

Tuesday, December 20, 2022
Board of Selectmen Meeting Minutes
Gala Room, Town Hall
7:00 p.m.

Members Present: Leah Gibson, Chair
Stephanie McGowan, Vice Chair
Dennis Keefe, Clerk
Seth Ferguson
Mark S. Elfman

Also Present:
William Keegan Jr. Town Manager
Christina Metcalf, Communications Specialist
Katie Lang*, Executive Assistant
*Attended remotely

1. 7:00pm - Citizen's Input

2. 7:05pm Public Hearing: Alteration of Premises Application - Union Straw

Review and vote on the application for alteration of premises for Union Straw. Present - Greg Carreria General Manager, Jimmy Brown and Travis Kessock, Partners of Union Straw

LG – I will recuse myself and sit in the audience while this is proceeding.

Jimmy Brown – We are here to get an alteration of premise for our garden area. We have a fenced in patio already and had the temporary outdoor dining permit. We received emails and with not knowing how it's going to play out for 2023 we are here looking to make this permanent. The ABCC has already approved this area to serve alcohol in. they are served our by our servers and sat by hour hostesses used through our reservation system.

Greg Carreria – This area is between the fence and the building. It has 4 tables with 4 seats and is about 20x14 feet. We've seen the desire for outside dining and we want to be able to get as many people outside as possible.

BK – This area has been reviewed by the Planning Board and are converting it from temporary to permanent. This is being done because the temporary outdoor dining provisions may be revoked as early as March of next year. This will allow them to make it permanent before the temporary provision expires.

KL – This will go to the ABCC after the Board approves this. The Planning Board met on October 31st to approve this process and has also been approved by all other departments.

Motion to close the public hearing by D. Keefe 2nd by M. Elfman.

Approved, 3-0-2, L. Gibson and S. Ferguson abstained.

Motion to approve the Alteration of Premises for Kitchen Partners LLC d/b/a Union Straw by D. Keefe 2nd by M. Elfman. Approved, 3-0-2, L. Gibson and S. Ferguson abstained.

3. 7:10pm Police Department - Accreditation and Award Presentation

3.12 Officer Ryan McGrath presented with the AAA Traffic Safety Hero Award

Michael Grace – I proud to announce that Ryan McGrath has been awarded by AAA of the Northeast as our Community Traffic Safety Hero of the year. Each year, AAA of the northeast, which is made up Massachusetts, Rhode Island, and Connecticut has a competitive application process based on performance and other safety initiatives to make one's community safe. Officer McGrath met and exceeded those standards which resulted in him being recognized tonight. This past year Officer McGrath attained Motorcycle certification to better serve the community with traffic enforcement and visibility. Whether day or night, hot or cold out he was on that bike stopping cars, answering calls, or driving through neighborhoods. He crushed my fuel line budget, I didn't think that many miles could be put on a motor cycle. He wrote 331 citations for motor vehicle infractions. This equaled about 17% of the departments citations. He had hundreds of other motor vehicle stops that's resulted in verbal warnings. Every year since he was hired in Join officer McGrath has been very pro-active in traffic enforcement. The department also received numerous letters and emails of praise for his demeanor and kindness

that he has shown to our residence and guest on calls for service, traffic stops, and helping disabled motorists this year. The importance of road safety in a community impacts everyone. As our community grows, we attract more guest as a destination point, and we continue to see our local roads utilized as a "cut through" because the surrounding highways can't handle the volume, your efforts will be needed even more. Officer McGrath, the community and the department thanks you for your service.

3.2 Chief Grace to recognize team for achieving Accreditation from the Massachusetts Police Accreditation Commission

MG – I have Deputy Chief Richard Noonan was the Accreditation Manager, Sgt. Adam Byrnes who is the new Accreditation Manager and my Executive Assistant Lee McCarthy, as well as Sgt. Lucas Drayton who couldn't make it tonight who have been the primary team leading to this moment of announcing our accreditation to the community and to the Board. The Foxborough Police Department earned its certification from MPAC in August 19, 2021 and has been working towards full accreditation since that time. I am tremendously proud of our department and our Accreditation Team for rising to meet the standards outlined by the MPAC. This award is not an individual award, but rather an award for the department as a whole and is a reflection on how well we operate as an organization and how we deliver police services to the residents and guests of Foxborough. I want to take a moment and thank the Police union in this process as we go through policies, many changes were made with their executive board. Accreditation is a self-initiated, lengthy and comprehensive evaluation process. Participating departments complete an internal self-review and an external assessment by MPAC. The process is a voluntary evaluation by which police departments strive to meet and maintain the top standards of law enforcement. It is considered the best measure for a police department to compare itself against the established best practices around the region and the country. To achieve MPAC Accreditation, the department had to meet and maintain the required of 257 mandatory standards and 69 optional standards. The department also had to meet the new requirements of the Commonwealth's Police Reform Act of 2020 and the POST Commission.

Rich Noonan – It's an honor to come in front of you and the community to bring forward the accreditation award. I've been the Accreditation manager for a number of years and a lot of work went in to this. Reaching accreditation is the golden standard and the epitome of professional policing in Massachusetts by a highly recognized board of police professionals. We have standards that we need to meet by language but by how we act and prove compliance during the assessment. It is a robust and detailed program. The Police Reform Act of 2020 requires certification, we are accredited, it is the top of policing in the state. Within each standard is language and compliance we need to meet. Without proper supervision and training this means nothing. Through the accreditation team supervisor and command staff we created and robust training for all this and give them the confidence to in the position. For us to get there we went from a small manual to this robust online program via phone or computer. We have come full circle on how we train on our policies and procedures. With everything that we do, we are a small town police department that also handles Gillette Stadium. One of the good things that came out of the pandemic is that we were able to focus on our policies and procedures. We will be reassessed in 3 years. They have gone from 5th to 6th edition and Sgt. Byrnes has his work cut out for him.

DK – I understand this as I came from the Health world and accreditation is everything and it is a tremendous accomplishment.

LG – The fact that you're doing this along with the stadium, with the passion and professionalism, this is a lot of work. Lee does a lot of work and it doesn't go unnoticed all the work you do. We are proud to have you in this community

BK – I'd like to have the Deputy Chief speak about how fast and well this was done through the State.

RN – I'm an assessor for the police commission and conduct assessments at other departments. We only had one word change and it was pretty impressive.

4. 7:25pm Cable Television Advisory Committee - Verizon Contract Renewal

4.1 CTAC to present and review the Verizon Contract for renewal to the Select Board – Mark Stopa and Steve Udden of CTAC and Michael Webber, Executive Director of Foxboro Cable Access, John Trane, Counsel to Verizon.

MS – This process can take an inordinate amount of time. We had a list of things that we thought that was important to the community. We wanted to make sure there was appropriate capital funding so that the FCA staff can maintain and improve their facilities and make sure they're current with all changes in technology. We needed to make sure we had an appropriate franchise fee for the annual PEG access. As you may recall with Comcast, HD capability was the lead with Comcast and is also with Verizon. We didn't get everything we wanted but got what we needed. Verizon also upgraded the encoders as well as improving closed captioning and playback improvements. We weren't able to get the electronic programming guide as they don't have the capability to support it as the technology is not there yet. We are not going to give up on that and are looking for convenient service center. Most of our goals were reached, we would have liked more HD channels and will try for that next time. What we negotiated and presented to you is appropriate this time around.

Paul Trane – I want to thank Mark and the advisory committee over the last few months. It was lot of give and take and we are happy to have this next 5-year contract.

Motion to approve the proposed Verizon New England, Inc. Cable Television Renewal License as negotiated by the Foxborough Cable Television Advisory Committee by D. Keefe 2nd by M. Elfman. Approved 5-0.

5. 7:40pm Department Update - Foxborough Fire Department

5.1 Recognition of Firefighter/Medic Cory Shepardson for his citation of meritorious conduct at the 33rd Annual Firefighter Awards

MK – Firefighter/Medic Cory Shepardson was recognized by the State Fire Marshalls Office in the Department of Fire Services with an Award of Merit for his role in saving a man's life on a flight to Colorado.

LG – How serendipitous that it happened when you were making the flight out to honor your fire fighter friend who passed away and you were able to save someone's life.

CS – It was a team effort; it was 30 minutes after takeoff.

MK – They had some medical equipment on board that they used to help this man.

CS – We landed in Midway and coordinated with Chicago Fire to meet us when we landed. He survived and was able to make his sister's wedding.

LG – Weren't you also somewhere else assisting.

CS - I'm also a member of the FEMA team and was down there for 14 days supporting during the aftermath of Hurricane Ivan.

5.2 Chief Kelleher, Assistant Chief Buckley, Deputy Chiefs Kenvin and Laracy to give annual review of Fire Department

MK –I oversee Emergency Operations and Deployment, training programs and professional development, apparatus maintenance program, finance and grants, primary liaison to SEMRECC and emergency preparedness and management as Chief of the Fire Department.

We had a several retirements this year. Captain Dave Healy, Captain Edward Noonan, Firefighter Tim Cotter, Firefighter Mike Whelahan and the junior had 25 year of service with some upwards of 40 years. We've had several new hires, Firefighter Harry McComb, Jeff Eszlari, Alex Noonan, Alyssa Marcoux and Keith Hamilton.

Firefighter Eszlari graduated from the Fire Academy in March of this year and Firefighter Alex Noonan graduated in April. FF Noonan graduated first in his class and was awarded Richard M Banks from the Massachusetts Fire Service. He is the third member of Foxborough Fire to receive that, with Assistant Chief Buckley also having received that when he graduated the Academy. Personnel is the most valuable asset in our department.

We have new technology that we are deploying in the department with SEMRECC. Last week we had a mountain biker in the state forest who fell off her bike and shattered her ankle. We have an app on our on phones that used 3 words that when entered into the app will give you 3x3 meter square of where the person is located. We were then able to get an exact location of where they were and we were able to extricate her from the woods. Five years ago it was a nightmare and this technology with SEMRECC has made it that much easier to find people in hard to locate places.

One of the challenges we have with our equipment is that our coats have PFAS. We worked with SEMRECC to figure out which calls need their turnout gear or not. We determined 5 levels of priority and determined that an Alpha and Bravo call will not need turnout gear. For a Charlie, Delta, or Echo calls will have them wear their turnout gear. We are doing the same with health calls to limit wear and tear on vehicles.

SF – When is the next generation of equipment going to be available where the turnout gear doesn't have PFAS?

MK – It's still being worked on.

SM – How does it work with the gear?

MK – If we get a call that is a fire, they put on the gear on. If it's something that is a wire down then they don't need it. We have so much data now that we can use to make good decisions for our occupational health and safety.

TK – This really gained traction to address a few months ago.

BK – This was submitted and awarded the Kenneth E. Pickard Innovation Award through the MMA this year.

MK – Industry wide, it is trying to be addressed. We've had a number of retirees have prostate cancer so that is a real consideration. We had 300 motor vehicle crashes per year. We had 10 deaths and have had to use the jaws of life 12 times. My firefighters on the highway at night keeps me up, it is an occupational hazard and safety concern. People don't always stop and try to drive through scenes while crews are trying to rescue and administer lifesaving measures.

LG – Does the data suggest if there is an increase of accidents?

MK – I think a lot about this and we've noticed the severity of calls. We are seeing an increase in calls.

TB – I'm the Human Resource Liaison for the department. We have two long time employees leaving in January and are looking to replace them. I'm also the Gillette Stadium liaison with logistics for events and staffing as well. We are working on our accreditation and hopefully will have that done by the end of 2023 and will be the first municipal fire department in the state to be accredited. I work on Fire Prevention with Deputy Laracy as well as special projects. You can see on this slide our sick leave analysis. We've had people out for foot surgery, a neck surgery, we've had our new dads taking paternity leave as well and we had 5 Injured on Duty claims. Gillette stadium had 54 licensed events which require multiple meetings with public safety before those events. We had 41 events in 2021 and are looking to have a record year next year. We had the Rammstein concert this year and they were heavy pyrotechnics. We were able to go to Philadelphia and work with the production team to see the set up before they came to Gillette. This enabled us to be comfortable with their performance before and see how the Philadelphia team handled it and all the props that were used. It is a powder so is safer than propane but is very hot.

We were also invited to Philly to participate in the table top exercise for their Army Navy game this December to prepare for the game at Gillette next year and were able to attend the game as well to see it all happen.

Were really excited about this and will be great for the community to have the Army/Navy game come here.

DL – I wanted to give you an update with all the projects that are going on in town. I handle all the inspections and permits for all the projects in Town. Schneider Electric is officially closed on 38 Neponset Avenue. We are working with them to decommission the building and have removed machinery and equipment and removing asbestos. It has been secured with fencing. There is a 2-year plan to get this building to a point of selling or repurposing. Dave McMillan has offered to host the Select Board and Town Manager to see the property.

Freedom Wind Tunnel is an indoor skydiving Tunnel and will be 124 feet high when it is done. It will be for novice and expert skydivers. One of the challenges is how do we protect this building with fire systems with this unique design of having the air coming from the top and go through tunnels.

At 29 Wall Street, there is going to be a 50-unit apartment building and they expect to be up and running within a month. They have a 4,500 square foot building in front that will have a tenant in the future. The TKG building is a big office building and have a virtual training room on the first floor for the Patriots. We worked on a 241 safety plan before we even started. There were 3 firefighters there every day when there is welding and cutting. We also have a paramedic on site as well to keep safety in mind.

MK – It's great that we have that dual role of a firefighter and paramedic. Each firefighter goes to a fire watch detail brings paramedic equipment.

DL – The North End Zone project is going well. We have weekly site meetings and they take all our notes very seriously and implement what we ask them. There have been 6 fires up there and several medical issues so it shows they are needed.

LG – Is that paid by the permitting fee?

DL - We bill the construction company for those details. Suffolk Construction actually started a 241 safety plan when starting the plans because they knew we would need it. There was an injury on site and the fire fighters had to be hoisted up with a crane in a bucket and able to attend to the injured workers' leg. [Video of incident played]

TK – This has been a very busy year for us in emergency medical services. Our public health initiatives, we continue to work collaboratively with Human Services and Council on Aging and Christina Metcalf who has been an integral part of our vaccine clinics. We've been working closely with our hospitals as well. We don't have any updates with Norwood Hospital, in lieu of that we are working closely with Sturdy Hospital. We are working with them on quality improvement. Every call that we go on and the provider provides patient care has to be reviewed and critiqued. If we find any patterns from that we develop training commensurate with that. We manage licenses for our DEA, FDA, ambulance Service and vaccine clinics. In the last year we've had 2,600 EMS runs. We had 1,385 advance life support calls and 749 basic life support calls.

DK – Norwood Hospital had a one of the busiest ERs in the state and a very active paramedic program. How are you managing that and how is that impacting you?

TK – Our call volumes are increasing, but we have been able to fill that void with Sturdy Hospital, who has taken an influx of patients as well as other area hospitals. We've seen increased runs to Boston and Providence to help with the influx of calls and are trying to absorb the overflow. We see this at our stadium events and have to build out our medical plans.

MK – From a regional perspective, Pawtucket Hospital closed before Norwood closed and now that volume is dispersed to the same places and there is a lot of overflow.

TK – We've also seen problems with ambulance crews having problems retaining and recruiting employees. Over the last two weeks we've had to bring patients to one hospital only for them to turn around and have to transport them to another hospital because they don't have an ambulance. Because of the work we are doing we were asked

to participate in a neuroprotective study with a couple of hospitals for stroke patients as well as looking at ways to incorporate mobile health care and to expand access.

One of the most exciting initiatives we have is the onboarding of a Community Resources Social Worker. We will have LISCW for the public safety. We'll be able to provide real time response capability. They'll be an additional resource for our public safety responders. We'll have de-escalation techniques and know how to respond in real time to behavioral needs. We continue to provide our in-home medication and vaccine administrations. This year we collaborated with our school nurses with the Covid vaccine clinics. We are pushing forward are CPR and First Aid Training.

MK – I always like to tie what we are doing with the Town Manager goals. We continue to seek alternative revenue sources as well as generating revenue. We continue to promote dialogue with the businesses in the community and Deputy Chief Laracy and his work in the community, who goes above and beyond to make sure that we're both accommodating and flexible when working with them during the permitting process. As a department for cyber security, we've tried to work off the cloud with secured providers for medical records. Our apparatus and maintenance repair program we started in 2021 and have \$250,000 gross revenue and a net gain of \$100,000. We are helping taking pressure off of other departments that have a labor shortage to be able to get these vehicles fixed from other maintenances shops. We had an open department administrator position and asked the Town Manager to convert the Community Response Social Worker and working with the police, it is funded. This is the third prong to our holistic response for the community. We were able to get a grant to outfit this position with resources and able to use funds from our vaccine program to purchase a vehicle as well. This is zero cost to the tax payer and be innovative to accommodate on future needs. Our future challenges are supply chain, costs, vehicle acquisition, Norwood hospital and our staffing. We do more with less with our staff. We are the second busiest compared to Easton with the smallest community with the smallest budget.

LG – Have the train fires stopped?

MK – We worked with Mansfield to investigate this issue. When they were loading recycling material in Taunton was getting stacked up and igniting that material there is now some fencing on the cars and that solved it.

LG – When will there be fire swag available?

CS – There are t-shirts and an order is going in for sweatshirts.

DK – The way you have diversified the department is remarkable. Was this part of your plan/vision?

MK – We are very fortunate and great team that is very talented. Tom has a health background; Dave has a construction background. Tom was a civil engineer and I been in the health field. We have a very diverse group. The fire profession is traditional, especially in New England.

BK – It is one of the most extraordinary departments and comes up with really innovative ideas. I appreciate the ideas that flow from this department. Dave Laracy works with the building department and have a great team. Tom has the understanding and history and knowledge of the department.

LG – You are truly impressive, thank you.

MK – We wouldn't be able to do it without the Board support and Bill's support. We have the best relationships with the DPW Director and Chief Grace.

LG – Not only do you have idea, but you make them happen.

SM – This department brings always bring so much information to us and the community.

SF- Any technology challenges that you need to help save lives?

MK – There are things that are intrinsic to help us out. Our phone system needs to be upgraded. We have been successful with grant funding to offset capital outlay expenses.

ME – You have been here for 40 minutes and we have talked about 3% about fire and everything else was about everything else you do

DL – We'll connect to get a tour of Schneider Electric's vacant buildings.

6. 8:10pm - Select Board - 2023 License Renewals

Subject 6.1 Select Board to vote on 2023 license renewals including Alcohol, Common Victualler, Entertainment, Auto, Movie Theater, and Limo/Taxi/Livery

LG – We do have a full list of all these in Board Docs.

KL – I have updated the list and we have 206 licenses total. I'm working with finance with any outstanding bills with water or taxes and the license will be held. I've never had a problem with not paying. I've also worked with the Building department to make sure all the annual inspections are all set. Chief Grace will be notified next Friday if there are still organizations who have not paid and they will not have their license for January 1st.

**Motion to approve the 2023 license renewals including Alcohol, Common Victualler, Entertainment, Auto, Movie Theater, and Limo/Taxi/Livery by D. Keefe 2nd by M. Elfman.
Approved 5-0.**

7. 8:05pm - Capital Improvement Planning Requests

7.1 Select Board to review and vote on CIP Projects recommended by the CIP Committee

BK – We have 6 items reviewed by CIP Committee, four will be on the Special Town Meeting Warrant for funding. They are; the additional funding for the demolition of the Laundry Building, the Taser replacement program for police, the fire replacement vehicle, the joint public safety garage doors (free cash item), the staff vehicle for the Community Resource Social worker and a request for new carpeting in the Library (coming from existing budget). All items were recommended unanimously by the committee.

SF – I would like to move away from using free cash for operating and capital items. I feel that the sources of free cash is opaque. What is our target recharge for free cash this year? [\$2 million] I'm always in favor for not using free cash for operation and capital.

BK – I'm not sure what other sources we could use under the circumstances.

SF – I'm suggesting using a capital fund

BK – You have a very limited capital improvement fund at this point. We are trying to recharge that as we speak. That is about \$200,000 right now.

SF – Where ever that \$2million free cash recharges in the same budget here, use that.

LG – You want to split the free cash to free cash and capital improvement?

SF – Free cash comes from other places, that I don't know. This board should know where that is intended. We should move away from this opaque free cash recharge. We have free cash as an x number of dollars and is the right percentage based on our policy and we don't touch it unless we really need to, using it as a reserve.

BK – I don't think that is a fair analysis. It comes from 2 sources, and underestimate from fees and money unused in budgets. That is a number that can go in any one direction in any years. We really limited our income and we could have a really good free cash position this and next fiscal year. You could have policy. To say there is no explanation to where it comes from. I think the question is what's our policy for spending free cash as a town for the purposes of impacting our capital program.

SF – I would prefer that we don't use free cash for capital improvement projects. With a capital improvement fund that we fund over time.

BK – We did that at one point. You do have capital needs throughout the fiscal year that you need to fund.

SF – If we take a look at free cash sources for the last 5 years we can look at them and see where we are getting money back from every year. I would like to see that. We could then see the line items that free cash comes from year after year and know these are the sources we can utilize this money for our capital improvement plan as an example.

LG – It's a good idea and good discussion to have, but where we are right now with the capital improvement and the things that need to be done that funding source doesn't exist.

SF – I've heard that "its too late" argument before and this is a small amount of money for these items. It is the policy and the approach that we are using.

BK – I'm in favor of a policy discussion, but to stop a practice right now and to hold up and create a policy first. You can do both to address your question.

SF – I've seen individual years but want to look at that over time and see the trends.

LG – I want to see if that makes sense.

BK – It's a fair discussion and we can set a guideline going forward for the next budget cycle.

SF – I think that is a fair approach.

SM – If you follow the policy and didn't use the free cash, maybe you wouldn't approve the Laundry Building this year as an example.

ME – It is hard to track and follow because of what the nature of free cash is. You're guessing of a budget going forward. You're trying to get something stable that is a moving target.

SM – If we see the sources giving back at the end, maybe there needs to be a discussion with department. We've had discussions where we've asked to cut an amount, the department head said no and then that amount was given back at the end of year.

DK – This is a big discussion. You have to look at the operating and capital budget as a pair.

SM - I know there was some talk about the garage doors. The Laundry building has been on the radar for a lot time.

BK – In that particular situation, you had things on that list that had not been funded in the last couple year and this is the opportunity to fund it because you have the money.

LG – We'll table this for now and come back to it.

Motion to approve the Capital Improvement Planning Committee recommendations for project funding as presented by D. Keefe 2nd by M. Elfman. Approved 5-0.

8. 8:15pm - Special Town Meeting Warrant

8.1 Review and sign the Special Town Meeting Warrant for January 30, 2023

Motion to approve the January 30, 2023 Special Town Meeting Warrant by D. Keefe 2nd by M. Elfman. Approved 5-0.

9. 8:35pm FY24 Budget Discussion - Select Board to discuss and provide a formal budget direction for the FY2024 Budget

Motion to approve the FY2024 budget direction for an increase up to 3% by D. Keefe 2nd by M. Elfman. Approved 5-0.

10. 8:45pm Town Manager's Update

10.1 Recruitment and Hiring Update - Collections Coordinator, Community Resource Social Worker, Fire Fighter/Paramedic, Substitute Reference Librarian and Library Assistant and Senior Youth Services Librarian

10.2 General updates on Town business and operations - Kenneth E. Pickard Municipal Innovation Award for Firefighter PFAS Exposure Reduction Through Incident Activation Risk Analysis

11. 8:55pm - Selectmen's Update

11.1 New Business - Advisory Committee meetings – Will be posted on the Advisory Committee page.

- Hostile meeting training will take place on January 11, 2023 at 6:00pm in the Gala Room.

- We will have an information night for pulling papers and that date will be announced, once it is determined.

- Station One is opening on Thursday and Everything Bagel opened last week.

11.2 Old Business - Audit Committee Update: DK - We had 2 audit committee meetings and had a meeting with our Auditor Bob Brown, to answer. This is a very important oversight to the Board, that hadn't met in a long time. We are requesting a deeper dive on the payroll but there was a clean audit. The recommendation is to have the Auditor do the payroll testing.

SF – Any thoughts about using an auditor for a number of years and maybe enhancing it?

DK – It is on the agenda for the next meeting. The next audit will be complete in March.

- Town Asset Review Committee (TARC): SF – TARC met and discussed the Pratt School and the auditorium. They have been vacant and falling into disrepair. We'd like to have some sort of plan on how to move forward with those. We could let them sit and wait until the market changes or figure out what do with them. We'd like town input. The part school is in east Foxborough and zone for single family residential. It's a small, <1-acre lot. It has an old stone foundation; it would be challenge to demo it. Paige Duncan, Land Use Director, will do some investigating and see what could be done with the Pratt school and the auditorium. With the Auditorium we could engage with the Town architect and see how it could be utilized or get it together to repair it. I think it could be used for what it was intended for. Its early stages in the conversation and Paige has some take aways. Once we have more information to share we'll get back together in the next few months. Paige did bring people to this and they dint' come back. There could be value into selling it or put some money into it.

BK – Those have been mysteries for the past 10 years. Those have been challenges to how to fix them. I first laid eyes on this a few weeks ago and it has laid vacant for years.

LG – Paige has some great ideas for what could be done and is researching options.

- Town Manager Search Update – We have 4 finalists. Bernie is doing background checks and will announce on January 5th via Zoom the finalists. We will then have interviews on January 10th and 12th and at the end discuss the candidates. This will happen in open session and then hopefully make our decision at the January 17th meeting. It should take 60-90 days to negotiate and give their notice and that is the time line as laid out right now.

12. Action Items

12.1 Lakeview Pavilion - Extended Hours Request for all Sundays in 2023 to begin serving alcohol at 10:00am

Motion to approve the extended hours request for all Sundays in 2023 to begin serving alcohol at 10:00am for Lakeview Pavilion by D. Keefe 2nd by M. Elfman. Approved 5-0.

12.2 BOS - Approval of BOS Minutes from 11/22/22 meetings

Motion to approve the November 22, 2022 Board of Selectmen Meeting Minutes by D. Keefe 2nd by M. Elfman. Approved 5-0.

12.3 COA - Accept \$240 donation for COA programs and services by Flo Sera and Kate Ryan

Motion to accept a \$240 donation for COA programs and services by Flo Sera and Kate Ryan by D. Keefe 2nd by M. Elfman. Approved 5-0.

12.4 Boyden Library - Accept a \$10,000 donation to the Boyden Library Children's Department from the estate Donna-Jayne Campbell, former Boyden Library employee

Motion to accept a \$10,000 donation to the Boyden Library Children's Department from the estate Donna-Jayne Campbell, former Boyden Library employee by D. Keefe 2nd by M. Elfman. Approved 5-0.

12.5 Historical Commission - Accept donations totaling \$1,250 for new Veterans Markers from Sue and Stephen Burlone, Paul Godin and Kenneth Bryant

Motion to accept donations totaling \$1,250 for new Veterans Markers from Sue and Stephen Burlone, Paul Godin, and Kenneth Bryant by D. Keefe 2nd by M. Elfman. Approved 5-0.

13. Adjourn – 9:20pm

Motion to adjourn by D. Keefe 2nd by M. Elfman. Approved 5-0.