



Select Board Meeting - October 22, 2024 Minutes

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

Paul Dumas - Veteran Services Advisory Committee and the Legion Post 2626 have nothing but great things to say about our VSO Michelle Hamilton and Lauren and the work they do for our Vets.

Classification & Wage Study has been removed from the agenda but will come forth the next meeting to make sure that we are handling this the correct way both with Human Services and Town Counsel.

November 5, 2024 meeting to start at 6pm.

2. 7:05pm - Information Technology Department Update

2.01 Information Technology Department Update by Information Technology Director, Aaron Hyre.

[Technology Services Update 2024.pdf](#) 

Skipping due to an employee sickness. The slides are provided for review.

3. 7:30pm - Massachusetts Clean Water Trust Interim Loan Review

3.01 Discuss & Vote to approve interim loan note and bond in connection with Loan Commitment No. DWEC-23-118 from the Massachusetts Clean Water Trust for Per- and polyfluoroalkyl substances (PFAS) Treatment Plant.

** Motion to approve interim loan note and bond in connection with Loan Commitment No. DWEC-23-118 from the Massachusetts Clean Water Trust for Per- and polyfluoroalkyl substances (PFAS) Treatment Plant.

Select Board Vote: (1) that the Town shall issue a bond or bonds in an aggregate principal amount not to exceed \$14,000,000 (the “Bonds”) pursuant to Chapters 29C and 44 of the General Laws and a vote of the Town passed May 8, 2023 (Article 7), for planning or construction of drinking water infrastructure (the “Project”);

(2) that the terms of the Financing Agreement (or Agreements) between the Town and the Massachusetts Clean Water Trust (the “Trust”) (the “Financing Agreement”) and the Project Regulatory Agreement (or Agreements) between the Town and the Department of Environmental Protection of The Commonwealth of Massachusetts (“DEP”) (the “Project Regulatory Agreement”), each relating to the Notes and the Bonds are hereby approved;

(3) that in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the “Notes”) from time to time in an aggregate principal amount not to exceed \$14,000,000;

(4) that each Bond or Note shall be issued as a single registered security, and sold to the Trust at a price determined pursuant to the Financing Agreement;

(5) that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute a Financing Agreement with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Select Board and the Treasurer and evidenced by their execution of the Bonds or Notes;

(6) that any certificates or documents relating to each Bond

and Notes (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures;

(7) that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan commitment or agreement by the Treasurer, are hereby ratified, approved and confirmed; and

(8) that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this vote, including execution and delivery of the Financing Agreement and the Project Regulatory Agreement relating to the Project.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

4. 7:40pm - Special Town Meeting Warrant Review

4.01 Discuss & Vote on Special Town Meeting Article #9: Zoning Bylaw Amendment - Accessory Dwelling Units.

Barney Ovurt - Zoning Board Chair. Legislature enacted several amendments to zoning issue regarding accessory dwelling units. No Town can have an ordinance or bylaw that restricts or requires a special permit for a unit added to a residential dwelling. Our current zoning will be negated on February 2, 2025 when the law is passed. This is a revision that

will comply with the State law. Without this article eing approved we will not have any bulaw to govern this item and just reply solely on the State statue. This would be in the best interest in the Town for the residents and the Building Commissioner.

This was brought forth three years ago. Big debate on the Town Meeting floor and it was voted down. How is this different? This is coming up due to the State. Three years ago, it was a small change but this time around the requirement the family member provision is negated, and the size of the unit has been changed. The new law states we cannot require a special permit for that is also different than the last proposed change three years ago. General zoning will remain the same. State law only allows us to require 1 parking spot per accessory dwelling and if within a half-mile of a train station, no parking is required, even if the principal dwelling owner wanted to offer.

Adopted State definitions to be consistent.

We have not heard of any other Towns in the area contesting what the State is passing. Without amending our Bylaw, then there would be no site plan review with that States law. Adopting this article will help protect the Town a little so they can provide guidance on a layout.

****Motion to recommend approval Special Town Meeting Article #9: Zoning Bylaw Amendment - Accessory Dwelling Units.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 4.02 Approve & Sign November 18, 2024 Special Town Meeting Warrant.

******Motion to approve the final November 18, 2024 Special Town Meeting Warrant subject to amending the formal map titles for Articles 6 and 7.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

5. 8:00pm - Town Manager's Update

- 5.01 Around Town: Lt. Adam Byrnes has been selected to attend the FBI National Academy in January of 2026. GIS Specialist, Ryan Norton, was given the Barbara Hirsch Special Service Award this week while attending the GIS-Pro 2024: URISA's 62nd Annual Conference. Foxborough Cultural Council has been approved for an allocation of \$9,600 (FY25-LC-LCC-2099) through the Local Cultural Council Program. Bench Update. Chief Grace is proud to announce that Lt. Adam Byrnes has been selected to attend the FBI National Academy in January of 2026. Only a handful of elite police leaders are qualified and are selected annually. This next level of training will ensure future leaders of the agency exist internally and will provide stability among the Command Staff as retirements occur. Extraordinary news - 10 week training program for executive leaders will push him to an elite level in the profession of law enforcement. Our GIS Specialist, Ryan Norton, was given the Barbara Hirsch Special Service Award this week while attending the GIS-Pro 2024: URISA's 62nd Annual Conference. Additionally, his regional chapter was given the Outstanding Chapter Award. Knowing what dedicated and caring guy Ryan is, of course we are not surprised. Barbara Hirsch Special Service Award - Presented to members or staff who have made special contributions to URISA. This award was created (in 2004) to

honor URISA's former Chief Financial Officer, Barbara Hirsch. Barb made her mark at URISA by being an exceptional professional who would always step forward when a point needed to be made, but never stepped to the front for recognition. It is in the spirit of this dedication that the Board of Directors has created an award for special service to URISA. This award will be given to individuals or committees who have shown a similar consummate level of service to URISA through an ongoing commitment to our success as an organization.

Mass Cultural Council informed us that Foxborough Cultural Council has been approved for an allocation of \$9,600 (FY25-LC-LCC-2099) through the Local Cultural Council Program.

Benches – several have been installed

- 5.02 Upcoming Dates: Special Town Meeting, Monday, November 18, 2024, at 7 pm at FHS. Advisory Committee meeting October 16th (MBTA communities) and 30th. Financial Summit, Tuesday, November 26, 2024, at 5:30 pm in Gala Meeting Room.

Ribbon cutting: Convergent Technologies, LLC, to extend an invitation to you for our upcoming Grand Opening/Ribbon-Cutting Ceremony on November 7, 2024 - at our newest location: 25 Forbes Blvd. Suite 4, Foxborough Ma. (from 2pm – 4pm). Convergent Technologies, LLC is a 20-year-old global systems integrator company with over 10,000 colleagues in over 200 global locations. We work alongside a global network of partners and manufacturers to design, install, and service security, fire alarm, life safety, audio-visual, and building automation solutions for enterprise customers.

- 5.03 Human Resources: Current Open Positions - Department Administrator - Council on Aging & Human Services, Conservation Agent, DPW Equipment mechanic & DPW Water Technician I.

- 5.04 Construction Updates: 76 Main Street, Police Locker Room, Sidwalk Update, MassDOT Project: I-95 NB & SB over RT-106 Green St.

76 Main Street – asbestos abatement underway. Sewer and elevator design in progress. Paint and flooring chosen.

Police Locker Room – design should start in next couple weeks.

Work continues of curbing and sidewalk projects (Market and Rockhill Street) and Cocasset done. Now working near Burrell for next couple weeks. Separate contractor will come in to pave roads. Hopefully this year but might be first thing next year.

MassDOT Project: I-95 NB & SB over RT-106 Green St., Foxborough Estimated Start Date of Work: October 21, 2024, 9:00 PM – 5:00 AM (Night Operations) Estimated Duration of Work: October 21, 2024 thru October 31, 2024 Project Type: Joint header repairs for questions, please contact the District 5 Construction Office at 857-368-5104. Hours of Operation (Day/Night): Monday thru Thursday, 9:00 PM – 5:00 AM (Night Operations) Description of Traffic Management: Temporary Traffic Control Typical Details and Massachusetts Guidelines for MassDOT will be utilized. Temporary traffic alterations will be in place as needed. Police details will be on-site to assist with traffic alterations on I-95 NB & SB over RT-106 Green St. At least one lane of travel will be maintained at all times on I-495 NB & SB. Police details will assist with traffic control and safety setups. Additional Information: All work to be performed is weather dependent. Location is I-95 NB & SB over RT-106 Green St.

6. 8:10pm - Select Board Update

6.01 New Business - Halloween Parade Saturday October 26, 2024 at 2:30pm with the Emmanuel will have their Fall Festival at 4pm. Thoughts and prayers to Chief Grace's Family as his father has passed.

6.02 Old Business

7. Action Items

7.01 Donation - Accept the donation from Soonrae Kim in the amount of \$1000 to the Boyden Library.

****Motion to accept the donation from Soonrae Kim in the amount of \$1000 to the Boyden Library.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 7.02 Donation - Accept donations for the Veteran Banner Project in the amount of \$650 from the following donors: the Storer Family, the Talbot Family, the Fleming Family, the Sylvestre Family & the Blais Family.

****Motion to accept donations for the Veteran Banner Project in the amount of \$650 from the following donors: the Storer Family, the Talbot Family, the Fleming Family, the Sylvestre Family & the Blais Family.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 7.03 Donation - Accept the donation from Post 93 in the amount of \$1500 to the 2025 Foxborough Police Department Youth Program.

****Motion to accept the donation from Post 93 in the amount of \$1500 to the 2025 Foxborough Police Department Youth Program.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 7.04 Donation - Accept the donation from Post 93 in the amount of \$899.50 to the Veteran Service's Officer to purchase the book, The Rifle II.

****Motion to accept the donation from Post 93 in the amount of \$899.50 to the Veteran Service's Officer to purchase the book, The Rifle II.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 7.05 Donation - Accept the donation from William Bristol in the amount of \$1000 to the Historical Commission for Town cemetery restoration.

****Motion to accept the donation from William Bristol in the amount of \$1000 to the Historical Commission for Town cemetery restoration.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

- 7.06 Select Board - Approve Select Board Meeting Minutes from October 8, 2024.

[Select Board Meeting - Oct 08 2024 - Minutes - Public.pdf](#) 

****Motion to approve Select Board Meeting Minutes from October 8, 2024.**

Moved by: Bill Yukna

Seconded by: Debbie Giardino

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

8. Adjourn

****Motion to adjourn.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

Meeting Documents:

[Technology Services Update 2024.pdf](#) 

[Select Board Meeting - Oct 08 2024 - Minutes - Public.pdf](#) 