



Select Board Meeting - June 24, 2025 Minutes

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

Select Board Members in attendance: Bill Yukna, Stephanie McGowan, Amy LaBrache, Mark Elfman & Debbie Giardino

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

2. 7:05pm - Multiple Amendment Application from Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street, Foxborough, MA; Manager Catherine Miller. Requesting a Change of Category from an On Premises Wine & Malt License to an On Premises All Alcohol License, a Change of Officer & an Alteration of Premises.

[062425 Multiple Amendment Stamped Public Hearing.pdf](#) 

[062425 Multiple Amendments Application Full Redacted.pdf](#) 

****Motion to open the public hearing as the Board, acting as the Local Licensing Authority pursuant to M.G.L., Chapter 138 will conduct a public hearing on Tuesday, June 24, 2025 beginning at 7:05 p.m. in the Gala Meeting Room, Town Hall, 40 South Street, Foxborough, MA on a multiple amendment application from Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street, Foxborough, MA; Manager Catherine Miller. Requesting a Change of Category from an On Premises Wine & Malt License to an On Premises All Alcohol License, a Change of Officer & an Alteration of Premises.**

All interested parties are welcome to attend. (Roll Call Vote)

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 2.01 Review & Vote on the Change of Category application from an On Premises Wine & Malt License to an On Premises All Alcohol License for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street, Foxborough, MA.

Jim DeVellis, Board of Directors MRPAC, Catherine Miller, Manager of Record and Managing Director of the MRPAC. A few new Board members this year so that brings the Change of Officer application. Looking to move category to all alcohol. Catherine received a matching grant to do new trim, painting, indoor updates such as HVAC and renovating the patio. Still servicing the main concession stand so people can go outside during intermission, so the lobby is not so crowded. 900 square feet. Will have on site staff to manage the outdoor area. Great marking purposes as well to see the theater alive. No tables will be there. Granite benches and standing room only. No mixed drinks only looking to have can cocktails that will be available. Private events can then host their events with private bartenders to provide their own service. Drinks will be allowed back into the theater during a show/performance. Capacity of about 30 people on the patio.

****Motion to close the public hearing. (Roll Call Vote)**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

****Motion to approve the Change of Category application from an On Premises Wine & Malt License to an On Premises All**

Alcohol License for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street.

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 2.02 Review & Vote on the Change of Officer application for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street, Foxborough, MA.

****Motion to approve the Change of Officer application for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 2.03 Review & Vote on the Alteration of Premises application for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street, Foxborough, MA. Interior to remain the same with the addition of an exterior patio approx. 900 square feet.

****Motion to approve an Alteration of Premises application from an On Premises Wine & Malt License to an On Premises All Alcohol License for Foxborough Regional Center for the Performing Arts, dba Marilyn Rodman Performing Arts Center, 1 School Street. Interior to remain the same with the addition of an exterior patio approx. 900 square feet.**



Moved by: Amy LaBrache
Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

3. 7:20pm - FY25 Year End Town Manager Transfers

- 3.01 Review & Vote on FY25 Year End Town Manager Transfers.
Overview attached to the agenda.

[Town Manager Transfers FY2025.pdf](#)  [FY25 Town Manager Transfers Explanations.pdf](#) 

Marie Almodovar, Finance Director & Brandon Roberts, Assistant Finance Director. Paige, Town Manager to review the transfers listed on the last page of the posted agenda. Original Snow and Ice \$221,800, budgeted for Fy25 and an additional \$500 added for this upcoming budget FY26. It's the only budget the Town can legally overspend. Will gradually increase this every year. If the storm is deemed a blizzard, we can request assistance up to 75% from FEMA or other organizations to be reimbursed. Not good to over budget because you cannot drop the amount down and that number would be locked in and close out to free cash. Better to have cold snow on the ground than snow/ice/steel and temperatures at 32 degrees because that needs more salt and constant to treat. The budgets that did have surplus within their expense budgets - Police are in Year 2 of their substance abuse grant. Set to end at the end of June. Police have had several officers out on injured on duty where we have reimbursement from MIIA which is deposited and transferred into the Police payroll budget.

****Motion to approve the FY25 Year End Town Manager Transfers.**



Moved by: Amy LaBrache
Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

4. 7:30pm - Other Post-Employment Benefits (OPEB) Trust Agreement

- 4.01 Review & Vote on the Other Post-Employment Benefits (OPEB) Trust Agreement.

[OPEB Trust Agreement to be signed \(1\).pdf](#)  [OPEB Review.pdf](#) 

New audit firm requested this agreement. This is to set up to OPEB trust and establish an open trust agreement. The Town did re-adopt this section of the law in 2022, but we do need the agreement in place. Final version has been reviewed by Town Counsels and Paul Maloney, our Treasurer.

****Motion to approve the Other Post-Employment Benefits (OPEB) Trust Agreement.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

5. 7:40pm - Boards, Committees & Commissions

- 5.01 Review & Vote to amend the Veteran Services Advisory Committee appointment terms to be staggered three-year appointments.

Following Michelle, our Veteran Services Directors request at the last meeting, Katie worked with Michelle and Mark Boucher, the Chair of the Committee, asking to have these appointments be three-year staggered terms. Picked two to be three year terms and then split the rest of the group into the 2 and 1 year buckets. The following appointments reflect this work.

****Motion to amend the Veteran Services Advisory Committee**

appointment terms to be staggered three-year appointments.

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.02 Committee Appointment - Approve Mark Boucher to the
Veteran Services Advisory Committee for a term to end May
31, 2028.

****Motion to approve Mark Boucher to the Veteran Services
Advisory Committee for a term to end May 31, 2028.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.03 Committee Appointment - Approve Gary Whitehouse to the
Veteran Services Advisory Committee for a term to end May
31, 2028.

****Motion to approve Gary Whitehouse to the Veteran Services
Advisory Committee for a term to end May 31, 2028.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.04 Committee Appointment - Approve Naomi Boucher to the
Veteran Services Advisory Committee for a term to end May

31, 2027.

****Motion to approve Naomi Boucher to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.05 Committee Appointment - Approve John Connolly to the Veteran Services Advisory Committee for a term to end May 31, 2027.

****Motion to approve John Connolly to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.06 Committee Appointment - Approve William Dudley to the Veteran Services Advisory Committee for a term to end May 31, 2027.

****Motion to approve William Dudley to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.07 Committee Appointment - Approve Cyril Dumas to the Veteran Services Advisory Committee for a term to end May 31, 2027.

****Motion to approve Cyril Dumas to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.08 Committee Appointment - Approve Bertha Maloof to the Veteran Services Advisory Committee for a term to end May 31, 2027.

****Motion to approve Bertha Maloof to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 5.09 Committee Appointment - Approve Patricia Shea to the Veteran Services Advisory Committee for a term to end May 31, 2027.

****Motion to approve Patricia Shea to the Veteran Services Advisory Committee for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie

Carried 5-0

- 5.10 Review & Vote to amend the following appointments from one-year terms to indefinite terms: Sealer of Weights and Measures; an Animal Control Officer; a Plumbing Inspector; a Wiring Inspector; a Gas Inspector; two burial agents; Veteran's Agent and Director; and a part-time Youth Recreation Director.

Moving to the next meeting agenda to further check with Town Counsel. No action taken.

- 5.11 Review & Vote to amend the Boards, Committees & Commissions Handbook to reflect the correct term for Audit Committee appointments. Term is three-years.
Just a housekeeping item to have the audit committee terms to be listed as three year terms.

****Motion to amend the Boards, Committees & Commissions Handbook to reflect the correct term for Audit Committee appointments. Term is three-years.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

6. 7:45pm - Street Name Request - Maple Crest Farm Subdivision

- 6.01 Discuss & Vote on the Conservation Commission Street Name Request - Maple Crest Farm Subdivision.

[ltr to Select Board.pdf](#) 

Foxborough Cultural Council review of street name request for Boette Lane. Great points listed in the letter. To note he enlisted into the Navy when he was 17 and post honorable discharge, him and his wife have lived in Foxborough ever since. Extensive volunteering not only with the Conservation

Commission. Great honor for a wonderful man!

****Motion to approve the Conservation Commission Street Name Request - Maple Crest Farm Subdivision.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Motion Carries 5-0

7. 7:55pm - Town Manager's Update

7.01 Around Town: June Newsletter! State Hospital/Auditorium Update, Upcoming Land Use Workshops, Canvasser & Solicitor Update, & Boyden Library's Tinker Tank Grand Opening.

- June newsletter available. See on website or sign up to be delivered.
- Senator Feeney reported last week that the State Hospital/Auditorium project came out of committee favorably last Monday (6/16). Now to Ways and Means. Sen Feeney is assistant vice chair of Ways and Means.
- Upcoming land use workshops:
- June 24th at 7 pm. Focused on Master Plan Goals (if you attended June 3rd, this is a repeat to obtain more participation). Community Center.
- July 8th at 6:30 pm to discuss future of 55 acres of land on Neponsit Avenue. Community Center.
- July 29th at 7 pm. Discuss the best ways to accommodate Foxborough's future growth and development. Community Center.
- August 26th at 3:45 Senior Housing Needs Workshop. Community Center
- September 9th at 7 pm. Discuss the future of Foxborough, from economic development to conservation and natural resources. Community Center.
- Master Plan survey re housing is up. Please go to

PlanFoxborough.com for surveys and more.

- All solicitors must receive a license and a copy of the “Do Not Solicit” list from FPD. Call 911 if solicitor cannot/will not present license. To get on the Do Not Solicit list go to front page of website, scroll down. On left it says “Register Here” Do Not Solicit Registry: Prior to filing out the form below, please ensure you are not already on the list by checking for your address. View the most up-to-date list here. Note: The address (not name) will be added to the Do Not Solicit Registry provided to every solicitor/canvasser that applies for a permit in Foxborough.
- To report an issue or concern (including noise) during a stadium event, please call the Stadium Advisory Committee’s Event hotline: 508-543-0350.
- I attended the Library’s grand opening of the Boyden Library’s Tinker Tank (located in the Tutoring Room)
- Fewer than 3 years until Foxborough turns 250 years old.

7.02 Human Resources: Current Open Positions:

- Conservation Agent
- Community Substance Use Coordinator (PT)
- Recreation Instructional Assistant
- DPW Water Technician I

7.03 Construction Update:

- Walnut St/Route 140 – Traffic signal making progress
- Milling and paving: June 23-July 2

8. 8:05pm - Select Board Update

8.01 New Business - Board Summer Schedule: Next meeting is July 15, 2025. New appointments & reappointments for all Boards, Committees and Commission need to be sworn in for the new term as soon as possible.

8.02 Old Business

9. Action Items

9.01 Select Board - Approve Select Board Meeting Minutes from

June 10, 2025.

****Motion to approve Select Board Meeting Minutes from June 10, 2025.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Motion Carries 5-0

10. Adjourn

****Motion to adjourn.**








Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Motion Carries 5-0

Meeting Documents: [062425_Multiple Amendment Stamped Public Hearing.pdf](#)  [062425_Multiple Amendments Application Full_Redacted.pdf](#)  [Town Manager Transfers FY2025.pdf](#)  [FY25 Town Manager Transfers Explanations.pdf](#)  [ltr to Select Board.pdf](#)  [Select Board Meeting - Jun 10 2025 - Minutes - Html](#)  [OPEB Trust Agreement to be signed \(1\).pdf](#)  [OPEB Review.pdf](#) 