screening Committee

LG – Bernie or someone from his team will be in contact with you and department heads as well. He'd ask if we want to do a community survey and I think we should have that in our timeline as well to give them a voice. We do have to appoint the TMSSC, they are narrowing the pool, not selecting the next town manager. We need to narrow the committee to 7 people out of the 8 people.

SM- The only one red flagged for me was Paige because she is a department head. I would love to know Paige's opinion on what they need but want to see a resident.

SF – I agree with Steph.

LG – I think it would be valuable because she knows what goes on in Town Hall.

BK – She is the most senior person on the town staff and wasn't my hire.

DK – I did have some reservations. My first question was, is there anyone who wasn't a resident.

LG- I would vote and think that having someone who is at Town Hall is an important piece.

ME – To play devil's advocate, if we kept Paige, who would we not want? Steve Feinstein is the most citizen type of applicant, where as everyone else is the usual people.

LG – I would have liked a little bit more detail for Steven Feinstein. I know is an esteemed citizen and has served on other Boards.

SM – For me, not having Paige, was the easiest way to make the decision.

ME – There are 8 great candidates. I would like to see the caveat that Bernie would interview her if we don't select her.

LG – I'd like to see maybe her be an ex-officio because she's in the building and knows what we're looking for and what we're not really looking for in a Town Manager.

SF – I think it would be overkill if we had her as an ex-officio.

LG -

Arthur Muldoon – 112 Cocasset Street – Could you name all the candidates?

LG - Paige Duncan, Bill Yukna, Kevin Weinfeld, Larry Ooi, Tina Belanger, Jim DeVellis, Mark Powers, Steve Feinstein

AM – I would have like to seen someone on the Committee who was more blue collar and affiliation with the town.

LG – It seems we know who we want to appoint, if we are keeping it to all citizen's.

DK – It's either that or the last person to apply.

LG – There is only woman on an all-male committee.

SF – I think it's not diverse, we all agree.

Motion to appoint to the Town Manager Search Screening Committee the following members: Bill Yukna, Kevin Weinfeld, Larry Ooi, Tina Belanger, Jim DeVellis, Mark Powers, Steve Feinstein by D. Keefe 2nd by M. Elfman. Approved, 5-0.

11. 8:20pm Personnel Board - Policies & Non-Union Benefit Updates

11.1 Americans with Disabilities Act (ADA) Grievance Procedure & Public Notice Policy

MJ – We are in the process of updating our Open Space and Recreation Plan (OSRP) that needs to be involved as we put that together. This grievance procedure needs to be approved. This touches handicap access, parking, hiring, and promotional policies. Scott Shippey, as the ADA Coordinator, will be in charge of that and he is the reporting official. The poster and grievance procedure in front of you is from the state template and counsel has reviewed it as well. If our Land Use Director were going to apply for grants this would be something they would want to have when applying.

LG – This is new?

MJ – This is new to us and with communities updating the OSRP are also adopting it.

LG – It is foreign to me that an HR issue would go to Scott as the ADA coordinator.

MJ – If it's an internal issue they would go to HR Director or Town Manager. If there was a hiring candidate that had an issue with the hiring process and wants to grieve the process. This gives them the process.

SM – Does this cover things like snow covered handicap spaces?

MJ – That would be the DPW.

LG – I struggle with this going to Scott Shippey.

BK – It's intended to deal with access issues.

DK – Are most of these reasonable accommodation issues?

SM – If there is a grievance should another employee be handling that?

BK – It could all go to HR and then take it to Scott if it is a building or accessibility issue.

MJ – I followed with the state has as a template, but as long as we have one contact that's fine.

LG – How do you make sure that it gets reported to HR?

MJ – This wouldn't change Scott being the ADA Coordinator. The HR Director would be the central clearing house for these issues.

ME – This seems like a no-brainer that it should go to HR.

DK – This could give employees a few avenues if they aren't comfortable with going to HR.

LG – I think HR is trained more than a building commissioner to do that.

Motion to approve the ADA Grievance Procedure Policy as amended by the Personnel Board by D. Keefe 2nd by M. Elfman. Approved, 4-1. D. Keefe opposed. (changing the reporting to HR)

11.2 Non-Union Benefits Update

MJ – These are recommendations that came to me from employees, the Personnel Board would be their arbiter. About 10 years ago, there were 70 nonunion employees had been that way for decades. Amongst those 70 they didn't have a voice and get parity amongst other co-workers. Years ago the health plan had major changes, all the unions from the town and school had a voice in those changes and weren't able to have a voice. After that occurred, some of those employees organized to the Steelworkers Unit A & B. The impetus to starting was because they weren't getting equal opportunity for benefits. The things that were brought to me and were negotiated by Steelworkers. The steelworkers and non-union were in parity up until the last Steelworker contract. The non-union asked to stay in parity with the non-union and have the longevity increase.

LG – What does #2 say Unit A when there is no Unit A.

MJ – That was the only one that a stipend and there would be three nonunion employees that are eligible for a stipend.

SM – The union gets a certain amount but they pay union dues. There was an issue in the Finance department that had some in the union and some not and they were giving 6% raises to get them up to parity with the union people. Some of those positions are paid more so I wasn't for it.

LG – I don't think vacation time for new employees should be two weeks but giving something to union to nonunion just because we gave it to union.

DK – This is a very complicated issue. Anytime you go through contact negotiation it is incumbent for management to be fair from nonunion to union so they don't unionize. It's a tribute here that the labor relations are good. You would have to go through and look at the analysis.

BK – That is exactly what has happened here. And it's the first time that has been addressed in 10 years. I think what is being asked is minimal.

SF – I still don't understand number 1.

MJ – For the stipend is 3 people and the 15 people that cost \$700 total.

LG – Talk to me about the week vacation added to those who have

BK – This helped to get the deals done for the Steelworkers signed. This was done for one year only.

MJ – The cost is zero, that doesn't cost money only the share of workload. No cash value, can't be carried over, and can't take it if you leave. We wouldn't have gotten through all the contracts if we didn't have good labor relations. We spend a lot of time to take care of the relationships. We were able to get everyone back in the office after 6 weeks of being shut down. The unions worked with us and other towns were shut for over a year. We closed 13 contracts in the last year because we had good labor relations.

Motion to approve the Non-Union Benefits updates as recommended by the Personnel Board by D. Keefe 2nd by M. Elfman. Approved, 5-0.

12. 8:35pm Assistant Town Manager's Update New Hire Update

2 Fire Fighter/Paramedics, Alyssa Marcoux and Keith Hamilton, both transfers, who have been through the academy. 2

Active Recruitments - Part-Time Permit Coordinator and Part-Time Van Driver at the Council on Aging and Humans Services. Tomorrow evening there will be a Board and Committee Chair training tomorrow at 6:30pm in the Gala Room.

3 additional trainings that we are urging folks to attend can attend via Zoom or in person, this will also be recorded.

5:30 trainings. October 12th - Social media, November 9th Electronic Communications, November 30th Standards of Conduct and Civility policy. Acknowledgement forms going out as well.

LG - I want to make sure that all members have the trainings recorded and we have file on them.

13. 8:40pm Town Manager's Update

13.1 MIT Cybersecurity Meeting Summary – I had the privilege of serving on this panel representing the MIIA board along with the director of cyber security for the White House. It's great to see the White house reaching out to local government about our issues at our level.

13.2 Power Forward program update – Electricity Rates are going up and you will see increases in October. Power Forward has negotiated the rate for Foxborough. This program is through Mass Power Choice. They secure bids for other towns as well and negotiate the best rate possible.

13.3 Town Property Approvals - POW/MIA Day 24-hour Vigil on 9/16 at 4pm - 9/17 at 4pm

13.4 Accepted Donations - \$100 to K9 Fund from Nancy Bach, \$50 to Historical Commission from Book Sales.

Boil Water Notice – Still in effect. Mansfield Water has received 2 consecutive tests from Sunday and Monday, that indicated no presence of Ecoli bacteria. Test results from today will be shared with the Town on Wednesday or Thursday at which point, if negative for Ecoli, Mansfield will rescind the Boil Water order as soon as permitted by MASS DEP. 3 days of negative test results are required to remove the Boil Water Notice. Information will be shared on the Town of Mansfield, MA Facebook page and will be shared on the Foxborough DPW page and Town website and socials.

West Street Dam reconstruction – Began this week, daily road closures from 7a-4pm over the next 2-3 weeks. In a date to be announced in October, it will be a 24/7 shut down of the road between #25- #31 West Street until early December. Updates of timelines will be posted on the Town website and social media and the DPW Facebook page.

Hydrant Flushing - will begin in Zones 1-5 at the end of the month. Dates of flushing will be posted on Town and DPW social media as well as the website. Signs will be posted where the flushing is occurring as well.

Foxborough Peace Day – Saturday on the Common from 1-4pm

Health Department Community Wellness Classes – Grant funded classes include Family Dance Party on Wednesdays at 5pm in September, Tai Chi/Yoga, every other Saturday starting September 17th for 4 classes and Family Bootcamp every other

Saturday starting September 10 also for 4 classes. Water Aerobics are Friday mornings at 10am on Sept. 16th, 23rd and 30th. All these classes are held at the Foxboro YMCA.

A Basic nutrition class will begin Thursday October 6th at 4pm for 4 weeks in the Boyden Library Community Room. All classes are free of charge, for all ages, and no registration required. Details can be found on the Health Department page on the Town Website.

Community Preparedness Night – Wednesday, September 28th, 5:30-7:30pm at Public Safety hosted by Foxborough Fire & EMS. They will be joined by Foxborough Human Services, Veterans' Services, Foxborough Health Department, and SEMRECC to provide information and demonstrations for community members to learn how to prepare for, react during, and know what resources are available after a crisis. This is a drop-in event, free of charge to the Community, hosted by Foxborough Fire & EMS in the McGinty Room at the Foxborough Public Safety Building, 8 Chestnut Street, Foxborough. More information to be posted on the Town Website tomorrow.

The commuter train started back up this week and have 3 morning times and 3 evening times. I spoke with Juri Love and Brian Earley on Around Foxborough about the train.

We have the Tri Town Chamber of Commerce Economic Development breakfast coming up this week.

Holiday lights for the commons program received a successful bid. This will be one of the best common lighting will be great this year.

14. 8:50pm - Selectmen's Update

14.1 New Business - HR Director Discussion – pushed to the next meeting.

14.2 New Business - Employee Cell Phone Policy –

LG - This went to the Personnel Board and they approved. After our planning meeting we believed it needed some work.

BK – We've think it's not ready for prime time and we are looking to update the draft.

SF – I want to make sure it's comprehensive enough to cover the need and who decided and what do they get.

LG – It said you get a \$40 stipend or a town issued phone. And says if you use your phone for a percentage of time.

BK – This does require more of a written policy and procedure than just an informal practice.

SF – There was an issue for a stipend that was recommended for more than \$40. I want to make sure that other department heads are comfortable.

BK – It was a union practice which is establish past practice not in the contract.

MJ – Added in this is addressing the IRS rule that a stipend needs to be taxed. If someone gets a town phone stipend that is taxable.

SF – I think the taxable part throws me because it seems like a reimbursement more than a benefit.

MJ – I agree as well as our finance team, but the IRS does not. If the Town buys the phone and issues it then it can't be taxed.

LG – When we talk about hands free driving part, I would think that would be in the Cell Phone Use Policy.

MJ – This wasn't supposed to be just a cell phone reimbursement policy it was supposed to be a cell phone policy.

LG – Below it says I've read and received the Cell Usage policy.

BK – It is dual categories. This presents a problem for the 24/7 on call people. We need to look at this closer.

LG- It wasn't ready to be vote just yet.

BK – Please send any thoughts to us to add in.

14.3 New Business - Town Historian Jack Authalet's 90th Birthday, Happy Birthday Jack! If you seem him around, please wish him happy birthday.

LG – Clean up Foxborough day was great. I like it in September.

SF – It seems there was less volume from last years.

ME – Bill and I saw AJ today and said that there were 400 volunteers.

15. Action Items

15.1 National Grid & Verizon New England - Approve Petition for Joint or Identical Pole Location Shaw Place; Install new pole with anchor approximately 60' South of Pole 2

Motion to approve a Petition for Joint or Identical Pole Location by Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. Shaw Place; Install new pole with anchor approximately 60' South of Pole 2 by D. Keefe 2nd by M. Elfman. Approved, 5-0.

15.2 Squadron 21ers - Approve 2- One Day Beer and Wine License Application for October 16 for FHS Soccer Boosters and September 24 for the Norfolk Alumni Association

Motion to approve 2-One Day Beer and Wine Licenses for September 24 for the Norfolk Alumni Association for Squadron 21ers and October 16 for FHS Soccer Boosters by D. Keefe 2nd by M. Elfman. Approved, 5-0.

15.3 Renaissance Hotel at Patriot Place - Approve Change of Officers

Motion to approve a change of officers for Colwen Management, Inc. d/b/a Renaissance Hotel at Patriot Place to add David Rebich as the Chief Financial Officer by D. Keefe 2nd by M. Elfman. Approved, 5-0.

15.4 Lowrider Depot - Public Event Application for 10/29, 12:00pm - 3:00pm

Motion to approve the Public Event Application for the Lowrider Depot Trunk-Or-Treat event on October 29, from 12:00pm to 3:00pm by D. Keefe 2nd by M. Elfman. Approved, 5-0.

15.5 Five Guys Burgers & Fries - Approve a Common Victualler License /Change of Ownership

Motion to approve a Common Victualler License with updated ownership for Five Guys Properties LLC d/b/a Five Guys Burgers & Fries #374 by D. Keefe 2nd by M. Elfman. Approved, 5-0.

15.6 BOS - Approval of BOS Minutes from 6/21/22 meeting

Motion to approve the June 21, 2022 Board of Selectmen Meeting Minutes by D. Keefe 2nd by M. Elfman. Approved, 5-0.

16. Adjourn – 9:49pm

Motion to adjourn by D. Keefe 2nd by M. Elfman. Approved, 5-0.