



Select Board Meeting - May 27, 2025 Minutes

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

2. 7:05pm - Public Hearing: Alleged Violations of Rally Point All Alcoholic Beverages License (No. 02724-HT-0426)

2.01 Discuss & Vote on Alleged Violations of Rally Point
All Alcoholic Beverages License (No. 02724-HT-0426), 9
Mechanic Street.

[\(Foxborough\) Rally Point 9 Mechanic Street\) Alcohol License
Hearing Notice 05.13.2025.pdf](#) [2023 R~2.PDF](#)

****Motion to open the public hearing regarding an incident at
Rally Point.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Motion Carries. Roll Call Vote. 5-0

[\(Foxborough\) Rally Point 9 Mechanic Street\) Alcohol License
Hearing Notice 05.13.2025.pdf](#) [2023 R~2.PDF](#)

Steve Chaplin, MTC, Town Counsel. Review of what has

occurred at the premises and how to Select Board will need to determine the penalty if any.

Chief Grace, Police Chief, Lt. Patrick Hoffman & Detective Mark Bohnenberger March 22, 2025 Police were notified that the night prior there was an altercation at the Rally Point. The reporting party was the injured party's girlfriend relaying his injuries. Injured remains paralyzed and in a rehab facility. Day Sargent responded that day to visit the scene. Rally Point gave video surveillance that shows the incident and several liquor violations. Pictures were distributed. Three violations - Violation #1, failure to call 911 when the disturbance of agitated persons are in the parking lot. Violation #2, video of doorway shows patrons leaving with alcohol outside the licensed premises. Violation #3, injured party can be seen laying on the ground and then several people are seen putting the individual into a car with the bartender helping the party into the car. Rally Point owners and staff fully cooperated. Staff had no prior knowledge that an altercation was going to move outside. The parties involved were shown having words but nothing out of the ordinary. Once the staff was aware, they had an obligation to call 911.

Patron alerted the bartender that a fight was taking place in the parking lot and the employee then went outside.

No history of violations in the last three years.

This is considered the first offence.

If 911 was called, first responders would have been on site for medical and police to deal with the disturbances.

TO Walker Inc Attorney & Owners Omari & Tina Walker. Will not challenge these violations. Owner has put in exterior security cameras, a security professional to man the door and protocols to have alcohol that leaves the premises and to the patio in a plastic/paper cup. The employee should have called 911 immediately.

Owners take these violations very seriously and want to make sure this never happens again.

Possible violations read from the Town Rules & Regulations.

The Board needs to review just the violations and not the fact that a patron got injured. This is a first violation.

****Motion to impose a three-day suspension of the liquor license with one being a weekend day and two others of their choice within a two week period after the 10-day appeal period to the ABCC.**

Moved by: Bill Yukna

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

3. 7:30pm - Select Board Reorganization

3.01 Select Board to discuss & Vote on Chair, Vice Chair and Clerk.

****Motion to appoint Bill Yukna as Chair of the Select Board.**

Moved by: Debbie Giardino

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

****Motion to appoint Stephanie McGowan as the Vice Chair of the Select Board.**

Moved by: Debbie Giardino

Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

****Motion to appoint Amy LaBrache as the Clerk of the Select Board.**

Moved by: Debbie Giardino

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

4. 7:35pm - Common Victualler Application - Banh Mi Foxboro

- 4.01 Discuss & Vote on a CommonVictualler application for Duong Hieu LLC d/b/a Banh Mi Foxboro located at 8 Wall Street.

[052025_Banh_Mi_CV_Application.pdf](#) 

New owner, Duong Hieu. Owners of two nail salons and a restaurant of the same cuisine. Looking to open as soon as possible with the same menu with a few changes.

****Motion to approve a CommonVictualler application for Duong Hieu LLC d/b/a Banh Mi Foxboro located at 8 Wall Street.**

Moved by: Amy LaBrache

Seconded by: Mark Elfman

Yes

Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

5. 7:45pm -Boards, Committees & Commissions

- 5.01 Select Board to reappoint members of Foxborough Boards, Committees & Commissions for new terms. List of reappointments attached to the end of this agenda.

Katie Lang read all names attached to the agenda along with the Board/Committee the individual is appointed too. Term length is listed on the agenda.


****Motion to reappoint members of Foxborough Boards, Committees & Commissions for new terms as just read.**

Moved by: Amy LaBrache
Seconded by: Mark Elfman

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried. Any issues with someone read and the Board did not want to reappoint, the Board member would need to call that name. No one to discuss. 5-0

6. 7:55pm - Town Manager Review

6.01 Review & Vote on FY2025 Town Manager Performance Review.
[Town Manager Evaluation Form - FY25 Select Board Aggregate.pdf](#) 

Review of how the evaluation took place and how all categories were calculated.

Mike Mullen, HR Director reviewed the overall evaluation on each category accompanied by collective Board comments.

Mike was able to improve the evaluation tool and coordination of efforts and remaining neutral was extremely helpful.

Thank you to the Board from the Town Manager to get feedback and ways to improve that will inform her moving forward.

****Motion to approve and adopt the presented FY2025 Town Manager Review.**

Moved by: Amy LaBrache
Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

7. 8:20pm - Chestnut Green Request

- 7.01 Discuss & Vote on the request for affordable unit rent increases at Chestnut Green, 28 Chestnut Street.

[Foxborough Chestnut Green Affordable Rents 2025.pdf](#) 
[Utility Allowances Foxborough August 2024.pdf](#) 

*Note: The requirements for getting this rent increase approved is in the Regulatory Agreement. [Regulatory Argeement- Chestnut Green final.pdf](#) 

Discussion tonight is for the new owners of Chestnut Green to calculate their new rent requirements for affordable housing rents. This is voted on tonight and then moved along to the State. We have had some comments and concerns from residents that live there on comments of the new ownership and the rent increase. This is not just for adorable units but all units as these are now market rate rents. Paige did reach out to the individuals that she met with, so she was forth coming that this was on the agenda. These are not mutually exclusive issues.

**Motion to assign Town Manager, Paige Duncan to sign off on the agreement.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Motion Carries 5-0

8. 8:30pm - Town Manager's Update

- 8.01 Around Town: Grand Opening for the Community Center! Town Manager, Paige Duncan, New Vice-Chair of SEMRECC. Communications Update. Walnut Knoll Update. Founder's Day June 7, 2025.

Awarded a AAA bonding rating!

Grand opening for the Community Center is May 16th.

Paige Duncan now vice chair of SEMRECC

Communications Update: new newsletter plan and videos, etc.

Walnut Knoll applications available. Paper copies at TH and Senior Center. Application can be filed online. June 29, 2025 for Building 2. Mail completed applications to: Walnut Knoll Lottery Phase 1 c/o HousingWorks, P.O. Box 231104, Boston, MA 02123-1104. Moving into old senior center mid-May. Walnut Knoll leased space at old Senior Center for their leasing activities. Local presence.

Video on Walnut Knoll on FCA.

Founders Day June 7th!

I will be attending the Massachusetts Municipal Management Association Spring Conference tomorrow through Friday (5/28-5/30)

Charette on the Master Plan next Tuesday during two-time lots. Only happens every 10 years.

8.02 Human Resources: Current Open Positions

Program Coordinator - Little Rec-Kers Program
Recreation Instructional Assistant
DPW Water Technician I

8.03 Construction Update: Walnut Street/Route 140, roadway paving, Main Street Sewer, & Community Center.

8.04 Use of Town Property - Mini Big Top Circus Performance on August 26, 2025 at 11am on the Town Common featuring aerial hoop and hula hoop acrobatics. Jaycees Vendor Craft Fair October 4, 2025 9am to 3pm on the Town Common.

8.05 **Mosquito Treatment Update from NCMCD**

The Norfolk County Mosquito Control District will be conducting truck-based ultra low volume (ULV) aerosol applications in Foxborough on Tuesday evenings each week, from after Memorial Day through mid-September, except on official holidays. These applications are conducted based on resident requests to the District and based on our arbovirus surveillance for WNV and EEE and are not town-wide each week. These applications take place after sunset until midnight.

Applications are not conducted when it is raining or when it is too cold at night. Please see the NCMCD website for more information, to make an online request, or request exclusion

from these applications: [Norfolk County Mosquito Control](#)

9. 8:40pm - Select Board Update

- 9.01 New Business - Welcome Amy & Welcome Back Doc! Fishing Derby event is coming up - sign up now!
- 9.02 Old Business - Community Center grand opening was fantastic! Feel good moment - great job Marc and team! Memorial Day was a great day - great job Michelle and crew!

10. Action Items

- 10.01 Use of Public Way Application -Approval of a Use of Public Way application for the Foxborough Founders Day Parade on June 7, 2025 from 9am to Noon. Parade route to start at 132 Central Street, Mechanic Street, Railroad Avenue and to end on South Street.

[2025 Founders Day Application.pdf](#) 

****Motion to approval of a Use of Public Way application for the Foxborough Founders Day Parade on June 7, 2025. Parade route to start at 132 Central Street, Mechanic Street, Railroad Avenue and to end on South Street.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.02 Kraft Sports & Entertainment Group - Approve the additional data sheet for the New England Patriots 2025 - 2026 Football Season (Under the 2025 Annual Entertainment License).

[2025 Patriots Data Sheet.pdf](#) 

****Motion to approve the additional data sheet for the New England Patriots 2025 - 2026 Football Season (Under the 2025 Annual Entertainment License).**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.03 Donation - Accept the donation of three flag poles, valued at \$4090, for the new Community Center from Gary Whitehouse.
**Motion to accept the donation of three flag poles, valued at \$4090, for the new Community Center from Gary Whitehouse.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

Discussion: Thank you very much Gary.

- 10.04 Donation - Accept the donation of \$2815 from Lakeview Pavillion Foundation for funding museum pass programs.
**Motion to accept the donation of \$2815 from Lakeview Pavillion Foundation for funding museum pass programs.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

Discussion: Thank you very much!

- 10.05 Donation - Accept the donation of \$250 from the Foxboro Jaycees for funding museum pass programs.
**Motion to accept the donation of \$250 from the Foxboro

Jaycees for funding museum pass programs.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.06 Donation - Accept the donation of \$200 from the Bubenick Family for the Veteran Services Gift Fund.

****Motion to accept the donation of \$200 from the Bubenick Family for the Veteran Services Gift Fund.**

Moved by: Amy LaBrache

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.07 Donation - Accept the donation of \$500 from the Foster Family for the Veteran Services Gift Fund.

****Motion to accept the donation of \$500 from the Foster Family for the Veteran Services Gift Fund.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.08 Donation - Accept the donation of a gift basket for a door prize for the Ties & Tiara's Recreation Event valued at \$229 donated by Burn Boot Camp Inc.

****Motion to accept the donation of a gift basket for a door prize for the Ties & Tiara's Recreation Event valued at \$229**

donated by Burn Boot Camp Inc.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.09 Donation - Accept the donation of a Burn Boot Camp gift card for a door prize for the Ties & Tiara's Recreation Event valued at \$200 donated by Clay Subaru.

****Motion to accept the donation of a gift basket for a door prize for the Ties & Tiara's Recreation Event valued at \$200 donated by Clay Subaru.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.10 Donation - Accept the donation of a gift basket for a door prize for the Ties & Tiara's Recreation Event valued at \$200 donated by anonymous donor.

****Motion to accept the donation of a gift basket for a door prize for the Ties & Tiara's Recreation Event valued at \$200 donated by anonymous donor.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.11 Donation - Accept the donation of \$600 by the Florentino, Hutchinson, Sawdy and Waxman Families for the Youth Police Program.

****Motion to accept the donation of \$600 by the Florentino, Hutchinson, Sawdy and Waxman Families for the Youth Police Program.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.12 Donation - Accept the donation of \$1050 by the Malcomson, Asaolu, Kelley, Malone, Hoyt & Caracciolo Families for the Youth Police Program.

****Motion to accept the donation of \$1050 by the Malcomson, Asaolu, Kelley, Malone, Hoyt & Caracciolo Families for the Youth Police Program.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.13 Donation - Accept the donation of \$300 from the Massachusetts Marine Trades Educational Trust for the Recreation Department.

****Motion to accept the donation of \$300 from the Massachusetts Marine Trades Educational Trust for the Recreation Department.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

Discussion: Thank you to everyone for all of the above donations! Much gratitude.

- 10.14 Common Victualler Application - Approve a CommonVictualler application for 4K Restaurant Group LLC d/b/a Estella Patriot Place located at 226 Patriot Place, Foxborough, MA.

****Motion to approve a CommonVictualler application for 4K Restaurant Group LLC d/b/a Estella Patriot Place located at 226 Patriot Place, Foxborough, MA.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.15 Annual Entertainment Application - Approve an Annual Entertainment application for 4K Restaurant Group LLC d/b/a Estella Patriot Place located at 226 Patriot Place, Foxborough, MA.

****Motion to approve an Annual Entertainment application for 4K Restaurant Group LLC d/b/a Estella Patriot Place located at 226 Patriot Place, Foxborough, MA.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.16 Committee Appointment - Approve the recommended appointment of Kay Andberg to the Foxborough Child Sexual Abuse Awareness Committee for a term to end May 31, 2028.
**Motion to approve Kay Andberg to the Foxborough Child Sexual Abuse Awareness Committee for a term to end May 31, 2028.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Motion Carries 5-0

- 10.17 Committee Appointment - Approve the recommended appointment of Toby Romer to the Foxborough Child Sexual Abuse Awareness Committee for a term to end May 31, 2028.
**Motion to appoint Toby Romer to the Foxborough Child Sexual Abuse Awareness Committee for a term to end May 31, 2028.

Moved by: Amy LaBrache

Seconded by: Stephanie McGowan

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.18 Committee Appointment - Approve Joe Erhard as an Associate Member of the Recreation Board for a term to end May 31, 2028.

[BOS letter re Joe Erhard.pdf](#) 

**Motion to approve Joe Erhard as an Associate Member of the Recreation Board for a term to end May 31, 2028.

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.19 Committee Appointment - Approve Kevin Davis to the Fence Viewer Committee for a term to end May 31, 2026.

****Motion to approve Kevin Davis to the Fence Viewer Committee for a term to end May 31, 2026.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.20 Committee Appointment - Approve David Bachrach to the Foxborough Cultural Council for a term to end May 31, 2028.

****Motion to approve David Bachrach to the Foxborough Cultural Council for a term to end May 31, 2028.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.21 Committee Appointment - Approve Jess Enos to the Economic Development Committee for a term to end May 31, 2026.

****Motion to approve Jess Enos to the Economic Development Committee for a term to end May 31, 2026.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.22 Committee Appointment - Approve Dennis Keefe to the
Personnel Board for a term to end May 31, 2027.

****Motion to approve Dennis Keefe to the Personnel Board for
a term to end May 31, 2027.**

Moved by: Amy LaBrache

Seconded by: Stephanie McGowan

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.23 Committee Appointment - Approve the recommendation of
the Board of the Foxborough Housing Authority to appoint
Heather Konieczka as the tenant representative to their board
for a term to end May 31, 2030.

****Motion to approve the recommendation of the Board of the
Foxborough Housing Authority to appoint Heather Konieczka
as the tenant representative to their board for a term to end
May 31, 2030.**

Moved by: Amy LaBrache

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

- 10.24 Select Board - Approve Select Board Meeting Minutes from
April 29, 2025.

[Select Board Meeting - Apr 29 2025 - Minutes - Html](#) 

****Motion to approve Select Board Meeting Minutes from April 29, 2025.**

Moved by: Amy LaBrache

Seconded by: Stephanie McGowan

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

10.25 Select Board - Approve Select Board Meeting Minutes from May 13, 2025.

[051325 Select Board Meeting Motions.pdf](#) 

****Motion to approve Select Board Meeting Minutes from May 13, 2025.**

Moved by: Amy LaBrache

Seconded by: Stephanie McGowan

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0

11. Adjourn

****Motion to adjourn.**

Moved by: Amy LaBrache

Seconded by: Stephanie McGowan

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Amy LaBrache

Carried 5-0