



Select Board Meeting - July 15, 2025 Minutes

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

Select Board Members in attendance: Bill Yukna, Stephanie McGowan, Amy LaBrache, Mark Elfman & Debbie Giardino

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

2. 7:05pm - FIFA World Cup Boston 26 Presentation

2.01 Mike Loynd, Chief Executive Officer & Ryan Winmill, Vice President & Chief Security Officer of FIFA Boston to present on FIFA World Cup Boston 26.




[Foxborough Select Board Pres 7.15.26.pdf](#) 

Mike Loynd, Chief Executive Officer, Ryan Winmill, Vice President & Chief Security Officer and Team of FIFA Boston presentation of the upcoming event. Discourage tailgating, encourage public transportation. Fan Fest in Boston, six hubs in surrounding hotels. Subgroups and committees across numerous areas. Chief Kelleher & Chief Grace will be point for all areas to manage security and safety. Times of the games fall into four groups - announced during the draw. 12pm, 3pm, 6pm, or 9pm, or 1pm, 4pm, 7pm, 10pm. Have requested to not be assigned the 4pm or 7pm games. Traffic is a concern. All pre-events will be in Boston and not on site at Gillette. Should be a normal load in day during games and not like a super bowl with on-site events and promos. Possibly an event train coming in from Providence as well as Boston. If that is not in place, then a bus service is the back-up. Dates

are not something that we can request. Founders Day will more than likely be the weekend before on the 6th. School will still be in session so will need to coordinate with the bus routes and times. No stone is being left unturned so that any threat that might occur, everyone is ready, and plans are in place. Communication will be critical and needed to be tied together. No anticipation of Patriot Place being activated on off days. Fans will either follow their team or stay in one location and attempt to see as many games as possible.

3. 7:35pm - Fixed Asset Capitalization Policy

3.01 Review & Vote on Fixed Asset Capitalization Policy.

[Fixed Asset Capitalization Policy \(latest\).pdf](#)  [Fixed Asset Capitalization Policy Presentation to SB.pdf](#)  [Overview.pdf](#) 

Marie Almodovar, Finance Director. Per our new Audit firm. See presentation. Finances team reviews all ledger reports and finds news assets, anything over \$10K in value. Auditors recommended to adopt a policy that aligns with internal Capital Improvement Plan controls. Increase threshold to \$25K with a useful life of 5+ years. Depreciation tables in presentation. Capitalize one a single purchase even if each item is less than \$25K each (example: 100 computers that cost \$100K - this would be recorded)

****Motion to approve the presented Fixed Asset Capitalization Policy.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

4. 7:45pm - Boards, Committees & Commissions

4.01 Review & Vote to amend the following appointments from one-year terms to indefinite terms: Sealer of Weights and

Measures; an Animal Control Officer; a Plumbing Inspector; a Wiring Inspector; a Gas Inspector; two burial agents; Veteran's Agent and Director; and a part-time Youth Recreation Director.

Reviewed with Town Council the roles that can be made indefinite and those we need to keep as one-year terms - Sealer of Weights and Measures; an Animal Control Officer. Veteran's Agent and Director will move to a three-year term and all other to be indefinite. If approved here by the Board, this will go to Town Meeting and then I can amend the appointments.

****Motion to amend the following appointments from one-year terms to indefinite terms: a Plumbing Inspector; a Wiring Inspector; a Gas Inspector; two burial agents; and a part-time Youth Recreation Director. Veterans Agent and Director to a three year term.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

4.02 Discuss & Vote on the Select Board second Audit Committee Appointment.

Bill has interest but will give the seat up should a resident be interested. Social media will advertise.

****Motion to appoint Bill Yukna as the second Select Board appointment to the Audit Committee.**

Moved by: Amy LaBrache


Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

5. 7:55pm - Town-wide Strategic Plan Request for Proposals (RFP)

- 5.01 Discuss & Possible Vote on the RFP to be issued for a Town-wide Strategic Plan, to be issued by the Town Manager in accordance with applicable procurement requirements.

[2601RFP123_Townwide Strategic Plan_Draft_review draft_6.27.25.pd](#) 

Plan overall looks great. A note that timing is pushed due to consulting firms slowing down during the summer months.

****Motion to approve the Request for Proposals (RFP) for a Town-wide Strategic Plan, to be issued by the Town Manager in accordance with applicable procurement requirements.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

6. 8:15pm - Town Manager's Update

- 6.01 Around Town: Neponset Avenue Workshop Recap.

Upcoming land use workshops:

- July 29, 2025 at 7pm at the Community Center, to discuss the best ways to accommodate Foxborough's future growth and development.
- August 26, 2025 at 3:45pm at the Community Center, to discuss Senior Housing Needs.
- September 9, 2025 at 7 pm at the Community Center, to discuss the future of Foxborough, from economic development to conservation and natural resources.
- Master Plan survey is available.

www.PlanFoxborough.com

Need to take a look at a Town Common electronic sign. Would be successful in messaging. The people should make the

decision and not the Board - starting the conversation and should bring to Town Meeting. Can put parameters on the colors, font, etc. Towns people should vote.

Painted Fox opening at 6 Central Street at noon. Amy to attend.

250 Birthday in 2028! Need to start planning! Founders Day Committee to be involved.

6.02 Town Common: Veteran Services Agent Orange Candlelight Vigil August 10, 2025 from 530pm to 830pm. Veteran Services POW/MIA 24-hour Candlelight Vigil from 11am on September 18, 2025 starting at Noon on September 19, 2025.

6.03 Communications: Website widget.

- **Communications update:**
- People should tell us how they want to engage. Many complaints about lack of notice but even when we do billboards, or Foxborough Reporter, etc., folks still complain not enough notice.
- Website widget - means that a tool has been added to the website to help users with disabilities better access and navigate the site. These widgets typically offer features like:
 - Screen reader compatibility
 - Text resizing
 - Color contrast adjustments
 - Keyboard navigation
 - Translations or simplified language
- Why it matters for a community:
 - Inclusion: It ensures people with visual, cognitive, or motor impairments can use the site, access information, and participate in civic life.
 - Legal Compliance: It helps the town comply with federal laws like the Americans with Disabilities Act (ADA) and Section 508, which require digital content to be accessible.
 - Public Trust and Equity: It shows the community values equity, fairness, and transparency. Everyone—

regardless of ability—can engage with local government services and information.

- Practical Access: Residents might need to:
 - Pay a bill
 - Read about town events
 - Submit a form
 - Contact a department
- If they can't easily do this online, they're effectively excluded.
- In short, the widget is a small but important step toward ensuring everyone can access town resources and be part of the community

6.04 Human Resources: DPW Water Technician I

6.05 Construction Update:

- Walnut Street & Central Street
- Paving projects are now complete. We are looking at what's next but do have Maple Ave sidewalk in the queue for the fall.
- Main Street Sewer Project began Monday July 7, 2025 & set to be completed within 4 weeks. One-way detour is in place during the workday.
- Walnut St is finalizing pavement milling and paving this week and next. A schedule ramp closure is planned for July 15th to accommodate this work. Traffic signals are waiting for a final electrical inspection before being activated.
- Paving projects are now complete. We are looking at what's next but do have Maple Ave sidewalk in the queue for the fall.
- Central St parking lot paving was completed June 27.
- Main St Sewer began Monday July 7th and is planned for 4 weeks. One-way detour is in place during the workday.

7. 8:25pm - Select Board Update

- 7.01 New Business - Chair encourages all Board members to bring anything to the table - Community events, issues/concerns.

7.02 Old Business

8. Action Items

- 8.01 One Day Beer & Wine License Application - Approve a One Day Beer & Wine License application for TAPPED Beer Truck to host an event at Normandy Farms Campground, 72 West Street on July 26th from noon to 4pm.

Already approved for this event on other dates, just adding a date to their original list.

****Motion to approve a One Day Beer & Wine License application for TAPPED Beer Truck to host an event at Normandy Farms Campground, 72 West Street on July 26th from noon to 4pm.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.02 Donation - Accept the donation from Beverly Lord in the amount of \$120 to the Foxborough Cultural Council.

****Motion to accept the donation from Beverly Lord in the amount of \$120 to the Foxborough Cultural Council.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.03 Donation - Accept the donation from Keith Polis in the amount of \$855 to the Foxborough Cultural Council.

****Motion to accept the donation from Keith Polis in the**

amount of \$855 to the Foxborough Cultural Council.

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.04 Donation - Accept the donation from the Foxborough Professional Firefighters in the amount of \$150 to the Historical Commission for help in researching the Town House fire history.

****Motion to accept the donation from the Foxborough Professional Firefighters in the amount of \$150 to the Historical Commission for help in researching the Town House fire history.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.05 Donation - Accept the donation from Liza Click in the amount of \$200 in honor of Bill Sides help within the Historical Commission.

****Motion to accept the donation from Liza Click in the amount of \$200 in honor of Bill Sides help within the Historical Commission.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.06 Donation - Accept the donation from the Mustafa & Yasi Families in the amount of \$300 for the Youth Police Academy.

****Motion to accept the donation from the Mustafa & Yasi Families in the amount of \$300 for the Youth Police Academy.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.07 Donation - Accept the donation from the Foxborough Historical Society in the amount of \$1200 for a memorial bench at the Community Center.

****Motion to accept the donation from the Foxborough Historical Society in the amount of \$1200 for a memorial bench at the Community Center.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.08 Donation - Accept the donation from the Brousaides Charitable Foundation in the amount of \$1125 for Camp Scholarships.

****Motion to accept the donation from the Brousaides Charitable Foundation in the amount of \$1125 for Camp Scholarships.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.09 Donation - Accept the donation from James R. Green in the amount of \$3100 for Recreation Scholarships.

****Motion to accept the donation from James R. Green in the amount of \$3100 for Recreation Scholarships.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.10 Donation - Accept the donation from the Foxboro Fish & Game Association Inc. in the amount of \$500 for Fishing Derby.

****Motion to accept the donation from the Foxboro Fish & Game Association Inc. in the amount of \$500 for Fishing Derby.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.11 Committee Appointment - Appoint Eion Bohnert to the Personnel Board for a term to end May 31, 2027.

****Motion to appoint Eion Bohnert to the Personnel Board for a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.12 Use of Public Way Application - Max Performance Sharon Triathlon on August 10, 2025 traveling on Willow Street and East Street.

Public safety has reviewed. Been the same route the last few years.

****Motion to approve the Use of Public Way Application for Max Performance Sharon Triathlon on August 10, 2025 traveling on Willow Street and East Street.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.13 Class I Auto Application - MacTaw MA Inc. dba Pete's RV Center located at 95 Washington Street with an expiration date of December 31, 2025.

****Motion to approve a Class I Auto Application for MacTaw MA Inc. dba Pete's RV Center located at 95 Washington Street with an expiration date of December 31, 2025.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 8.14 Select Board - Approve Select Board Meeting Minutes from

June 24, 2025

[Select Board Meeting - Jun 24 2025 - Minutes - Html](#) 

****Motion to approve**Select Board Meeting Minutes from June 24, 2025

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

9. Adjourn

****Motion to adjourn.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0