

Tuesday, April 25, 2023
Select Board Meeting Minutes
40 South Street
Gala Room, Town Hall
7:00 p.m.

Members Present:

Dennis Keefe, Clerk (DK)
Seth Ferguson (SF)
Mark S. Elfman (ME)

Also Present:

John W. Coderre, Town Manager (JC)
Christina Metcalf, Communications Specialist (CM)
Katie Lang*, Executive Assistant
*Attended remotely

Members Absent:

Leah Gibson, Chair (LG)
Stephanie McGowan, Vice Chair (SM)

**All Select Board meetings are recorded and broadcast by Foxboro Cable Access
on Government Channel 22/38 and at FCATv.org/live**

1. 7:00pm - Citizen's Input: Jack Martin – Article 9 is reminder to the public officials that sidewalks are important

Mr. Martin wanted to speak about the Citizen Petition he sponsored for the May 8 Annual Town Meeting. He stated that in the last 20 years there has been no investment in our sidewalks in terms of construction or maintenance. Article 9 is intended to give voters at Town Meeting a chance to remind Town officials that sidewalks are and should be an important part of our annual capital plan. The money to support roads and sidewalks is \$1 million and should come from meals tax, Chapter 90 and Free Cash. The state intends the Chapter 90 money for roads and sidewalks. The intent is to spend money on sidewalks that is already in the budget and is for pedestrian safety. We have 2019 Complete Street plans and there is almost nothing in that plan to build new and is only repairing existing sidewalks.

Mr. Ferguson commented he appreciated the engagement on this and is critical to moving something like this forward.

2. 7:05pm Department Update - Boyden Library Director Libby O'Neill to give update on Boyden Library

We have added over 7,000 new items, circulated almost 130,000 items and over 30,000 eBooks, downloadable audio and video. We have 12 full time staff, 5 part time and 2 library pages. There are over 8,600 patrons with library cards and we had almost 700 new card holders in 2022. We are open 54 hours a week and an extra 4 hours from October to April. We had 261 programs in 2022 with over 7,100 patrons in attendance. Ms. O'Neill stated that libraries are for everyone as we are celebrating National Library Week. In addition to books we have 63 magazine subscriptions, public computers, a mobile printing service, a 3D printer, local history collection, group tutoring and meeting rooms. We have a newly redesigned Teen room that was the vision of our new teen librarian. It's a more welcoming and vibrant space, with bean bags, an Xbox, a maker space craft area and study area.

We have a Library of Things collection which allows you to try an item before you buy or just for a one time need like a party. We started a seed lending library in April and it has a sampling of herbs, vegetables and flowers. We have almost 20 different museum passes that are sponsored by our Friends of Boyden Library and Lakeview Pavilion. We have our e-book and audio book service, Overdrive/Libby and we also have Hoopla that has eBooks and audio books with music, movies and TV shows as well. Kanopy is a video streaming service for independent movies. CreativeBug offers online video arts and crafts workshops and techniques.

Along with state wide databases that you have access to we also have Ancestry (to be used only at the Library) we have Mango Languages as well. We provide services for all ages including reference help, exam proctoring, home delivery services, Create and Remember Kits for Seniors, a spice club and art exhibits. We also have 2-3 author talks a month in partnership with the Library Speakers Consortium that can be accessed live or if missed, on demand afterwards. We have our summer reading program that includes fire and police story times and our popular Teddy Bear Picnic.

In March, we had Abdi Nor Iftin, who wrote Call Me American for our Community Read Speaker Series. We have art and crafting programs, spice club, magic shows, floral decorating workshop. Our adult programming includes book discussion groups, drop in technology help, craft nights, author talks, special lectures and Sunday concerts. Our children's programs include story times, crafting workshops, LEGOs, Strange Science, Paws to Read and special performers. Our teen programs include the Teen Advisory Board (TAB), Dungeons and Dragons (D&D), teen book club and special programs. For FY24 we are working on completing our 5-year strategic plan, looking to expand outreach, increase creative programming and digital and streaming services.

Mr. Keefe commented that as a grandparent we go to the library all the time. I'm blown away by the amount of services that the library provides. Mr. Elfman asked where the Teen Library was and Libby responded it is on the 1st floor past the reference desk. Mr. Ferguson stated he's a huge fan of the library and am really happy and proud of the work you do there for the community. He asked if there would be a shift from paper to digital books? Ms. O'Neill responded that it will increase but that physical books will really never go away.

3. 7:25pm Department Update - Town Clerk's Office - Town Clerk Bob Cutler to give update on Town Clerk's Office and Elections

Mr. Cutler said the department is finally up and running with the Do Not Solicit List and over 500 people have already signed up. We start the calendar year with dog licensing and preparing for town elections. Town Election is on May 1st with candidates for all positions and boards running unopposed. Town Meeting is May 8th and preparing for that. I would be coming to you next year to see if we do not have early voting for town meeting. We are gearing up for voting, tested new equipment and are able to work out any issues before a major election. Elections begin on Monday at 7:00am and will end at 8:00pm. We prepared for Town Meeting today with the Town Manager, Finance Team and Town Moderator. This year is an off election year and will get into document management and updated election and town meeting results. Next year will be a busy election year with 4 elections. In the fall we prepare for the census in January.

4. 7:45pm Historical Commission - POW/MIA Flag Pole Installation

4.1 Mark Ferencik and Johnny Gaetani to discuss and request permission to install a new flagpole at the corner of Beach and Mechanic Street for a POW/MIA flag

Mr. Ferencik stated that we just finished our installation of 29 new Memorial Square markers and with that project finished Mr. Gaetani would like to add something additional at Arthur Brown Memorial Square

Mr. Gaetani stated that the Town Square Memorial signs all started with Arthur Brown memorial square. Mark and the Historical Commission came up with this project to replace all the signs, now I'd like to add a flag pole to fly a POW/MIA flag as well as adding a solar light and asking if we can do that before Memorial Day. We'd like to do a small ceremony once done if possible as well.

Motion to approve the installation of a new flag pole at the corner of Beach and Mechanic Street on Arthur Brown corner contingent on approval of pole placement by DPW Director Chris Gallagher by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

5. 7:55pm Town Manager's Update

5.1 General Update on Town Business and Operations – I've had a great welcome, met most department heads and staff as well as boards and committees. Everyone has been welcoming and is positive and are passionate about what they do. Towards the end of this week I'll be visiting sites around Foxborough.

It has been a great transition, the professionalism and completeness of the transition is the best scenario that a manager could ask for and reinforces my decision to come here.

The Foxborough Boys Soccer team will have car wash on May 7, ^{from} 9:00am to 2:00pm.

Boy Scout Troop 32 will do Mother's Day flowers in the Town Hall Parking lot on May 13th from 9:00am to 11:00am.

5.2 Annual Town Meeting Warrant Review - May 3, 12:30pm in the Gala Room. Will be televised and copies of the Warrant and all other materials are available at Town Hall, COA and Library

6. 8:05pm - Selectmen's Update

6.1 New Business - Town Elections are May 1, 7:00am- 8:00pm at the Ahern Middle School, Annual Town Meeting is May 8, 7:30pm at FHS

6.2 New Business - Board and Committee Appointments and Reappointments will be May 23

6.3 Old Business – Mr. Ferguson asked the Board have a discussion regarding licensing processes and procedures to speak to what the Board's roles and responsibilities are regarding licensing.

7. Action Items

7.1 Bar Louie - Review and vote to approve a Change of Officers for BLH Acquisition Co. LLC d/b/a Bar Louie located at 235 Patriot Place

Motion to approve the Change of Officers for BLH Acquisition Co. LLC d/b/a Bar Louie to Brian Wright -CEO, Michael Mrlik - COO, and Megan Gibbons – Secretary by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.2 Fat Tuesday - Review and vote to approve a Change of Manager for 190 Octane Patriot Place LLC d/b/a Fat Tuesday at 26 Patriot Place, Space E9 from Lawrence W. Brown Jr. to Alexandre Grenier De Macedo

Motion to approve a Change of Manager for 190 Octane Patriot Place LLC d/b/a Fat Tuesday from Lawrence W. Brown Jr. to Alexandre Grenier De Macedo by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.3 99 Restaurant - Review and vote to approve Change of Officers for the 99 Restaurant located at 4 Fisher Street

Motion to approve the Change of Officers for the 99 Restaurant located at 4 Fisher Street to appoint Clinton Lautenschlegar, Marjorie Nemzura, Phillip Purcell, Mark Spurgin and Kara Jacobs as LLC Managers and to remove Wendy Harkness, Charles Noyes and Kurt Schnaubelt as Secretary, President and CFO respectively by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.4 Recreation - Accept \$10,000 anonymous donation for Recreation programs and services and \$150 for the Fishing Derby from the Mass Marine Trades Educational Trust

Motion to accept a \$10,000 anonymous donation for Recreation programs and services and \$150 for the Fishing Derby from the Mass Marine Trades Educational Trust by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.5 Cultural Council - Accept donations totaling \$4,755.91 for the Fox-in-the-Boro from Mayfair Realty & Development (\$3,000), Tiffany Elliot (\$105.91), David Bachrach (\$150) and Roger and Cynthia Rumsey (\$1,500)

Motion to accept donations to the Foxborough Cultural Council totaling \$4,755.91 for the Fox-in-the-Boro from Mayfair Realty & Development (\$3,000), Tiffany Elliot (\$105.91), David Bachrach (\$150) and Roger and Cynthia Rumsey (\$1,500) by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.6 Veterans' Services - Accept \$587.84 donation for Veterans' Service in honor of Jeanne E. Dow

Motion to accept a \$587.84 donation for Veterans' Service in honor of Jeanne E. Dow by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.7 Police - Accept a \$200 donation to the K-9 fund from the Hockamock Kennel Club Inc.

Motion to accept a \$200 donation to the K-9 fund from the Hockamock Kennel Club Inc. by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

7.8 Select Board - Approval of 3/14/23 Select Board Meeting Minutes

Motion to approve the Select Board Meeting Minutes from March 14, 2023 by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

8. Adjourn – 8:00pm

Motion to adjourn by S. Ferguson, 2nd by M. Elfman. Approved, 3-0.

Agenda Packet Documents:

Boyden Library Department Update Presentation

Historical Commission Flag Pole Request

Application for a Change of Officers for Bar Louie

Application for a Change of Manager for Fat Tuesday

Application for a Change of Officers for the 99 Restaurant

Gift/Donation form for Recreation Donation

Gift/Donation form for Cultural Council Donations

Gift/Donation form for Veterans' Services Donation

Gift/Donation form for Police Donation

Draft Select Board Meeting Minutes for 3/14/23 meeting